1. Performance Measures (David McMahon)
   a. 2015 Measures
      i. Thanks for submitting your information as it was used a week later for the 2017 budget justification to Congress
      iii. Summary – Environmental Surveillance
         1. Reporting Status
            a. In FY 2015, the Division of Environmental Health Services reported on methods that were used to share successful environmental surveillance intervention strategies that were effective in reducing food risk factors
            b. Of the 11 IHS Areas participating in the measure, 8 (72.7%) reported successful intervention strategies that were shared with other Tribal and IHS programs
   2. Methods Of Sharing Effective Strategies
      a. Sharing information on the reduction in foodborne risk factors with Tribal health Directors through scheduled meetings or during close-out of environmental health site visits to show how interventions are having an impact
      b. Shared via Tribal consultation, presentations, reports, and other discussions with Tribal Program Directors and Tribal Executive staff
      c. Internally with EHS program managers and staff through conference calls and meetings
      d. Submitting the intervention work as an Indian Health Service National Director’s award
e. Through presentations at health seminars hosted by Tribes
f. Through follow-up surveys focused on providing best practice resources and tools from reputable food safety organizations such as the Food and Drug Administration and the National Restaurant Association (ServSafe)
g. Through discussions with food service, Head Start, and child care program leaders and staff
h. Through presentations at Elderly Nutrition Program Pre-Service and Annual Conference training sessions
i. By meeting with Tribal business/enterprise and gaming commission staff to encourage adoption of internal environmental health and food safety programs which include codes, inspections, and training of food handlers
j. A model program was shared with these other businesses and Tribes to encourage development of similar food safety program

iv. Summary – Injury Intervention
1. Reporting Status
   a. In FY 2015, the Division of Environmental Health Services reported on methods that were used to share successful injury intervention strategies that were effective in increase seat belt usage rates
   b. Of the 8 IHS Areas participating in the measure, 7 (87.5%) reported that successful intervention strategies were shared with other Tribal and IHS programs

2. Methods Of Sharing Effective Strategies
   a. Presentations to Tribal councils, communities, elders, and schools to reinforce awareness and encourage the continuance of the interventions to increase seat belt use
   b. Reports and information with other Tribal Programs to support efforts to apply for injury prevention grants and other funding opportunities
   c. Letters, reports, and presentations/discussions at Tribal consultation and Tribal council meetings
   d. Reports and presentations to police departments
   e. Local radio and newspaper public service announcements
   f. Encouraging law enforcement officials to share results with Tribal Council
g. Presentations at local, state, and national venues. For example, via poster presentations at national conferences on highway safety priorities (such as the Lifesavers Conference)

h. Formally recognize successful Tribal partners through certificates, newsletter articles, and IHS Director’s Award nominations

b. 2016-2020 Measures (Darren Buchanan)
   i. Environmental Surveillance
      1. Across all Areas ~29% of Type 80s had a routine survey conducted to date
      2. Areas informally stated about how many establishments they have selected in the system and how many surveys they’ve conducted; momentum is building

   ii. Injury Intervention Measures
      1. Areas have yet to enter complete project data to WebEHRS yet. Contact Darren if you need assistance.
      2. Reminder that all Areas should have entered their target community for this measure; some Areas still determining target community

   iii. Area requested HQ submit a routine (e.g. quarterly) status report to Areas

   iv. Discussed items surveyed to date by Area; see table below.

### Routine Food Safety Surveys Completed for the 2016 Baseline Measurement
Data generated on 1/7/2016

<table>
<thead>
<tr>
<th>Area</th>
<th>Number of Routine Surveys Completed</th>
<th>Number of Selected Establishments</th>
<th>Percent Complete</th>
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<tr>
<td>ALASKA</td>
<td>0</td>
<td>7</td>
<td>0%</td>
</tr>
<tr>
<td>ALBUQUERQUE</td>
<td>7</td>
<td>15</td>
<td>47%</td>
</tr>
<tr>
<td>BEMIDJI</td>
<td>10</td>
<td>20</td>
<td>50%</td>
</tr>
<tr>
<td>BILLINGS</td>
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<td>8</td>
<td>13%</td>
</tr>
<tr>
<td>CALIFORNIA</td>
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<td>15</td>
<td>13%</td>
</tr>
<tr>
<td>GREAT PLAINS</td>
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<td>26</td>
<td>35%</td>
</tr>
<tr>
<td>NASHVILLE</td>
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<td>5</td>
<td>0%</td>
</tr>
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<td>NAVAJO</td>
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<td>59</td>
<td>36%</td>
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<tr>
<td>OKLAHOMA</td>
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<td>24%</td>
</tr>
<tr>
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<td>8%</td>
</tr>
<tr>
<td>PORTLAND</td>
<td>4</td>
<td>14</td>
<td>29%</td>
</tr>
<tr>
<td>TUCSON</td>
<td>3</td>
<td>5</td>
<td>60%</td>
</tr>
<tr>
<td><strong>National Total</strong></td>
<td><strong>65</strong></td>
<td><strong>225</strong></td>
<td><strong>29%</strong></td>
</tr>
</tbody>
</table>
2. COSTEP Update (Stephen Piontkowski and Kelly Taylor)
   a. Thanks for your wish list and recruit info
   b. Areas requested 29 COSTEPs (below)
   c. Selections to occur January 21, 2016

<table>
<thead>
<tr>
<th>Area</th>
<th>COSTEP?</th>
<th># COSTEPs</th>
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</thead>
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<tr>
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<td>TU</td>
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<td>1</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>29</td>
</tr>
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3. Core Team and Operational Model Performance Element Team (David McMahon)
   a. Last active in 2014 and to be revitalized in 2016
   b. Next vision element to work on is Operational Model
   c. Dave to reach out to Core Team members in January 2016

4. EHS of the Year Discussion (David McMahon)
   a. Members: Kenny, Tim, Debra, Martin, Chris
   b. Brief background of workgroup’s recommendations (Kenny)
   c. Discussed criteria distributed by Dave on
   d. 36 minute discussion
   e. Determined a separate, focused call on this topic will be hosted

5. Photo Contest (Stephen Piontkowski)
   a. Four pictures submitted
   b. Submission criteria reminder
   c. Photos due to Steve by February 1, 2016
6. Annual Meeting Planning Summary (David McMahon)
   a. Thanks for your response to the Survey Monkey
   b. March 29-31, 2016; Minneapolis, MN
   c. Dave mustering planning committee

7. Injury Prevention Program Update (Nancy Bill)
   a. Project officer training April 19, 2016; Rockville, MD
   b. TIPCAP annual workshop April 20-21, 2016; Rockville, MD (Part I sites & PO only)
   c. Area IP Specialist meeting May 10-12, 2016; Rockville, MD (IPS attend IP Fellowship)
   d. IP Fellowship Symposium May 11, 2016; Rockville, MD

8. IEH Program Update (Charles Woodlee)
   a. Charles will be contacting Area IEHOs to introduce himself and chat about needs assessments and goals for the year
   b. OSHA 300a summaries are due February 1, 2016 and typically signed by CEO’s and Area Directors

9. Area Reports
   a. Alaska
      i. Denman attending w/ protégée
      ii. Jeff Smith retired and serving as a consultant to ANTHC
      iii. Denman requested call with Kelly and Gary Ferguson
   b. Albuquerque
      i. Debby attending annual meeting and unsure about protégée
      ii. SU EHO, Santa Fe, reporting in January 2016
      iii. SU EHO, Albuquerque, classification and announcement pending
      iv. Albuquerque, DEHO, classification and announcement pending
      v. Debra sitting on Colorado School of Public Health’s, Advisory Council for Training Compilation and Certification Program for Environmental Assessments of FBI Outbreaks; the council would like tribal representative, if you know of a tribal contact send to Debra ASAP; Debra will share a summary document via email
   c. Bemidji
      i. Tim attending annual meeting w/ 2 protégées
      ii. SU EHO, Minnesota District Office, reporting March 2016
      iii. Surface Pro 3 or 4 tablet recommended
   d. Billings – no report
   e. California
      i. Attending annual meeting w/ w/o protégée – not stated
      ii. Welcome Carolyn Garcia, Director, DEHS
      iii. DEHO, Sacramento District Office vacancy forthcoming
      iv. Program planning in February
      v. Meeting w/ ACF next week
f. Great Plains – not on call

g. Nashville
   i. Kit attending annual meeting maybe w/ protégée
   ii. Car seat project w/ United South Eastern Tribes pending
   iii. Elder fall prevention project forthcoming
   iv. TRANSAM warehouse is operational

h. Navajo
   i. Gordon attending annual meeting maybe w/ Brian
   ii. DEHO, Fort Defiance District announcement forthcoming January 2016
   iii. SU EHO, announcements (2) announcements next quarter
   iv. New Acting Area Director

i. Oklahoma
   i. Danny attending annual meeting w/o protégée
   ii. Farrel Smith was selected as CEO of Wewoka Indian Heath Center and is no longer in DEHS
   iii. Jordon Cox, SU EHO, Pawnee, selected
   iv. Project that will allow poison control to call hospitals
   v. Car seat clinic w/ Potawatomi, April 2016
   vi. Elder fall prevention project pending
   vii. DEHS leadership met ASPR R6 and Oklahoma Emergency Managers

j. Phoenix
   i. Kenny attending annual meeting w/ Kelli Mohler
   ii. 5 SU EHOs (GS-7/9) selected via Pathways
   iii. Additional 5 SU EHOs (GS-7/9) advertised via Pathways and awaiting panel from HR (100 applications received from this announcement)
   iv. Sarah Snyder, DEHO, Lakeside, AZ reporting March 2016
   v. Ricardo Murga transferring late February
   vi. OEHE Director advertised in December 2015; Welch to retire June 2016
   vii. Area Workshop May 2016
   viii. Intro to IP Course; February 23-25, 2016; Reno, NV
k. Portland
   i. Celeste attending annual meeting w/ protégée
   ii. Celeste on National Indian Health Board’s Steering Committee for Public Health in Indian Country Survey
   iii. Holly Thompson Duffy, Pesticide Safety, selected
   iv. Entry level position dedicated to providing Community EH Assessments pending
   v. Asthma project using EHR in Yakama
   vi. IP meeting w/ NW Portland Area Indian Health Board pending
   vii. IEH Program met NIOSH re: their tribal capacity assessment and discuss tribal occupational safety and health programs
   viii. Emergency management: militia in Harney County adjacent Burns Paiute Tribe; no impact at this time

l. Tucson – no report

m. EHSC – not on call

Next meeting March 3, 2016, 1:00-2:30PM ET