

SU CONTRACT HEALTH SERVICE - EXAMPLE**FY-2012 STATUS OF FUNDS / DASHBOARD****Month Ending: 04/30/12****Report Date: 05/10/12**

Revised May 2012

1. FY-2012 ALLOWANCES

a. Advice of Allowance (Recurring Base)	\$9,232,972	
b. Advice of Allowance (Recurring Rescission .0016%)	(\$14,773)	
c. Advice of Allowance (Non-Recurring)	\$0	
d. Total Allowances:		\$9,218,199

2. OBLIGATIONS - In Process

a. Backlog: Actual count on desks, FY-2012 ONLY	\$50,000	
b. Denials: Any potential reversals that meet CHS eligibility	\$95,575	
c. DCRs: POs not on UFMS as of 04/30/12 (Export Issues)	\$91,001	
d. Plus (+) New/Pending PY needs to be issued in CY	\$0	
e. Total In Process:		\$236,576

3. OBLIGATIONS - Processed in UFMS

a. CHS at month end as of 04/30/12	\$2,816,106	
b. Total YTD obligation		\$2,816,106

4. ADJUSTMENTS - PROCESSED DOCUMENTS

a. Less (-) In Support of Direct Care Cost (ISDC)	\$0	
b. Plus (+) G Batch - Other cost to be charged to CHS.		
c. Total Adjustments		\$0

5. ADJUSTED Year-To-Date OBLIGATIONS (Lines 2e+3b+4c)		\$3,052,682
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6. AVERAGE WEEKLY OBLIGATIONS (Weeks Past)	30	\$101,756
7. PROJECTED OBLIGATIONS (Weeks Left)	22	\$2,238,634

8. PLUS ADJUSTMENTS

a. Plus (+) ISDC from line 4a including amt projected for the FY	\$1,000,000	
b. Plus (+) CHEF reimbursements not posted to CHS	\$0	
c. Total Adjustments		\$1,000,000

9. TOTAL PROJECTED OBLIGATIONS (Lines 5 + Line 7 + Line 8)		\$6,291,316
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10. FY-2012 PROJECTED BALANCE		\$2,926,883
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Instructions for Contract Health Service - Status of Funds Report/Dashboard

REPORTS ARE DUE BEFORE THE 10TH OF EACH MONTH

Remember to change the Service Unit name, Month Ending and the Report Date to the current date or to the date when the report was prepared. This report is now a Microsoft Excel file.

1. **FY Allowance**
 - a. List all Advice of Allowances (Recurring & Non-Recurring received for CHS for this location, distributed or adjusted by NAIHS Finance).
 - b. A formula computes this total.

2. **Obligations - In Process:**
 - a. Enter dollar value of backlog on desks (where POs have NOT been issued and SU will be responsible).
 - b. List this amount from the CHSMIS Denial Report with applied percentages.(potential reversals).
 - c. Export of purchase orders (DCRs) not on UFMS at month ending or pertaining to Export Issues.
 - d. Amount for Prior Year claims that must be issued against Current Year.
 - e. A formula computes this total. This is the dollar value of documents "In Process".

3. **Obligations Processed**
 - a. List the Obligated Amount for the month ending (UFMS Allowance Status Report by Location).
 - b. A formula computes this total. This is the YTD obligations in the IHS accounting system.

4. **Adjustments - Processed Documents (IN UFMS already)**
 - a. Less (-) one time N/R obligations (ISDC costs, Big contracts or purchases, etc.)
 - b. Plus (+) Other cost to be charged to CHS (G Batch)
 - c. A formula computes this total.

NOTE: These amounts are not to be projected out, that is why they are subtracted at this point, and then added back in under # 9.

5. **Adjusted Obligations - A formula totals this amount.**

6. **Average Weekly Obligations**
Enter the number of weeks that have elapsed for the reporting period. A formula computes the weekly average by dividing the total obligations (from line 5) by number of weeks that have past.

7. **Projected Obligations**
A formula computes the weeks remaining in the fiscal year and multiplies it by the weekly average to arrive at the projected obligations amount.

8. **Plus Adjustments**
 - a. ISDC, this is the amt from Line 4a (+) the amt projected for the rest of the year, enter as a positive
 - b. CHEF reimbursements received but not posted to CHS in UFMS.
 - c. A formula computes this total.

9. **Total Projected Obligations - A formula computes this amount.**

10. **FY Projected Balance - A formula computes the fiscal year Projected Balance.**