# MONTHLY REPORT FOR NARCOTICS AND OTHER CONTROLLED SUBSTANCES

| AREA: | | FACILITY: | |
|---|---|---|---|

| | REPORT PERIOD | FROM: | | TO: | |
|---|---|---|---|---|---|

| ITEM | PERPETUAL INVENTORY RECORD | | | | | PHYSICAL INVENTORY | | | QUANITY ISSUED SAME PERIOD PREVIOUS YEAR |
|---|---|---|---|---|---|---|---|---|---|
| | BALANCE START OF PERIOD | QUANTITY RECEIVED | TOTAL QUANTITY AVAILABLE FOR ISSUE | QUANTITY ISSUED | BALANCE ON HAND END OF PERIOD | BALANCE ON HAND *ACTUAL COUNT* | OVER | SHORT | |
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