



DEPARTMENT OF HEALTH AND HUMAN SERVICES

INSTRUCTIONS FOR NOMINATIONS

Indian Health Service Achievement Award



Nominations Deadline: 7/17/2019

The Office of Clinical and Preventive Services (OCPS) of the Indian Health Service (IHS) recognizes individuals whose special efforts and contributions, beyond regular duty requirements, have resulted in significant benefits to IHS programs, priorities, or customers and fulfillment of the IHS mission.

Nominations are to be submitted for one of the following award categories based on the nature of the act, service, or performance.

Award Categories

- Individual Award
- Program Award
- Organization Award
- Fostering Relationships

Please note that the 2019 Achievement Awards cover an individual or group's performance within the calendar year of 2019.

AWARD CATEGORIES

Individual Award: Nominees are recognized for their high commitment, advocacy and service to others in the field of health and wellness that inspire, promote and advance healthy living in the workplace or community.

Program Award: Recognition of tribal, urban and service unit programs who demonstrate outstanding efforts related to 'Partnering with Clinics and Communities' leading to the development and implementation of innovative and effective programs that promotes health and prevent diseases to improve health.

Organization Award: Recognition for leadership in the advancement and promotion of tribal, urban and service units towards a healthier worksite community. This award recognizes sites for creating cultural and environmental changes that support employees who are committed to wellness. Nominees are evaluated based on the areas of impact, collaboration, originality, overcoming challenges and opportunities.

Fostering Relationship Award: Nominees are recognized for their commitment in fostering a collaborative relationship with internal/external partners to overcome challenges to serve patients, families or communities to improve health

NOMINATION SUBMISSIONS

The OCPS Award Coordinators will coordinate the receipt and review of all nominations and rankings, and all IHS, tribal, and urban staff will submit nominations to William Czajkowski.

All nominations must be scanned and emailed to William.Czajkowski@ihs.gov. Nominations must be received by 7/17/2019. Nominations received after this date will not be considered. If you have any questions, please e-mail William.Czajkowski@ihs.gov.

NOMINATION FORM ATTACHED



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Nomination for Indian Health Service Achievement Award



Nominations Deadline: 7/17/2019

- Complete a separate nomination form for each individual nominee.
- Submit completed nomination forms with all signatures no later than **7/17/2019** to William.Czajkowski@ihs.gov

1. AWARD CATEGORIES

Indicate Award Category (*select only one*): [☐ Individual Award [☐ Organization Award

Program Award

Fostering Relationships

Please list the Individual's name as it should appear on the certificate

First Name/Last Name:

Title:

3. AWARD CITATION: This text will be used directly in the official award script. (Please limit write-up to approximately 25 words or less)

4. Nominator
Name:

Title:

Signature:

Date:

AWARD JUSTIFICATION

In the space provided, explain how the individual or team significantly advanced the IHS mission, vision, and strategic goals.