

Resources for Vaccination Clinics in non-traditional vaccination clinic settings

The purpose of this resources list is to assist with planning and implementation of vaccination clinics in non-traditional vaccination clinic settings. The list provides links to best practices and guidelines from vaccine expert workgroups such as the Centers for Disease Control and Prevention (CDC) Advisory Committee on Immunization Practices (ACIP) in addition to other U.S. recognized organizations. The information contained in these resources focus on clinical considerations such as vaccine storage, handling, administration, and documentation to assure patient safety and vaccine effectiveness.

American Pharmacists Association (APhA) Resources

Area	Description	Link
Planning and Conducting a Large-Scale Immunization Event	<ul style="list-style-type: none"> A step-by-step guide to help you navigate through key considerations of planning and conducting a large event. This information is to be use as a general framework guide that can be modified to fit your particular needs. 	https://www.pharmacist.com/sites/default/files/832113R0_APhAEventGuide3.pdf
Reimbursement for Administration of COVID-19 Vaccine(s)—What We Know	<ul style="list-style-type: none"> Summary of CMS's Plan for COVID-19 Vaccine Reimbursement. Links to COVID-19 vaccine reimbursement toolkits for health care providers, for Medicaid, private insurance, and Provider Relief Fund. 	https://www.pharmacist.com/sites/default/files/audience/APhACOVID-19ReimbursementforAdmin1120_web.pdf

Association of Immunization Managers (AIM) Resources

Area	Description	Link
Organization striving to reduce, eliminate, or eradicate vaccine-preventable diseases	<ul style="list-style-type: none"> Immunization Resources: Adolescent Immunization Toolkit, Adult Immunization Resource Guide, Immunization Program Policy Toolkit, and Vaccine Confidence tool kit. 	https://www.immunizationmanagers.org/page/ResourcesActiviti
Immunization Program Manager Contacts	<ul style="list-style-type: none"> Program Manager Directory: contact information for Immunization Program Managers in the USA and its territories 	https://www.immunizationmanagers.org/page/MemPage?&hhsearchterms=%22directory%22

Centers for Disease Control and Prevention (CDC) Resources

Area	Description	Link
Resources for Hosting a Vaccination Clinic	<ul style="list-style-type: none"> Access to tools your site can use for the planning of vaccination clinics in non-traditional settings. Gateway to an array of tools from CDC endorsed websites for guidance on the planning of satellite, temporary, or off-site vaccination clinics. 	https://www.cdc.gov/flu/business/hosting-vaccination-clinic.htm
CDC Guidance for Planning Vaccination Clinics Held at Satellite, Temporary, or Off-site Locations	<ul style="list-style-type: none"> These resources include additional considerations for vaccination clinics during the COVID-19 pandemic. Contains considerations for planning, preclinical, during the clinic, and post-clinic activities. 	https://www.cdc.gov/vaccines/hcp/admin/mass-clinic-activities/index.html
Satellite, Temporary, and Off-Site Vaccination Clinic Supply Checklist	<ul style="list-style-type: none"> A guide to supplies that may be needed to conduct a satellite, temporary, or off-site vaccination clinic. Assistance for ordering quantities of supplies depending on the size and duration of vaccination clinics. 	https://www.cdc.gov/vaccines/hcp/admin/mass-clinic-activities/vaccination-clinic-supply-checklist.html
Community-Wide (Mass) Vaccination	<ul style="list-style-type: none"> This strategy vaccinates all eligible and willing people in an area. Assists with existing plans for Points of Dispensing (POD) for other emergencies that can be adapted to develop specific mass vaccination plans at your site. 	https://www.cdc.gov/smallpox/bioterrorism-response-planning/public-health/mass-vaccination.html
Considerations for Alternate Care Sites (ACS)	<ul style="list-style-type: none"> Infection Prevention and Control Considerations for Alternate Care Sites during COVID-19 pandemic. 	https://www.cdc.gov/coronavirus/2019-ncov/hcp/alternative-care-sites.html

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Immunization Information System (IIS)	<ul style="list-style-type: none"> IIS systems are confidential computerized databased records where all immunization doses administered by participating providers to persons residing within a given geopolitical are reported to. Documentation of COVID-19 vaccine administration requires recording information in the Electronic Health Record (EHR) within 24 hours and reporting to IIS in 72 hours. 	https://www.cdc.gov/vaccines/programs/iis/index.html
Considerations for Planning Curbside/Drive-Through Vaccination Clinics	<ul style="list-style-type: none"> List issues for consideration when planning a curbside or drive-through vaccination clinic. Planning for clinic, before, during, and after the vaccination encounter. 	https://www.cdc.gov/vaccines/hcp/admin/mass-clinic-activities/curbside-vaccination-clinics.html
Large-Scale Vaccination Clinic Output and Staffing Estimates: an Example	<ul style="list-style-type: none"> List of different activities needed for the administration of influenza vaccine. Provides examples of personnel estimates for clinic staffing. 	https://www.cdc.gov/h1n1flu/vaccination/pdf/A_Wortley_H1N1_sample_clinic.pdf
Vaccines and Other Medical Countermeasures	<ul style="list-style-type: none"> Allocating and Targeting Pandemic Influenza Vaccine Guidance Implementing Pandemic Influenza Vaccination of Critical Workforce Pandemic vaccine program distribution, tracking, and monitoring 	https://www.cdc.gov/flu/pandemic-resources/planning-preparedness/vaccine-medical-countermeasures.html
Pandemic Influenza Vaccine Targeting Checklist	<ul style="list-style-type: none"> Planning Activities for State and Local Health Departments. Includes specific activities public health emergency planners and immunization programs can do to prepare for targeted pandemic influenza. 	https://www.cdc.gov/flu/pandemic-resources/pdf/2018-Influenza-Checklist.pdf
Federal Resources for Planning (Pandemic influenza)	<ul style="list-style-type: none"> HHS's tools to help guide planning and response National Strategy Regulations and Laws Vaccines and other Medical Countermeasures Healthcare System Preparedness and Response Surveillance, Epidemiology, and Laboratory Communication and Public Outreach Community Mitigation 	https://www.cdc.gov/flu/pandemic-resources/planning-preparedness/federal-government-planning.html
Vaccine cold chain	<ul style="list-style-type: none"> Vaccine Storage and Handling Toolkit. Maintain the cold chain by using the CDC's recommended strategies. 	https://www.cdc.gov/vaccines/hcp/admin/storage/toolkit/storage-handling-toolkit.pdf
Interim Guidance for Routine and Influenza Immunization Services During the COVID-19 Pandemic	<ul style="list-style-type: none"> Collection of federal resources designed to guide vaccine planning during the COVID-19 pandemic. Resources to ensure continuation of vaccination essential services during the COVID-19 pandemic. 	https://www.cdc.gov/vaccines/pandemic-guidance/index.html
Vaccine Storage and Handling Resources	<ul style="list-style-type: none"> Best practices, recommendations and guidelines on storing and handling vaccine supply. 	https://www.cdc.gov/vaccines/hcp/admin/storage/index.html
Health Communicator's Social Media Tool Kit	<ul style="list-style-type: none"> Social Media toolkit to help create a social media strategy. Helps to determine which channels will best meet your communication objectives. 	https://www.cdc.gov/socialmedia/Tools/guidelines/pdf/SocialMediaToolkit_BM.pdf
PanVax Tool for Pandemic	<ul style="list-style-type: none"> Assists the user on how best allocate vaccine to providers in their respective jurisdiction. 	https://www.cdc.gov/flu/pandemic-resources/tools/panvax-tool.htm

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Vaccination Planning	<ul style="list-style-type: none"> Helps jurisdictions assess the national preparedness goal to vaccinate at least 80% of their population during a Pandemic. 	

Centers for Medicare & Medicaid Services (CMS) Resources

Area	Description	Link
CMS toolkit helps ensure healthcare provider receives adequate reimbursement from Medicare for administering COVID-19 vaccine(s)	<ul style="list-style-type: none"> Enrolling in Medicare to bill for administering COVID-19 vaccines when available The COVID-19 Vaccine Medicare coding structure The Medicare reimbursement strategy for COVID-19 vaccine administration Billing for administering vaccines, including roster and centralized billing 	https://www.cms.gov/covidvax-provider
Resource with specific information for providers, health plans, state Medicaid programs, and Children's Health Insurance Programs.	Centralized Resources with specific information for: <ul style="list-style-type: none"> For health care providers & office managers For partners helping beneficiaries & consumers For State Medicaid programs For health and drug plans 	https://www.cms.gov/COVIDvax

Immunization Action Coalition (IAC) Resources

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10 Steps to Implementing Standing Orders for Immunization in Your Practice Setting	<ul style="list-style-type: none"> Guidance on implementing standing orders in eliminate barriers and streamlines administration of vaccines by eliminating the need to obtain an individual physician's order to vaccinate each patient. 	https://www.immunize.org/catg.d/p3067.pdf
Using Standing Orders for Administering Vaccines: What You Should Know	<ul style="list-style-type: none"> What are standing orders and what are the elements of a standing order? Who recommends vaccines standing orders and where can I find samples of standing orders? 	https://www.immunize.org/catg.d/p3066.pdf
Standing Orders Templates	<ul style="list-style-type: none"> Resource with standing order samples for every vaccine. 	https://www.immunize.org/standing-orders/
Screening Checklists for Contraindications to Vaccines for Children and Teens	<ul style="list-style-type: none"> Template with list of questions to help determine which vaccines a child may receive. 	https://www.immunize.org/catg.d/p4060.pdf
Screening Checklists for Contraindications to Vaccines for Adults	<ul style="list-style-type: none"> Template with list of questions to help determine which vaccines an adult may receive. 	https://www.immunize.org/catg.d/p4065.pdf
Mass Vaccination Resources	<ul style="list-style-type: none"> List of resources from the Immunization Action Coalition (IAC). Guidance with documents, toolkits, and other available resources. Please keep in mind that this list was created before additional precautions and protections were required due to COVID-19. 	https://www.mass-vaccination-resources.org
Protective Measures for Vaccinating During the Pandemic	<ul style="list-style-type: none"> List of protective measures to help prevent the spread of COVID-19 in the community when providing vaccination services. 	https://www.immunize.org/catg.d/p2009.pdf
Vaccine Injury Compensation Programs: An Effective Balance of Public Health and Personal Remedy	<ul style="list-style-type: none"> Educational document created by the IAC with legal analysis and information from book Vaccine Court: The Law and Politics of Injury. 	https://www.immunize.org/catg.d/p2075.pdf

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[National Adult and Influenza Immunization Summit \(izsummitpartners.org\)](http://www.izsummitpartners.org)

Area	Description	Link
Tools to Assist Satellite, Temporary, and Off-Site Vaccination Clinics	<ul style="list-style-type: none"> Tools that help vaccination clinics held in non-traditional settings to plan for unusual challenges, includes: <ol style="list-style-type: none"> 1) Checklist of Best Practices for Vaccination Clinics Held at Satellite, Temporary, or Off-site Locations. 2) Frequently Asked Questions about the National Adult and Influenza Immunization Summit. 3) Ten Principles for Holding Safe Vaccination Clinics at Satellite, Temporary, or Off-site Locations. 	https://www.izsummitpartners.org/nais-workgroups/influenza-workgroup/off-site-clinic-resources/
Ten Principles for Holding Safe Vaccination Clinics at Satellite, Temporary, or Off-Site Locations	<ul style="list-style-type: none"> Recommendations for all stages of the vaccine clinic activities (Pre-Clinic, During the Clinic, and Post-Clinic). This document is NOT intended to replace use of the "Checklist of Best Practices for Vaccination Clinics Held at Satellite, Temporary, or Off-Site Locations" but with it. 	https://www.izsummitpartners.org/content/uploads/2017/04/Ten-principles-for-safe-vac-clinics-1-pg-sum.pdf
Checklist of Best Practices for Vaccination Clinics Held at Satellite, Temporary, or Off-Site Locations	<ul style="list-style-type: none"> This checklist outlines CDC guidelines and best practices that are essential for patient safety and vaccine effectiveness. To meet accountability and quality assurance standards, all signed checklists should be kept on file by the company that provided clinic staffing. 	https://www.izsummitpartners.org/content/uploads/2017/02/NAIS-Vaccination-Clinic-Checklist_v2.pdf

[Pharmacists Expanding Vaccine Access \(PEVA\) Resources](#)

Area	Description	Link
The PEVA works to decrease the prevalence of vaccine preventable diseases and increase access to immunization services in the IHS	<ul style="list-style-type: none"> Array of resources to be used as templates by IHS sites. Immunization Clinic Policy and Procedure Template. Head of Household Flu Screening Form and Mass Vaccination Clinic Planning Checklist 	https://community.max.gov/pages/viewpage.action?pageId=1028721111 Required to login to MAX.gov

[U.S. Department of Health and Human Services \(HHS\) Resources](#)

Area	Description	Link
Vaccine Adverse Event Reporting System (VAERS)	<ul style="list-style-type: none"> Overview and demonstration of the VAERS Program. Reporting an adverse event can be done using the VAERS online form or the downloadable PDF form. 	https://vaers.hhs.gov

[World Health Organization \(WHO\)](#)

Area	Description	Link
Safety of Mass Immunization Campaigns WHO	<ul style="list-style-type: none"> Ensures safety during mass immunization campaign with injectable vaccines. Addresses two specific safety challenges: immunization of a large population over a short period of time and location in non-traditional setting. 	https://apps.who.int/iris/bitstream/handle/10665/67726/WHO_V-B_02.10_eng.pdf?sequence=1