

**IHS Division of Diabetes Treatment and Prevention (DDTP)**  
**Audit Tips, Data Cleaning, and Q&A**  
March 10, 2026



- ***Welcome and thank you for joining us today!***
- **This webinar is optional.**
- **No CEUs are offered.**
- This webinar will be recorded and made available on the Audit Training webpage in about two weeks.
- Participants are in listen only mode. You can listen through your computer speakers or call in and listen through your phone.
- If you have questions, please submit your questions in the chat or raise your hand so we can unmute you and we will address them.

**Note:** This webinar is scheduled to start at 3pm ET.

# IHS Diabetes Care and Outcomes Audit

## Audit Tips, Data Cleaning, and Q&A

03/10/2026

**Indian Health Service**  
Division of Diabetes Treatment and Prevention

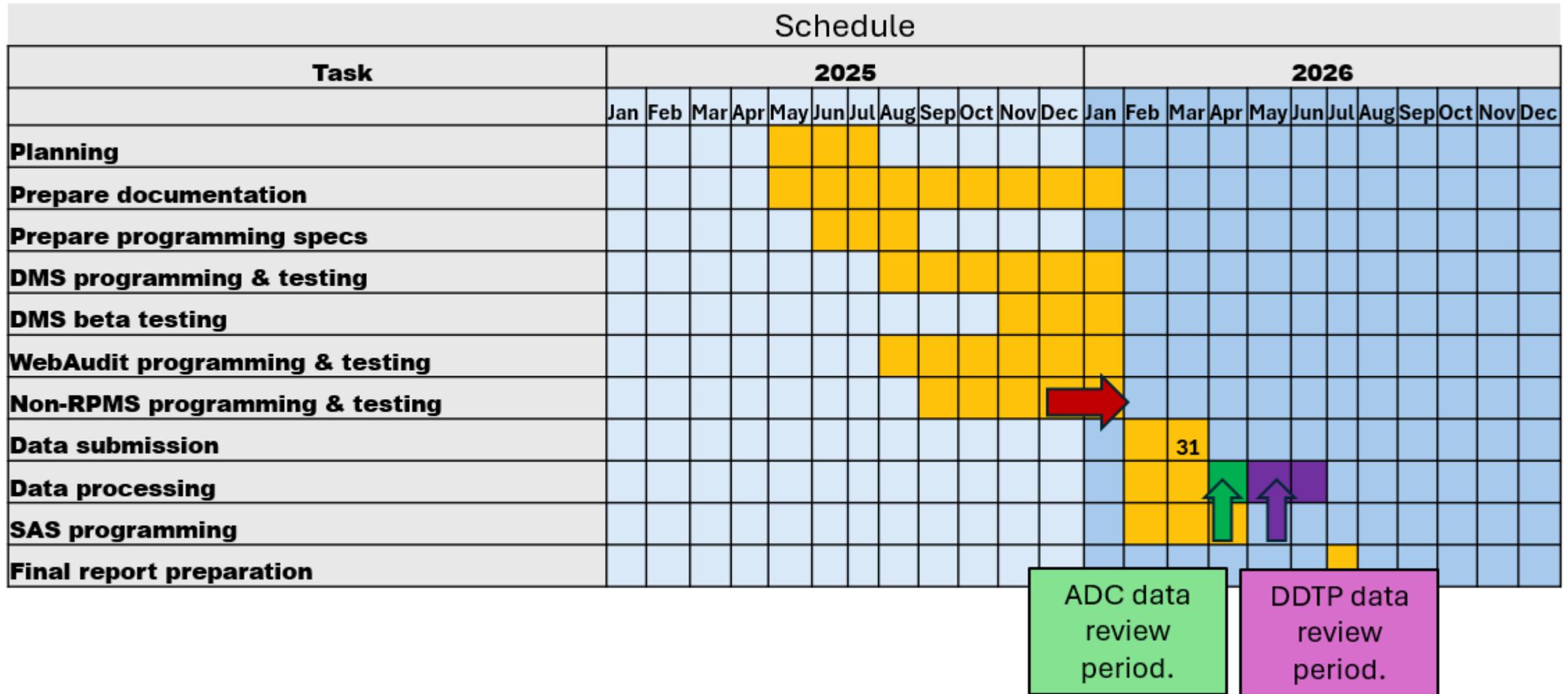


# Today's Audit Topics



- Introduction
- Data Clean-up timeline
- Audit data file reminders
- CSV conversion to text file
- WebAudit tools walk-through - live
  - Data file upload into WebAudit
- Audit Challenges and Thoughts
- Questions and Answers

# IHS Diabetes Care and Outcomes Audit 2026 Cycle



Clean up the data.



# Audit Data Submission and Review

- **Submit Annual Audit data for the 12-month audit period.**
  - Electronic submission: upload an Audit data file into the WebAudit
  - Manual submission: enter data manually into the WebAudit
- **Review Audit Reports for all means of submission.**
  - Manual, DMS, other EMR
- **Correct or verify data in the Data Quality Check (DQC) Report.**
  - Note in the “Comments” section and change in the Record, if needed
- **Clean up audit data using:**
  - Data Quality Check Reports (WebAudit and DMS)
  - Trends Graph (WebAudit)
  - Annual Data Reports (WebAudit)

# Data Clean-up Process



	Timeline:	Description
<b>Program sites</b> <ul style="list-style-type: none"> <li>• <b>Audit data submission</b></li> <li>• <b>Data review/clean-up by programs</b></li> </ul>	<b>March 31, 2026</b>	Data submission into WebAudit. Review Audit Reports, Data Quality Reports and Annual Audit data. Verify and correct data, as needed.
<b>Area Diabetes Consultant</b> <ul style="list-style-type: none"> <li>• <b>Data reviews</b></li> </ul>	<b>March to May</b>	Review of program data and reaching out to programs for verification and/or corrections, as needed.
<b>DDTP Audit Team</b> <ul style="list-style-type: none"> <li>• <b>Data reviews</b></li> </ul>	<b>April to May</b> May be in tandem with ADC reviews.	Audit team may reach out to program sites or ADCs during this period for verification and/or corrections, as needed.
<b>Data Clean up completed</b>	<b>June 2026</b> Data will be locked for <b>ALL</b> Audit sites.	Data will no longer be modified once locked.
<b>Final Data Clean-up by DDTP</b>	<b>June to July</b>	Additional data clean-up and corrections on backend for Final Report preparation.

Look for anything unusual.





# Audit Data Files: Reminders and Additional Information

# Impact on Data File specifications

**IHS Diabetes Care and Outcomes Audit  
Data File Specifications for 2026**

Order	Field Name	Description	Timeframe	Format/Values/Units	Comments
<b>66</b>	RSVVAX	Respiratory syncytial virus (RSV) vaccine	Ever	# field with: 1=Yes 2=No	
<b>72</b>	CREATVALUE	Serum creatinine value (mg/dL)	Most recent in Audit period	# with up to 2 decimal places	Round to 2 decimal places, if necessary.

New field →

Remove field →

**Carefully review 2026 Audit Data File Specifications before programming!**

# Reminder: Impact on Data File specifications



## Columns: 77 total (same number as 2025)

- 1-65 : No change
  - **66: New vaccine - Respiratory syncytial virus (RSV) vaccine – called RSVVAX**
  - 66-71: shifted one place from previous year
  - **72: Removed serum creatinine**
  - 73-77: no changes
- **Be sure to carefully review the Audit Data File Specifications before programming!**
    - Need a copy of the Audit 2026 Data File Specifications reach out to the Audit Team:  
*diabetesaudit@ihs.gov*

# Converting CSV file to txt file



Please watch the recording for the tutorial on file conversion.

# WebAudit tools: walk-through

## Diabetes WebAudit



The IHS Diabetes Care and Outcomes Audit is a process to assess care and health outcomes for American Indians and Alaska Natives with diagnosed diabetes. IHS, Tribal and Urban Indian health care facilities nationwide participate in this process each year by auditing medical records for their patients with diabetes.

Login



# WebAudit Reminders and Additional Information

# Patients Eligible for the Annual Audit



**Facility Information for Audit 2026**  
**Facility: Test34**  
**Annual Audit**

**Note:**

- Click on the Submit button to save any changes or new information.

**\* Required Fields**

Facility Name	Area	SU	Facility
Test34	TE	ST	34

**\* Enter in the number of patients that are considered eligible (number of patients meeting inclusion criteria minus number of patients excluded) OR the number of people in your Target Group (if this Interim Audit is for SDPI Reporting)**

★

***Number of Eligible Patients: # of patients meeting inclusion criteria minus # of patients excluded***

★ This is the number to be entered in WebAudit Facility Information field.

# WebAudit: Enter Facility Information

**Facility Information for Audit 2026**  
**Facility: Test13**  
**Annual Audit**

**Note:**

- Click on the Submit button to save any changes or new information.

**\* Required Fields**

Facility Name	Area	SU	Facility
Test13	TE	ST	13

**\* Enter in the number of patients that are considered eligible (number of patients meeting inclusion criteria minus number of patients excluded) OR the number of people in your Target Group (if this Interim Audit is for SDPI Reporting).**

1

Select electronic health record system used:

2

Enter name of system:

3

1. This number can be changed by program sites.

2. Select EHR system used: **NEW** (both Manual and Electronic Submissions)

**Drop down:**

- RPMS
- Cerner
- EPIC
- Athena
- NextGen
- eClinicalWorks
- Greenway
- Allscripts
- Centricity
- Other

3. Other: enter name of System being used.

# 2026 WebAudit: Interim Audit 2025 upload tool



## Reminder:

- RPMS users – use DM25 audit data file to upload.
- Non-RPMS users – use data file created with 2025 Data File Specifications to upload.

Upload Data

Audit 2026

Select an Audit Type then click "Go". ?

Interim Audit

Select a Year then click "Go".

2025

Select Session then click "Go".

Choose one...

View Changes to

Upload Data

Audit 2025

Select an Audit Type then click "Go". ?

Interim Audit

Select a Year then click "Go".

2025

Select Session then click "Go".

Choose one...

# 2026 WebAudit: Interim Audit 2026 upload tool



## Reminder:

- RPMS users – use DM26 audit data file to upload.
- Non-RPMS users – use data file created with 2026 Data File Specifications to upload.

### Upload Data

#### Audit 2026

Select an Audit Type then click "Go". [?](#)

Interim Audit

Select a Year then click "Go".

2026

Select Session then click "Go".

Choose one...

# Data Quality Check:



**List of Audit Potential Data Errors for 2026**  
**Facility: Test02 Sample Data**  
**2026 Annual Audit**

There are 75 records for this facility.  
 42 Potential Data Errors were found.

[Download PDF Version](#)    
 [Download Excel Version](#)

Show  entries

Search:

Edit	WebAudit ID	Yr/Mo of Birth	Sex	Date of Diagnosis	Field Name	Value	Error Type	Error Message	Comments
	1027	1920 / 4	F		Age	105	Potential	Value is unusually high (greater than 100). Check value and change if necessary.	03/04/2026: Example - comment added in patient record. <div style="text-align: right;">  <b>Edit</b>  <b>Remove</b>  <b>Data Entry/Edit:</b>  03/04/2026dwb: age has been confirmed to be true.         </div>

- Search for WebAudit ID number or Key words.
- Comments made in the record can be viewed in the DQC webpage and reports.

# Data file and data corrections



- **For RPMS:** if a data file is uploaded into the WebAudit and changes are made in RPMS/DMS such as taxonomies:
  - Create a new data file and upload the new data file into the WebAudit (this will overwrite previous).
- **For non-RPMS:** if data file is uploaded into the WebAudit and changes are made to the data file for data capture issues:
  - Create a new data file and upload the new data file into the WebAudit (this will overwrite previous).
- These both will trigger a new DQC. Comments will need to be entered again.

**Reminder:** Data can be entered, added, or corrected directly in the WebAudit for individual records in either Data Processing: View/Edit or Data Quality Check webpage.



# Audit Insights: Key Challenges and Addressing Your Feedback

# Audit Challenges



- Potential Audit submission delays:
  - Family affairs
  - Health issues
  - Weather
  - Internet or other connection issues
  - Data Breach/cyberattack
  - Staffing
  - Can't get that data file to work
  - Don't have local resources or programmer to work with
  - Dog ate my homework..
  - Many others
- Reach out to your ADC and/or the Audit Team, as needed.

***Note: Request for an extension if needed  
as soon as possible!***

# Prepare for program changes staff and other

- Succession plan in case someone leaves
  - Train others and share the knowledge
  - Determine who will be responsible to submit the Audit
- Change to a different EMR system
  - Plan and identify resources early
- Notify your ADC or Audit team for any of the following:
  - WebAudit access Audit team members changes
    - ✓ Someone leaves
    - ✓ New team members that will submit audit data
  - Facility Name Change or I/T/U status due to possible 638 or other
    - ✓ this needs to be programmed into the WebAudit

**Note:** reach out to your ADC for any upcoming changes.

# Post-Webinar Evaluation Questions



Thank you for your participation in our webinars and for taking the time to complete the evaluations. We encourage you to continue sharing your feedback, as it plays an important role in helping us strengthen and improve the audit process.

Questions/comments from various webinar evaluations:

## 1. Non-RPMS: Diabetes –related Education

- Diabetes-related education: coding or data capture issues
  - Programming
  - Resources: Code List – CPT codes
    - ✓ Other possible codes and how to use:
      - eCW – Z71.3 (BMI >30) Dietary Counselling and Surveillance
      - eCW – 99406 Behav Chg Smoking 3-10min
  - How do other programs do this?
    - Please raise your hand to share your experience.

# Interim Audit: other potential use



## 2. Utilizing manual audit methods and tracking

- Conduct/create an Interim Manual Audit to track individuals:
  - Track individuals/participants for SDPI Best Practices
- **Reminders:**
  - All audits capture 12 months of data. This can not be changed.
  - Some fields only capture data for an even shorter time period (i.e. medications = last 6 months)

Remember:  
Share your Audit data with others in your Program



- Division of Diabetes Treatment and Prevention (DDTP)
- Clinical Training
- About Us
- Search DDTP and SDPI
- IHS Diabetes Audit**
- Conducting an Audit
- Audit 2026 Resources
- Audit Training
- Audit Help and Support
- Diabetes WebAudit System
- Additional Audit Information
- Education Materials and Resources (Online Catalog)
- Clinical Resources
- Fact Sheets and Publications
- Special Diabetes Program for Indians (SDPI)
- Nutrition
- Contact Us
- Audit/SOS Login

## Audit 2026 Resources

### Audit 2026 Resources

#### Instructions and Forms

Carefully read the Audit Instructions document and review the Audit Form before beginning your Audit, even if you have conducted an Audit before.

- [Audit 2026 Form](#) [PDF – 161 KB]
- [Audit 2026 Instructions](#) [PDF – 863 KB]

#### Checklists

To facilitate completion of all steps in the annual Audit process, refer to the appropriate checklist.

- [Audit 2026 Electronic Audit Checklist Non-RPMS/Other Electronic Medical Record Systems](#) [Word – 45 KB]
- [Audit 2026 Manual Checklist](#) [Word – 60 KB]
- [Audit 2026 Electronic Audit Checklist RPMS](#) [Word – 65 KB]

#### Code lists

The Code Lists includes codes related to the audit data fields. This can serve as a starting point to help identify codes for non-RPMS sites and facilities for potential use. Site-specific codes need to be added.

- [Audit 2026 Code List Revised](#) [Excel – 449 KB]

For more information: [Audit 2026 Non-RPMS Orientation Part 1 and 2](#).

#### Resource and Patient Management System (RPMS) Diabetes Management System (DMS) Materials

- [2026\\_BDM User Manual](#) [PDF – 5.6 MB]



#### Important Dates

##### Annual Audit 2026

- Audit period end date:  
**December 31, 2025**
- RPMS/DMS patch release:  
**January 22, 2026**
- WebAudit open:  
**February 17, 2026**
- Due date:  
**March 31, 2026**

<https://www.ihs.gov/diabetes/audit/audit-resources/>



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## Audit Training

There are many different training opportunities for the Audit. These trainings are hosted by IHS and other organizations and cover a variety of topics, including use of the Resource and Patient Management System (RPMS) Diabetes Management System (DMS) and how to use the WebAudit.



## Division of Diabetes Sponsored Training

### Live Training Webinars

**Audit Tips, Data Cleaning, and Q&A**  
**Tuesday, March 10, 2026**  
 3 – 4:30pm ET  
 2pm CT / 1pm MT / 12pm PT / 11am AKT  
 [Icon] (308 – 4 KR)

[Join Webinar](#) [Icon]

### Webinar details

### Recorded Training Webinars

Click on a Topic to view the recording.

Audit Year	Topic	Description	Materials
2026	<a href="#">Audit 2026 Reports I</a> [Icon]	Overview of changes to the Audit Report for 2026 and guidance for reading and reviewing Audit reports. (1 hour 10 minutes)	<ul style="list-style-type: none"> <li>• <a href="#">Presentation Slides</a> (PDF - 4.5 MB)</li> </ul>
2026	<a href="#">Audit 2026 Orientation</a> [Icon]	Overview of the IHS Diabetes Audit, including changes for 2026 resources, methods, and an introduction to the WebAudit. (1 hour 45 minutes)	<ul style="list-style-type: none"> <li>• <a href="#">Presentation Slides</a> (PDF - 3.9 MB)</li> </ul>
2026	<a href="#">RPMS Diabetes Management System (DMS) Overview I</a> [Icon]	Introduction to DMS. Including: register maintenance, updating taxonomies, reviewing data quality, and creating Audit data files. (1 hour)	<ul style="list-style-type: none"> <li>• <a href="#">Presentation Slides</a> (PDF - 1.7 MB)</li> </ul>
2026	<a href="#">Updating Your Diabetes Register in RPMS/Diabetes Management System (DMS)</a> [Icon]	Using RPMS programs to update the Diabetes Register and more. (1 hour 6 minutes)	<ul style="list-style-type: none"> <li>• <a href="#">Presentation Slides</a> (PPT - 802 KB)</li> </ul>
2026	<a href="#">Audit 2026 Non-RPMS Orientation: Part 2</a> [Icon]	Audit Tips for non-RPMS Electronic Audits from the Alaska Tribal Health Care System. Programs share diabetes care tools developed to help conduct the diabetes Audit using non-RPMS EMR systems. (1 hour 9 minutes) <small>*Note: some slides early in this presentation are noted to be blurred. Please download the Presentation slides while viewing. DDTP is aware of this issue.</small>	<ul style="list-style-type: none"> <li>• <a href="#">Presentation Slides</a> (PDF - 2.2 MB)</li> </ul>
2026	<a href="#">Audit 2026 Non-RPMS Orientation: Part 1</a> [Icon]	Guidance for conducting a diabetes Audit using systems other than RPMS, including methods, resources, and changes for 2026. (84 minutes)	<ul style="list-style-type: none"> <li>• <a href="#">Presentation Slides</a> (PDF - 1.8 MB)</li> <li>• <a href="#">Audit 2026 Form</a> (DOC - 161 KB)</li> <li>• <a href="#">Audit 2026 Code List Revised</a> (Excel - 416 MB)</li> </ul>



# Audit Support

- **Area Diabetes Consultants**
  - Area Audit Support
  - Link to access ADC list: [Area Diabetes Consultants](#)
- **DDTP Audit team**
  - WebAudit & general questions
  - Email: [diabetesaudit@ihs.gov](mailto:diabetesaudit@ihs.gov) (goes to Devina Boga and Dorinda Wiley-Bradley)
- **RPMS (OIT Service Desk):** <https://www.ihs.gov/Helpdesk/>
  - Specific to RPMS: DMS (BDM) and Visual DMS program support
  - Installation, program functionalities and service issues
  - On this webpage page go to: [IHS IT Self-Service Portal](#)



**Thank you for attending today's session.**

*We look forward to seeing your data!*



Questions?