

## Information Required for Determining Eligibility

Submit the following for initial eligibility review. After confirmed, documents on page 2 will be requested:

1.  Copy of Birth Certificate
2.  Copy Social Security Card
3.  Documentation of enrollment of a federally recognized tribe, or provide proof of direct tribal lineage or affiliation.
4.  Admission application
  - a. Ensure all current medications/medical conditions are clearly listed in application
  - b. Ensure any history of behavioral health treatment (inpatient/outpatient) is clearly listed
  - c. Provide current school/education status; If IEP or 401 plan is applicable please provide copies
5.  Any recent treatment/discharge plans
6.  Copy of Substance Use Assessment

## Unity Healing Center Required Documents for Admission

### Required after Eligibility Confirmed

1.  Copy of picture ID
2.  Copy of Medicaid/private insurance card, if applicable
3.  Copy of legal documents (probation, guardianship, etc...If applicable)
4.  Health and Physical examination within 30 days prior to admissions
5.  Immunization record (flu shot required, TB screen, COVID-19)
6.  Consent Packet:
  - a.  EBCI-Hospital (If not currently registered)
    - ✓ Service Agreement
    - ✓ Summary of Notice of Privacy Practice
    - ✓ Parental Permission-Designation of Parent Proxy
  - b.  EBCI-Behavioral Health (If not currently registered)
    - ✓ Informed Consent
    - ✓ Verification of Client Participation
    - ✓ Client Rights and Responsibilities
    - ✓ IHS 180-authorization for UHC to disclose
  - c.  UHC Consents:
    - ✓ Recreation Activities
    - ✓ Photograph
    - ✓ Telehealth
  - d.  IHS 810- Referring Agency/Counselor
  - e.  Education
    - ✓ Online Curriculum-Edmentum
    - ✓ IHS-180-authorization to contact previous school attended (if applicable)
  - f.  IHS-180-authorization for UHC to contact Probation (if applicable)
  - g.  IHS-180-authorization for Treatment, Payment and other Health Care Operations

## Unity Healing Center Required Documents for Admission

### Admission and Program Contact Information:

Submit applications via secure email to:

- Nas\_uhc\_admissionsteam@ihs.gov
- Any questions or assistance please email staff via Unity Admissions Team email above.

Fax documents: 828-497-1845

Additional contacts:

- Savannah Wilnoty; Management Assistant; 828-497-1821;  
[savannah.wilnoty@ihs.gov](mailto:savannah.wilnoty@ihs.gov)
- Nancy Largent, LCSW; Substance Abuse Counselor; 828-497-1828;  
[nancy.largent@ihs.gov](mailto:nancy.largent@ihs.gov)
- Brandon Tweedy, CSAC II; Substance Abuse Counselor; 828-497-1815;  
[Brandon.tweedy@ihs.gov](mailto:Brandon.tweedy@ihs.gov)
- Shannon Casey, RN; Supervisory Nurse; 828-497-1822;  
[Shannon.casey@ihs.gov](mailto:Shannon.casey@ihs.gov)

### **Please utilize secure email or fax to submit documents electronically.**

Admission application requests are reviewed by clinical staff as soon as receipt. The Clinical Director or primary counselor assigned will make follow up initial contact. Nursing staff will provide follow up for medical as needed.

Admissions team meets weekly to review all requests.

Please visit <https://www.ihs.gov/nashville/healthcarefacilities/unity/> for an overview of our facility.