

Department of Health and Human Services
Indian Health Service
Office of Environmental Health and Engineering
Division of Environmental Health Services

**2025-2027 INDIAN HEALTH SERVICE INSTITUTIONAL
ENVIRONMENTAL HEALTH
FIELD-BASED RESIDENCY
LONG-TERM TRAINING PROGRAM ANNOUNCEMENT**

AREA OF CONSIDERATION:

Indian Health Service (IHS)-wide: Existing members of the Civil Service currently employed with the IHS; existing United States Public Health Service (USPHS) Commissioned Corps Officers currently employed by IHS direct service or Tribal programs.

OPENS: (6/16/2025)

CLOSES: (7/16/2025)

A. What is the Institutional Environmental Health Program?

The mission of the IHS Institutional Environmental Health (IEH) Program is to provide leadership in the development and implementation of effective environmental health and safety management systems to reduce risks of injury and/or illness to our employees, patients, and visitors. The IHS IEH Program provides services for built environments such as healthcare, childcare, educational, and correctional facilities. While these institutions have diverse clients, they share common problems. Risks associated with disease, safety hazards, and new technology, all coupled with increased regulatory requirements and decreased operating budgets, make the institutional environment a complex and challenging one that requires a systematic approach for protecting building occupants.

The IEH Program Officers at the Area Offices and Service Unit Medical Centers assist administrators, managers, and operators of institutions in developing appropriate policies and programs for protecting both clients and employees through compliance with regulatory, accreditation, or certification standards. The programmatic public health components of the IEH Program include general environmental health, safety management, industrial hygiene, ergonomics, emergency management, environmental infection control, and physical security. The technical nature of the IEH Program specialty requires competency development of the individuals working in this field. The IHS IEH Field-Based Residency Long-Term Training (LTT) Program is a means to achieve this competency.

B. What is the Institutional Environmental Health Field-Based Residency Long-Term Training Program?

Existing IHS Staff and existing PHS Officers (already assigned to IHS or detailed to a tribal health program), which are selected as participants for the IHS IEH Field-Based Residency LTT Program, will enter a 2-year long-term training assignment and upon completion will incur an obligation to serve for a period of at least twice the length of training in the IHS or on detail to a Tribal health care entity. The selected participant will begin the IHS IEH Field-Based Residency LTT by serving from their existing current assignment location as no permanent change of station or relocation expenses will be authorized for them to begin the IHS IEH Field-Based Residency LTT. Participants, who are existing USPHS Commissioned Officers and existing IHS Civil Service, are expected to fill IEH assignments in IHS in order to use their newly developed skills in the IEH

field. Participants, who are existing USPHS Commissioned Officers, may also fill IEH assignments in Tribal programs in order to use their newly developed skills in the IEH field.

Montana Technological University (MT Tech) Master's of Industrial Hygiene and IEH Residency

This 2-year assignment is designed for applicants that do not have a graduate degree in industrial hygiene, environmental health, or public health. The candidate will complete 2 years of distance learning graduate level coursework at MT Tech in the Master of Science in Industrial Hygiene (MS-IH) degree program with a specialty in occupational and environmental health sciences. The MT Tech MS-IH program is fully accredited by ABET (formerly known as the Accreditation Board for Engineering and Technology, Inc.) Classes begin August 25th, 2025. In conjunction with the MS-IH program, students will also participate in other Residency requirements including competency reviews, rotations through IHS facilities, rotations at other Federal facilities, and additional training courses required to attain IEH competencies.

C. Who is eligible to apply?

Existing employees who:

1. Are existing USPHS Commissioned Corps Officers currently employed in the IHS or a Tribal program; OR are already in the Federal Civil Service system and currently employed in the IHS.
2. Have 5 years of experience as a professional in environmental health and/or safety;
3. Have worked at least 3 years in the IHS and/or a Tribal detail assignment; and
4. Have demonstrated commitment to the IHS IEH Program. This commitment should be described in the Statement of Intent and Commitment with their internal application. The narrative should describe the applicant's performance of activities related to the programmatic public health components of IEH, such as collateral safety or occupational health duties, clinic/hospital industrial hygiene activities, community-based safety, and environmental health activities.

D. What are the internal application procedures for this assignment?

The internal application procedures have two parts. The first part (1.) is submitting an internal application to the IHS IEH Program Manager. The second part (2.) is submitting an application to the MT Tech Master's of Science in Industrial Hygiene.

1. IHS INTERNAL APPLICATION

Between 6/16/2025 until the close of business on 7/16/2025, existing employees and applicants meeting the qualifications listed above must submit the following documents:

- a. **Cover letter**
- b. **Statement of Intent and Commitment.** Describing:
 - i. Motivation and interest in participating in the IEH Field-Based Residency LTT Program;
 - ii. Relevant experience related to IEH, such as occupational safety, clinic/hospital industrial hygiene, community institution safety, and environmental health activities;

- iii. The applicant's commitment to the IHS IEH mission; and
- iv. The applicant's career goals.
- c. **Current curriculum vitae or resume.**
- d. **Official college transcripts.** Include all undergraduate and graduate degree studies.
- e. **Three letters of recommendation.** Two letters must be from direct supervisors and one from a faculty member under whom the applicant has studied.
- f. **The Applicant must then submit required documentation from one of the following two options:**
 - 1. **EXISTING IHS CIVIL SERVICE APPLICANTS** must also include:
 - a. Completed SF-182, Authorization Agreement and Certification of Training, with the Continued Service Agreement signed and dated. (www.opm.gov/forms/pdf_fill/sf182.pdf)

OR

- 2. **EXISTING USPHS COMMISSIONED CORPS APPLICANTS** must also include:
 - a. Form PHS-1122-1: Application for Training for PHS Commissioned Personnel
 - b. Form PHS-6373: Extramural Training Agreement
 - c. The PHS-1122-1 and PHS-6373 are available online [PHS training forms page](#)
 - d. Applicants must submit the form DD-2807-1 *Report of Medical History* and a signed "Disclosure Statement". The "Disclosure Statement" can be found on page two of the *DD-2808/DD-2807-1, General Instructions for Completion of DD-2808 and DD-2807-1 for Periodic, Assimilation, Retirement/Separation, Long Term Training, Limited Tour Removal, and Other Physicals*. The form DD-2807-1 and the instruction DD-2808/DD-2807-1 are available on the [PHS medical forms page](#).
 - e. Upload the PHS Form DD-2807-1 and the "Disclosure Statement" per instructions at https://dcp.psc.gov/ccmis/PDF_docs/general-instructions-dd2807-1-and-dd2808.pdf
- g. **Submit all of the above required internal application materials by 7/16/2025 via:**

Mail to paper documents to:

Indian Health Service
Division of Environmental Health Services
ATTN: Brian Hroch, IEH Program Manager
5600 Fishers Lane, Mailstop 10N14C
Rockville, Maryland 20857

OR

Email electronic documents to:

Brian Hroch at Brian.Hroch@ihs.gov

AND

2. MT TECH APPLICATION

h. MT TECH Application Procedures

Existing employees who are internally applying for the IHS IEH Field-Based Residency LTT Program must subsequently complete the MT TECH Summer Session application before **8/20/2025**.

Please review the admission requirements and other information available at:

<https://www.mtech.edu/academics/programs/industrial-hygiene-ms-distance/index.html>

https://catalog.mtech.edu/preview_program.php?catoid=16&poid=3255&returnto=1641

<https://www.mtech.edu/admissions-aid/graduate-admissions/index.html>

For additional MT Tech IH Graduate Programs:

Director of Graduate Enrollment within the Grad School at MT Tech Programs

Jesse Taylor

jtaylor7@mtech.edu

406.496.4781

Equal Employment Opportunity:

Selection for the IEH Field-Based Residency LTT Program will be based solely on merit without discrimination because of non-merit factors such as race, color, religion, gender, sexual orientation, national origin, physical or mental disability, age, or membership or non-membership in an employee organization.