



Direct Service Tribes Advisory Committee

As long as the grass grows and the rivers flow. . .

Direct Service Tribes Advisory Committee Election Guidance

The process of electing Officers of the Direct Service Tribes Advisory Committee (DSTAC) is authorized and outlined in:

- Section 7(B) of Indian Health Service Circular 2005-02, DSTAC Charter, and
- Section 4 of the DSTAC Bylaws.

Generally, Section 7(B) and Section 4, respectively, prescribe:

- Elections of officers are held annually, pursuant to the DSTAC Charter.
- All DSTAC Representatives are eligible to hold the position of Chairperson, Vice Chairperson and Secretary/Treasurer.
- The duties and responsibilities of DSTAC Officers are outlined in Sections 3 and 6, of the DSTAC Bylaws.

Election Process:

The sitting DSTAC Chair, or presiding officer, will give the floor to the Director of Office of Direct Service and Contracting Tribes (Director) or a designated individual to preside over the elections.

If not determined otherwise by DSTAC Members, the Director will then describe the duties of the respective Officer by reading DSTAC Bylaws Section 3(A), 3(B) and 3(C).

The Director will then announce the nomination period is open and conduct elections in the following order

1. Chairperson
2. Vice Chairperson
3. Secretary/Treasurer

As described in Section 7(B) of DSTAC Charter, Co-Chairpersons may be substituted for the positions of Chairperson and Vice Chairperson.

DSTAC Members wishing to nominate an individual shall state their nomination as such:
“I nominate [state name of DSTAC Member] for the position of [state officer position].”

For more information contact:

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A nomination does not need to “seconded” by another DSTAC Member. Rather, the Director will ask the nominee: “*Mr./Ms. [state name], do you accept this nomination?*”

Nominee shall state acceptance or declination.

Director will then announce: “*Are there any other nominations for [state officer position]?*”

If none, the Director will proceed to voting – as determined by DSTAC body that is present (e.g. paper ballot, voice vote, etc.).

After all votes are cast for each of the three officers, election process is completed.

As prescribed in the DSTAC Bylaws, Section 4(E), assumption of office shall begin immediately, unless the Committee has approved otherwise.