

# YOUR EXTENSION INSIGHT

IHS LRP NEWS AND INFORMATION

# Thank you for your service!

Your participation in the Indian Health Service (IHS) Loan Repayment Program (LRP) has greatly contributed to the IHS mission and provided quality health care services to the American Indians and Alaska Natives. At this time, we would like to extend our appreciation for your efforts and encourage your continued participation in our program.

Research has shown that long-term relationships between practitioners and patients play an important role in positive patient outcomes. Continuity of care is even more important within Indian health programs. You can play a key role in ensuring Indian health care facilities continue to improve patient outcomes by extending your valued service.

The contract extension process is simple and straightforward. We've included guidance on how to request a contract extension and meet the January 1 deadline for priority consideration here. The <u>LRP Participant Guide</u> is also a good resource for additional information on program policies and procedures.

# **Contract Extension Basics**

We recommend that you submit your contract extension request via email, fax or letter to the LRP branch office by January 1 of the final year of your service commitment in order to receive priority consideration. Any requests received after January 1 are subject to available funding.

### Service Commitment

For each year the IHS LRP extends your contract, you must complete a one-year service commitment at your LRP-approved site and clinical position. You may request multiple contract extensions, but your loan repayment will not exceed the total amount of your qualified loans.

## **Required Documents**

You must include payment history from your lender and updated employment verification from your Indian health facility with your contract extension request.

## Selection Criteria

The LRP will consider your extension request if funds are available and you meet the following requirements. You must:

- Prove that you completed your previous service commitment satisfactorily.
- Continue to provide full-time clinical services in your chosen health profession.
- Prove that an extension of your service continues to meet priority staffing needs of Indian health facilities.
- Have outstanding qualified health profession student loans that were not paid under your initial contract.
- Provide official documentation from your lending institution(s) indicating that it applied maximum payments from your LRP award to your eligible outstanding debt during your service.
- Remain at your current facility or transfer to an IHS facility that has the same or a higher site score than your current facility.

### Transfers

All transfers require LRP branch office approval before you can change positions or move to a different site. Reference your LRP Participant Guide for information on transfer policies.



## Good to Know

Don't miss the January 1 deadline for priority consideration!

## **Contacts**

Visit FAQ for answers to the most frequently asked questions about the IHS Loan Repayment Program.

If you need additional assistance, contact the appropriate analyst from the list below. For all other questions, contact the IHS LRP branch office at (301) 443-3396.

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#### Daniel Echohawk

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#### Tara Johnston

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We appreciate your service and dedication and encourage you to extend your IHS Loan Repayment Program contract and continue to serve.

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