

EXAMPLE PROJECT TIMELINE CHART

Title of Project: *XYZ Tribal MSPI Project*

Timeframe: Year 1: September 30 2017 – September 29, 2018

Key Project Activities	September 2017	October 2017	November 2017	December 2017	January 2018	February 2018	March 2018	April 2018	May 2018	June 2018	July 2018	August 2018	September 2018	Responsible Project Staff
National Meeting - Participate in MSPI project meeting		X	X											Project Director; Project Coordinator
Staffing - Recruit - Hire - Train	X	X	X	X	X									Project Director
Develop Collaborative Relationships - MOA's/MOU's - Letters of Support					X	X								Project Director; Project Coordinator
Community & Organizational Needs Assessment - Planning - Create Advisory Board						X	X	X	X	X	X			Project Coordinator; Regional Evaluator
Trainings - Participate in trainings							X		X		X		X	Project Coordinator; Advisory Board
Local Data Collection Plan Development - Develop Local Data Collection Plan - Collect Data - Complete & Submit Progress Reports					X	X	X	X			X	X	X	Regional Evaluator; Project Coordinator