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## Indian Health Service Federal, Tribal and Urban FEMA Guidance to the Strategic National Stockpile (SNS) & Healthcare Resource Request

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- ❖ Indian Health Service (IHS), Tribal Health Programs (THP) and Urban Indian Organizations (UIO) should continue efforts to obtain needed supplies and especially personal protective equipment (PPE) through their established local processes (Including established relationships with State, City and County Emergency Operation Centers).
- ❖ The Tribal Health Programs can accomplish this in one of two ways:
  1. A THP may contact their respective [Federal Emergency Management Agency \(FEMA\) Regional Tribal Liaison](#) to make a request for a Healthcare Resource (including Personal Protective Equipment) that are for Healthcare purposes only after a Tribe has exhausted all other supplies and sources.
    - a. Note: if a Tribe chooses this method IHS Headquarter (HQ) will not have visibility on this request. Please cc or send an email to [fema-nrcc-tribal@fema.dhs.gov](mailto:fema-nrcc-tribal@fema.dhs.gov) and [IHS-SNS-Requests@ihs.gov](mailto:IHS-SNS-Requests@ihs.gov) to ensure that IHS Incident Command Structure (ICS) and the FEMA National Response Coordination Center (NRCC) Tribal Liaison has the ability to track once it has reached the FEMA WebEOC. IHS can then assist in providing status to Tribes as needed.
  2. Recognizing the Sovereign Status of Tribes and the direct government-to-government relationship with Tribes, THPs may contact their respective IHS Area Office and specifically the IHS Area Emergency Management Point of Contact (EMPOC) who will provide assistance and will follow the guidance below for processing the request. (Please refer to Attachment 1 for the listing).
- ❖ IHS hospital and clinics, THPs and UIO programs, in choosing to have the IHS Area EMPOCs assist with their request, will follow the below stated process:
  1. Ensure that you have exhausted all local resource efforts (Federal Programs should follow any other Area guidance).
    - a. Healthcare related needs from all programs will;
      - Fill out completely, a Resource Request Form (O.M.B. No. 1660-0002)
    - b. Contact their IHS Area EMPOC
  2. The IHS Area EMPOC will then be responsible for the following:
    - a. Review request for accuracy and need;
    - b. Enter the request into the IHS HQ ICS COVID-19 tracking system located in the Logistics Section at [EMPOC SNS WORKGROUP](#) with all pertinent documents;
    - c. Submit to the respective FEMA Regional Tribal Liaison for review, and coordination with the Regional Emergency Coordinator (REC) for uploading of the completed request into WebEOC.
    - d. IHS ICS will track and work closely with the IHS HQs Liaison Officers assigned to the FEMA HQs as well as with the SNS Logistics group at FEMA NRCC and provide updates via the ICS Tracking System for IHS Area EMPOCS to relay back to respective program requestors.
    - e. Once the SNS supplies have been received by the requesting program facility and verified, it will be closed.
- ❖ Questions can be sent to [IHS-SNS-Requests@ihs.gov](mailto:IHS-SNS-Requests@ihs.gov)

Attachments (2)

Attachment 1: IHS Area EMPOC list

Attachment 2: Resource Request Form O.M.B. No. 1660-0002