**Grant ID / Project ID Number:**

**Title of Project or Tribe / Organization:**

**Purpose Area:**

**Timeframe:** September 30, 2019 – September 29, 2020

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Key Project Activities | September 2019 | October 2019 | November 2019 | December 2019 | January 2020 | February 2020 | March 2020 | April 2020 | May 2020 | June 2020 | July 2020 | August 2020 | September 2020 | Responsible  Project Staff |
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***Instructions:***

1. *The key project activities will depend on which MSPI Purpose Area you are funded for. Please refer to the “Example Timeline” for example activities.*
2. *You may add additional rows to the table (if needed).*
3. *The timeline* ***should NOT*** *exceed* ***2-pages****.*
4. *Place an “X” in the Timeline Chart boxes above to indicate the month(s) you will conduct each key project activity.*
5. *List the Responsible Project Staff in the far right-hand column as indicated. Here you may indicate the title of the staff, for example: Project Coordinator, Project Director, etc. You do not need to list individuals by name.*
6. *If you have questions about activities, please contact your assigned Area Project Officer.*
7. ***DELETE ALL*** *instructions in* ***italics*** *when you complete the timeline.*