

EXAMPLE PROJECT TIMELINE CHART

Title of Project: XYZ Tribal MSPI Project

Timeframe: Year 1: September 30 2016 – September 29, 2017

Key Project Activities	September 2016	October 2016	November 2016	December 2016	January 2017	February 2017	March 2017	April 2017	May 2017	June 2017	July 2017	August 2017	September 2017	Responsible Project Staff
National Meeting - Participate in MSPI project meeting		X	X											Project Director; Project Coordinator
Staffing - Recruit - Hire - Train	X	X	X	X	X									Project Director
Develop Collaborative Relationships - MOA's/MOU's - Letters of Support					X	X								Project Director; Project Coordinator
Community & Organizational Needs Assessment - Planning - Create Advisory Board						X	X	X	X	X	X			Project Coordinator; Regional Evaluator
Trainings - Participate in trainings							X		X		X		X	Project Coordinator; Advisory Board
Local Data Collection Plan Development - Develop Local Data Collection Plan - Collect Data - Complete & Submit Progress Reports					X	X	X	X			X	X	X	Regional Evaluator; Project Coordinator