Addressing Alzheimer's Disease in Indian Country
IHS Funding Opportunities
HHS-2022-IHS-ALZ-0001

Technical Assistance Webinar

June 16, 2022

NOTE

- The information contained within this presentation is intended as only to supplement and provide guidance for the the Notice of Funding Opportunity as published in the Federal Register and the Program Award Application available on the Alzheimer's Grant Program web page. In all cases those sources remain the official record for the requirements for application.

- External, non-IHS links included in this presentation do not constitute official government endorsement on behalf of the Indian Health Service (IHS). The IHS makes no representations regarding the quality, content, completeness, suitability, adequacy, sequence, accuracy or timeliness of such information and disclaims any responsibility for errors.

- This is the second of two scheduled TA webinars and this webinar will focus on the technical requirements of the grant application process. All webinars are recorded for on-demand viewing and recordings will be posted to https://www.ihs.gov/dccs/alzheimers/alzfunding/

Abbreviations

- **AI/AN** = American Indian/Alaska Native
- **AOR** = Authorized Organization Representative
- **COI** = Conflict of Interest
- **DGM** = IHS Division of Grants Management
- **DTLL** = Dear Tribal Leader Letter
- **DUIOLL** = Dear Urban Indian Organization Letter

- **IHS** = Indian Health Service
- **NOFO** = Notice of Funding Opportunity (also known as FOA)
- **ORC** = Objective Review Committee
- **SAM.gov** = System for Award Management
- **UEI** = Unique Entity Identifier

Overview

- The funding opportunities

- An overview of the problem and how the funding opportunity is intended to address the problem

- The Application Process
  - Terminology
  - Steps that grantees can do now to prepare for the application process
  - Future tasks for the application

- Questions

The Funding Opportunities

Cooperative Agreements

- Funding Announcement Number: HHS-2022-IHS-ALZ-0001
- Eligibility: Tribes, Tribal Organizations, and Urban Indian Organizations
- Federal Register Publication: Addressing Dementia in Indian Country: Models of Care
- Funding Amount: Awards of between $100,000 and $200,000 per year for 2 years
- Anticipate 5 awards

Program Awards

- Eligibility: IHS Service Units working in partnership with the Tribe(s) and Nations that they serve under the condition that the Tribe(s) or Nations served by the IHS Service Unit have elected not to apply for a Cooperative Agreement (above)
- Application Materials: Program Award Application [PDF - 184 KB]
- Funding: Awards of up to $150,000 per year for two years
- Anticipate 3 awards

Application period for both ends July 18, 2022

Key Features of the Application

Purpose

The purpose of this program is to support the development of comprehensive and sustainable (models of) dementia care and services in Tribal and Urban Indian communities that are responsive to the needs of persons living with dementia and their caregivers.

Awardees will:

1. Plan and implement a comprehensive approach to care and services for persons living with dementia and their caregivers, that addresses:
    1. Awareness and recognition
    2. Accurate and timely diagnosis
    3. Interdisciplinary assessment
    4. Management and referral
    5. Support for caregivers

2. Develop (collaboration with the Alzheimer's Grant Program) best and promising practices, tools, resources, reports and presentations to share with others

3. Identify and implement reimbursement and funding streams to support sustainability

Key Features of the Application

Eligibility & Award Information

Cooperative Agreements

- Tribes, Tribal Organizations, and Urban Indian Organizations
- Cooperative agreement
- Coordinate with Alzheimer's Grant Program in the dissemination of tools, support, implementation experience, and presentations to others
- TA from Alzheimer's Grant program
- No cost share
- Tribal resolution

Program Awards

- IHS facilities serving Tribes, with support and collaboration of the Tribe. Tribes served cannot also be applying for a Cooperative Agreement.
- Tribal resolution and letter of support from relevant tribal programs
- Letter of support from Area Director or Chief Medical Officer

Both Cooperative Agreements & Program Awards

- Period of performance is 2 years
- Award is for first budget year, with renewal application for second budget year
- Convene regularly (not more than monthly) to share experience and progress with other awardees

About the 2022 ALZ Application Process

- Goal is to submit a complete application by the deadline.

- **IHS will fund 5 eligible applicants who submit a complete application by the due date.**

- Essential to submit a complete application by the due date!

What to do NOW to prepare for the 2022 Application Process

- Items to check with your organization's grant/financial office now:

    – **SAM.gov**: Ensure your organization's SAM.gov is current.

    – **AOR**: Ensure your organization has an Authorized Organization Representative (AOR) and make sure they can submit the ALZ application. Also keep track of your AOR.

    – **Grants.gov**: Ensure your organization is registered in Grants.gov.

        • Grants.gov is the site used to submit your 2022 applications.

    – Attend Training Opportunities.

- Please be sure that these are in place, and remain up-to-date throughout the application process!

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What to do NOW: SAM.gov Registration

Ensure your organization's SAM.gov registration is current.

- SAM = System for Award Management.
- Organizations need to have active SAM.gov certifications and accounts in order to receive an award.
  - Work with your organization's grant/financial office to ensure that your organization has a current SAM.gov registration.
  - There have been recent changes to the process—be sure to check.
- Questions about SAM.gov entity registration and renewal can only be answered by SAM.gov customer support.

What to do NOW: AOR and Grants.gov

Ensure your organization has an Authorized Organization Representative (AOR) and make sure they can submit the ALZ application. Also keep track of your AOR.

- The AOR is a member of your organization authorized to submit applications in Grants.gov on behalf of the organization
- If there is turnover, find out who will be the next AOR

3. Ensure your organization is registered in Grants.gov.

- The 2022 Applications will be submitted through Grants.gov (*not* Grant Solutions)
- Helpful information and resources are available on the Grants.gov site

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What to do NOW to Prepare for the 2022 Application Process

Take advantage of the training opportunities offered by IHS.

TA webinars and resources offered by IHS are available on the https://www.ihs.gov/dccs/alzheimers/alzfunding/

DGM offers trainings and resources on their policy training tools webpage

Reach out to the IHS Alzheimer's Grant Program with questions.

Effective Beginning April 4, 2022
Unique Entity ID (UEI)

- The Office of Management and Budget (OMB) will be replacing the DUNS number with another unique identifier. This mandated change occurred on April 4 2022.
  - This change simplifies the process of registering your organization to do business with the federal government.
    - Entities will be assigned an identifier during registration or can request one at SAM.gov without needing to register
    - **You will not need to go to a third party to obtain an identifier or to get help**

- To get more information about this change, please view the recorded informational online session titled, "New Unique Entity ID (SAM)"—dated November 18, 2021 and/or January 12, 2022
  - This session can be accessed at: https:/www.cfo.gov/financial-assistance/resources/innovation-exchanges.html

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The Application

- Access **the application** from Grants.gov
  - You can also go to IHS.gov and put "ALZ Funding" into the search bar. Then click on "Funding Opportunities"
  - Choose HHS-2022-IHS-ALZ-0001

- **Note the application due date – June 18, 2022**
  - Plan to submit your application early (at a few weeks before the application due date)
    - If you submit early, your organization will have a chance to rectify problems/errors (as long as this is done by the due date)

- Additional application information will available on the IHS Division of Grants Management webpage

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About Objective Review Committee (ORC) Process

ORC Process

- Applications that pass screening are peer reviewed by a panel of at least three people, who assess and score each application independently.

- Then, the peer review panel will convene to discuss the merits of the applications.

- A series of policies and assurances are in place to maintain a fair, objective process based on material facts in the applications and without conflicts of interest for the peer reviewers.

- The federal agency staff monitor and participate in this review.

Resources

- IHS Alzheimer's Grant Program Funding Opportunities website
  - https://www.ihs.gov/dccs/alzheimers/alzfunding/

- Grants.gov Website
  - Registration Information, application process resources
  - Steps to register your organization
    - https://www.grants.gov/web/grants/applicants/organization-registration.html

- IHS Division of Grants Management
  - https://www.ihs.gov/dgm/

- IHS DGM Policy training tools webpage
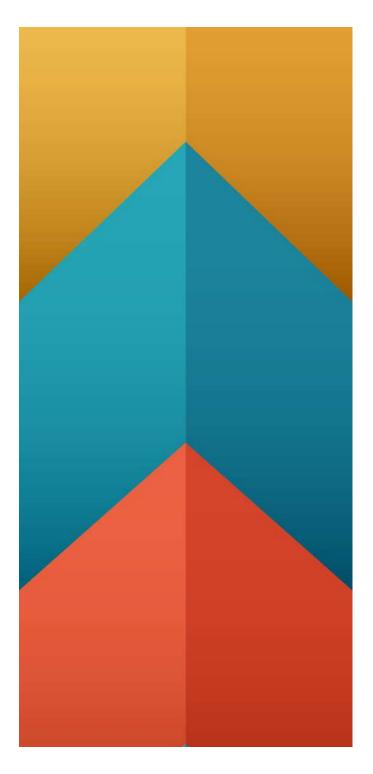 - https://www.ihs.gov/dgm/training1/

Contact Info for IHS
Division of Grants Management (DGM)

Donald Gooding
Senior Grants Management Specialist
Cell Phone: 240-672-7765
Email: Donald.Gooding@ihs.gov
Website: www.ihs.gov/dgm

Thank you!

For more about Alzheimer's disease and other dementias and the IHS Alzheimer's Grants Program, visit: https://www.ihs.gov/dccs/alzheimers/

Stay connected, join the IHS Elder Care LISTSERV

For more information, contact
Marcy Ronyak, Ph.D., LCSW, CDP
(Confederated Tribes of the Colville Reservation)
Director, Division of Clinical & Community Services
Indian Health Service Headquarters
Marcella.Ronyak@ihs.gov

Bruce Finke, MD
IHS Elder Health Consultant
Bruce.Finke@ihs.gov