



TA Webinar: MSPI Purpose Area #1

Community & Organizational needs assessment
and strategic planning



Version 2

Purpose of TA Webinar

- To review and familiarize the grantees/federal projects with:

- 1. IMPORTANT UPDATES:**

- Year 1 Project Narrative revisions
- Year 2 Project Narrative development

2. MSPI Purpose Area #1 (overall goals and objectives)

3. Project Narrative requirements

4. Review technical assistance available

5. Q&A session

Learning Objectives

1. Participants will confirm next steps for Project Narrative development.
2. Participants will be able to identify the overall goals of MSPI and specific MSPI Purpose Area #1 objectives for use in the development of the Project Narrative.
3. Participants will be able to identify and follow Project Narrative requirements.
4. Participants will be able to identify technical assistance options and contacts.

IMPORTANT UPDATES

Year 1 Project Narrative Revisions

Year 2 Project Narrative Development

Year 1 Project Narrative Revisions

- During the MSPI/DVPI Kickoff Meeting in Denver, CO, all projects were informed that they were to move forward with Project Narrative revisions for Project Year 1.
- The Division of Grants Management and the Division of Behavioral Health concluded that Project Narrative revisions for Project Year 1 **should not be a current requirement** since projects are currently in a planning phase and well into Project Year 1.

YR1 Project Narrative Revisions: **NO LONGER REQUIRED**

- **Project Narrative revisions for Project Year 1 are no longer a requirement for submission.**
- Official contacts for all projects were emailed on Monday, February 1st to inform that they were no longer required to submit project narrative revisions for YR1.
- Official contacts were also informed in that same email that they **could begin developing their YR2 project narratives.**

Year 2 Project Narrative Development

- **Year 2 Project Narratives** will be one (1) requirement for the **Continuation Application Kit** for all grantees/federal awardees.
- Year 2 Project Narrative development should be the focus of the grantees/federal awardees moving forward.
- More information on the Continuation Application Kits requirements, access, and process will be disseminated to grantees/federal awardees on February 29, 2016 by GrantSolutions (for grantees) and DBH (for federal awardees).

MSPI Purpose, Overall Goals, and Specific Objectives

MSPI Purpose

- The primary purpose of the MSPI is to accomplish 6 overall goals.
- For MSPI Purpose Area #1, you will be addressing overall goals #1 and #2.

MSPI Goal #1

1. Increase Tribal, UIHP, and Federal capacity to operate successful methamphetamine prevention, treatment, and aftercare and suicide prevention, intervention, and postvention services through implementing community and organizational needs assessment and strategic plans.

MSPI Goal #2

2. Develop and foster data sharing systems among Tribal, UIHP, and Federal behavioral health service providers to demonstrate efficacy and impact.

MSPI Purpose Areas

- **Purpose Area 1: Community and Organizational Needs Assessment and Strategic Planning**
- Purpose Area 2: Suicide Prevention, Intervention, and Postvention
- Purpose Area 3: Methamphetamine Prevention, Treatment, and Aftercare
- Purpose Area 4: Generation Indigenous Initiative Support

MSPI Purpose Area #1 Objectives

Your MSPI grant/federal award will address **BOTH** of the following specific objectives for MSPI Purpose Area #1:

1. Assess and develop strategic approaches of leveraging community and organizational resources to address suicide and methamphetamine use; and
2. Develop data sharing systems for continuous assessment and strategic planning.

Moving Forward with the Development of Year 2 Project Narratives

Development of Year 2 Project Narratives

- Many awarded projects did not address the MSPI Purpose Area specific objectives as required in the grant application for Project Year 1.
- All grantees/federal awardees are required adhere to the Project Narrative requirements listed in the funding opportunity announcement for the Year 2 Project Narratives.
- These TA webinars are scheduled for projects to provide everyone with guidance on the requirements so you are all successful with development of Year 2 Project Narratives.

Development of Year 2 Project Narratives

- Don't Panic!
- You are no longer required to submit revisions to Year 1 Project Narratives.
- You have a **4 months** to begin developing your **Year 2 Project Narratives**.
- IHS will conduct TA webinars throughout the month of February and the first week of March 2016.

Development of Year 2 Project Narratives

Q: What if I have questions about this process or how to start writing my Year 2 Project Narrative?

- Contact your assigned IHS Area Project Officer who can provide you with technical assistance.

Q: Is it too soon to start working on Year 2 Project Narratives?

- Start the required revisions process now – the sooner you start, the more time you have for questions and to receive guidance.

REMEMBER!

- You will submit your Year 2 Project Narrative revisions as part of your **Continuation Application Kit**.
- They will not be submitted separately.
- More information will be provided regarding the Continuation Application Kits on February 29, 2016.

Year 2 Project Narrative Requirements

Guidance in the
Funding Opportunity announcement (FOA)

Recommendations

Guidance on the Development of Project Narratives in the FOA

- There is a need for AI/AN communities to implement **Community & Organizational Needs Assessments** to accurately identify the needs of their Tribal communities.
 - Planning should focus on utilizing the data gathered from the needs assessment to ensure coordinated community responses and system linkages for suicide prevention and methamphetamine use services.

Guidance on the Development of Project Narratives in the FOA

- **Strategic Planning** is especially critical to maximize available resources and eliminate duplicative efforts.
 - Strategic planning should address gaps in policies and resources, as well as program barriers.
- Based on the community and organizational needs assessment and analysis, projects will develop a strategic plan to address suicide and/or methamphetamine use (or other addicting substances).

Guidance on the Development of Project Narratives in the FOA

- In the “**Application Review Information**” section of the funding opportunity announcement (FOA), please reference “**Section B: Project Narrative/Proposed Approach/Project Plan**” (page 31) for detailed instructions on how to write the Project Narrative.

Recommendations

- When you are ready to begin developing your Year 2 Project Narrative, we recommend that you:
 - **Reference the funding opportunity announcement (FOA) guidance.**
 - **Use the MSPI Purpose Area #1 specific objectives:**
 1. Assess and develop strategic approaches of leveraging community and organizational resources to address suicide and methamphetamine use; and
 2. Develop data sharing systems for continuous assessment and strategic planning.

Recommendations

- Confirm that the Year 2 Project Narrative addresses **ALL the required objectives listed for your chosen Purpose Area.**
- Review all Project Narrative **activities** and make sure they fit with and address the specific objectives.
- Make sure that the Year 2 Project Narrative matches the budget/budget narrative for your project.
 - You will be working on developing a Year 2 budget/budget narrative for the Continuation Application Kit as a requirement.

Local Data Collection Plan

- **REMINDER:** All grantees/federal awardees will work with their TA Provider on their Local Data Collection Plan in Project Year 1 & the beginning of Project Year 2.
- All grantees/federal awardees are expected to finalize the Local Data Collection Plan by **May 2017** for submission to the Division of Behavioral Health.
- Revisions and submission of the Local Data Collection Plan are **not required** at this time.

Who should I contact for questions?

Project Officers: Project Narrative Revisions

Grants Management Specialists: Grants Procedures

IHS Program Officials: New Funding Cycle

MSPI/DVPI Regional TA Providers for Evaluation

MSPI/DVPI Regional Project Officers:

Project Narrative Development

- **Alaska** – Elisa Bruns
- **Albuquerque** – Audrey Solimon
- **Bemidji** – Pamela End of Horn
- **Billings** – Leon Eagle Tail (*Acting*)
- **California** – Walter Castle
- **Great Plains** – William Carr (*Acting*)
- **Nashville** – Sean Bennett
- **Navajo** – Patricia Olson (*Acting*)
- **Oklahoma City** – Karen Hearod
- **Phoenix** – Terry McDowell (*Acting*)
- **Portland** – Georgianna Old Elk
- **Tucson** – Terry Friend
- **Urban** – Steven Whitehorn

MSPI Grants Management Specialists: Grants Procedures for **GRANTEES ONLY**

**Responsible for Grant #'s:
BH16IHS0001 – BH16IHS0053**

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**Responsible for Grant #'s:
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IHS MSPI Program Official: New Funding Cycle

MSPI Program Official

Audrey Solimon

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MSPI/DVPI Regional Technical Assistance Providers for Evaluation

- 11 Tribal Epidemiology Centers
- 1 Urban Indian Epidemiology Center
- National Indian Health Board (NIHB)
 - MSPI Purpose Area #4
- National Council of Urban Indian Health (NCUIH)
 - Urban – MSPI Purpose Area #4

- *Q: What is the role of the TA Provider?*
- **A:** Provide technical assistance (TA) for evaluation and guidance on your required data collection plan.

Questions?