

# What's NEW in HSP2014a

1. Dental Update
  - Downgraded Dental Chairs and Space Criteria due to a change in the RRM calculation for a Dentist.
  - Updated Notes to the Planner and Space Table and incorporated into HSP2014a.
2. Business Office Update
  - Updated Notes to the Planner & HSP to reflect 1 office per Patient Registration Tech.
    - Previously, 1 office per 6 Techs.
3. Primary Care Update
  - Incorporated the new Improving Patient Care (IPC) concept into the HSP. New Notes to the Planner, Design Notes, Function Sketches and Space Programs.
4. User and Service Population Update
  - Updated the "User Population" from 2005 to 2013.
  - Updated the "Service Population" from 2005 to 2010. The Service Population now projects to 2025.
5. User Population Override Option
  - Added a new feature that allows users to override the HSP population and to project out to the future using the new base year population. **(This Requires HQ's Approval)**

The screenshot shows the 'Project Management - Project - 6A' window with the 'Service Area Selection' tab active. The interface includes several sections for managing service areas, such as 'Project Service Areas', 'Update Dependencies', and an 'Optional' section. The 'Optional' section is highlighted with a red box and contains the following text: 'Population Adjustment is approved by HQ' with a checked checkbox and a dropdown menu. Below this, it states: 'Population Adjustment – When an adjustment of the approved IHS User Population is Recommended, please select the service area to be adjusted. Population projections will continue to use the HSP service population projection methodology. All projections will be based on the adjusted baseline year. Planners should recognize all services and staff supporting the service area disciplines will be modified according to the population adjustment.'

6. Resource Requirements Methodology (RRM) Update
  - Incorporated the latest RRM into the HSP. (RRM2007\_04222011)

7. Equipment Update
  - Updated new Equipment and Room data information that was added during the 2007 & 2009 HSP updates.
  - Updated Equipment Lists, Notes to the Planner, Design Notes, and Drawings to reflect changes.
8. New Program Justification Document (PJD) Report
  - Incorporated the new PJD template into the HSP.
    - The PJD will be included as part of HSP file but will not be filled in by HSP any longer. The planner will manually fill in the necessary information per the instructions provided.
9. New Program of Requirements (POR) Organization
  - Incorporated a newer POR template into the HSP.
10. Additional Services Net to Gross Conversion Factor Selection
  - Added a new feature in which users must pick how the additional service is going to be used and then the space will be assigned a grossing factor based on how the space will be used.
  - Previous system gave all additional services a 1.35 grossing factor.



Net to Gross Factor

**NET TO DEPARTMENT GROSS SQUARE FOOTAGE QUESTIONS**

(Please select/reselect a radio button from one of the options below)

- Is this additional service, a standalone room with its own dedicated access from the building's circulation? (If your intent is to have this department designed within another department, please add this space to that department.)
- Is this additional service to be designed as a series of large open collocated spaces with minimal circulation space similar to lab, pharmacy, and property and supply?
- Will this department be designed as an administrative office suite?
- Will this department be designed as an outpatient clinic?
- Will this department be designed to allow two way patient gurney traffic (8' corridor)? (i.e. surgery, emergency, and acute care nursing)

11. New Capabilities- Notes to the Planner Template Revisions
  - Modified/Updated Template Disciplines to Out-of-Templates for Audiology, Optometry, Housekeeping, Education & Group Consultation, Public Facilities, Information Technology, Business Office and Contract Health Services.
    - These discipline changes are not in the new version of the HSP, however the Planner can review the new "Notes to the Planner" and manually make adjustments to the HSP to reflect the approved new criteria.

## 12. Metric to Imperial Conversion Option

- New feature allows the planner to select space sizes in Metric or Imperial.

Project Management - New Project

Project Setup | Service Area Selection | Additional Services | Suggested Staffing | Nearby Facilities | Points of Contact | PJD / POR

Name: \_\_\_\_\_ Purpose: \_\_\_\_\_ Password: \_\_\_\_\_

IHS Proj#: \_\_\_\_\_ Facility Type\*: \_\_\_\_\_ Projection Year\*: \_\_\_\_\_ Funding Type\*: \_\_\_\_\_

Area\*: \_\_\_\_\_ Code\*: \_\_\_\_\_ Service Unit\*: \_\_\_\_\_ Code\*: \_\_\_\_\_

Community: \_\_\_\_\_ State: \_\_\_\_\_ Initiation: 02/14/2014

Existing Facility Name: \_\_\_\_\_

REMOTE FACILITY..... Are winter supplies only available by air service?  Yes  No

PROPERTY AND SUPPLY..... Is this a satellite clinic within your service unit?  Yes  No

MULTI-LEVEL FACILITY..... Will this be a multi-level building?  Yes  No

Service Pop. 2010 User Pop. 2012 Most Recent Update 02/14/2014 PJD  / /

**Measure System**  Metric  Imperial \* Required Data POR  / /

Save Cancel Reports... eXit Project

## 13. Functional Area drop down list added to Rooms in the Discipline

- New feature that allows the planner to group rooms according to functional area. A functional area has been assigned to the standard rooms within a discipline however if you add a new room or what to change the functional area you can do that when you select you want to manually change the space.

Primary Care (Space Program) - [Kayenta]

IPC20 20-provider PC Clinic  Hide "Deleted" rooms (qty = 0)

Functional Area	RFN Code	Suggested Spaces	Qty	Size	Total
Public	CFET2	EDUCATION CONFERENCE	3	22.00	66.00
Public	OFOC2	PATIENT REGISTRATION	10	4.00	40.00
Public	OFOC2	PHONE TRIAGE	3	4.00	12.00
Public	OFOC2	RECEPTION SUPERVISOR	2	4.00	8.00
Public	ALCP1	RECEPTION/COPY/FAX/PRINTER	3	4.00	12.00
Public	TRCL1	TRIAGE	5	10.00	50.00
Public	WTGN1	WAITING	20	15.00	300.00

Net SM: 1,837.00  
Conv. Factor: 1.45  
Gross SM: 2,664.00

Press <Enter> in the RFN Code column to change the RFN

Functional Area	RFN Code	Planned Spaces (Click here to add) +	Qty	Size	Total	Comments
Public	ALCP1	RECEPTION/COPY/FAX/PRINTER	3	4.00	12.00	
Public	CFET2	EDUCATION CONFERENCE	3	22.00	66.00	
Public	OFOC2	PATIENT REGISTRATION	10	4.00	40.00	
Public	OFOC2	PHONE TRIAGE	3	4.00	12.00	
Public	OFOC2	RECEPTION SUPERVISOR	2	4.00	8.00	

Room Details... Add Space +

Total Spaces: 245 Net SM: 1,837.00  
Conv. Factor: 1.45  
Gross SM: 2,664.00

I want to manually specify 'Planned' space: \_\_\_\_\_

Justification Exit

## What's NEW in HSP2014b

1. A Dental Study was conducted for revamping the Dental Program. Implementation will occur in HSP2016.
2. Audiology moved from a Template discipline to an Out-of-Template. The use rate has been revised as well as the space program. The RRM has not been adjusted to coincide with the new criteria established for Audiology. Room drawings and equipment lists have been updated.
3. Eye Care moved from a Template discipline to an Out-of-Template. The use rate has been revised as well as the space program. The RRM has not been adjusted to coincide with the new criteria established for Eye Care. Room drawings and equipment lists have been updated.
4. Education & Group Consultation moved from a Template discipline to an Out-of-Template. This discipline's space program is dependent on staffing. The space program has been updated. You can no longer override your total staff from the workload tab. You either increase your staff at the individual discipline level or manually change your space to increase your Education & Group Consultation space. Room drawings and equipment lists have been updated.
5. Purchased Referred Care formally CHS has now been added to the HSP. Prior to HSP2014b, PRC (CHS) was part of the Business Office. It now has its own tab in the HSP with its own Space program, Design Notes, and Function Sketch.

Discipline Information																													
SACF			Ambulatory			Preventive			Inpatient			Ancillary			Behavioral Health			Administration			Facility Support			Addl. Services			Support Services		
Administration			Information Management			Business Office			PRC (CHS)			Health Information Management			Security														
RRM Staff Position	HSP Staff Position	Drives Space	Existing (total)	Existing (recurring)	RRM	Planned	Daytime	Staff Comment																					
PRC Staff	Clerk, PRC	<input checked="" type="checkbox"/>	0.0	0.0	7.86	8.00	0																						
Utilization Review Clerk	Utilization Review Clerk	<input checked="" type="checkbox"/>	0.0	0.0	0.00	0.00	0	No longer in RRM																					
PRC Manager	Supervisor, PRC	<input checked="" type="checkbox"/>	0.0	0.0	1.00	1.00	0																						
RCIS Data Entry Clerk	RCIS Data Entry Clerk	<input checked="" type="checkbox"/>	0.0	0.0	1.00	1.00	0																						
<b>Totals :</b>			<b>0.0</b>	<b>0.0</b>	<b>9.86</b>	<b>10.00</b>	<b>0</b>	<b>Discipline Comments</b>																					

I want to manually specify 'Planned' staffing  
*Staffing positions that do not drive space will require manual space planning.*