

# SDPI Required Key Measure Final Data Submission and Review for 2025

IHS Division of Diabetes Treatment and Prevention

January 8, 2026

# Indian Health Service





# SDPI – Commonly Used Abbreviations

- ADC = Area Diabetes Consultant
- Audit/WebAudit = IHS Diabetes Care and Outcomes Audit
- Best Practice = SDPI Diabetes Best Practice
- CY = Calendar Year
- DDTP = IHS Division of Diabetes Treatment and Prevention
- DGM = IHS Division of Grants Management
- EMR = Electronic Medical Record
- GMS = Grants Management Specialist
- GS = GrantSolutions
- NoA = Notice of Award for your SDPI Grant
- PHI = Protected Health Information
- PII = Personally Identifying Information
- PPR = Performance Progress Report
- RKM = Required Key Measure
- SDPI = Special Diabetes Program for Indians
- SOS = SDPI Outcomes System



# What we'll cover

1. 2025 RKM Data: Final
  - a. Recap of requirements
  - b. Data submission: process, methods, and data review
2. SOS Website and Demonstration
3. Questions



# Recap of Best Practice Requirements

## 1. Best Practice Requirements:

- a. Select one Best Practice
- b. Identify a Target Group and select members
- c. Implement proposed activities/services
- d. Collect RKM data for Target Group

## 2. RKM Data Submission: SDPI Outcomes System (SOS)

- a. **Baseline (required)**
- b. Midyear (optional)
- c. **Final (required)**

## 3. Guidance - Select a Best Practice that:

- a. Addresses needs identified in your community
- b. You could “move the needle on”, show improvement using RKM data



# Why is submission of RKM data required? (Purpose of the SOS)

- **To show the national results of SDPI activities.**
  - Are improvements being made?
  - How big are the improvements?
  - How many people are receiving Best Practice related activities/services?
- **To show stakeholders the good work that's being done.**
  - You can share your program's results with Tribal leaders, community members, and others.
  - Combined (not individual program) RKM data may be shared with IHS leadership, Tribal leaders, and others.



# RKM Data

- **RKM result** = Number and percent of Target Group members who achieve the RKM
- **RKM is specific to the Best Practice selected.** Examples:
  - **Diabetes-related education:** Number and percent of individuals in your Target Group who receive education on any diabetes topic\*, either in a group or individual setting. (\* Includes nutrition education, physical activity education, and any other diabetes education.)
  - **Glycemic control:** Number and percent of individuals in your Target Group with most recent A1C <8.0%.
- **RKM data are:**
  - Tracked locally throughout the budget period (calendar year).
  - Submitted to DDTP via the SOS at the beginning and end of the budget period.

# SDPI 2025 RKM Details



Blank	Baseline	Mid-Year	Final
Required?	Yes	No	Yes
Reflects	Starting point	Progress so far	Final results
Data collected	Before starting activities/services, around the beginning of the budget period	Around the middle of the budget period and/or other times	At the end of the budget period
Due Date	2/28/2025	6/30/2025	1/30/2026
Value	Education BP: Usually 0% Other BP: Could be 0% or higher	Generally higher than 0%	Up to 100% or even higher
Remember	n/a	n/a	“Lock” data in the SOS after submitting



# Two Possible Sources for RKM Data

	EMR (RPMS or Other)	Local Tracking
<b>Target Group List</b>	Set up a register or template (different from main diabetes registry)	Keep track locally using Excel, paper, or other method
<b>Target Group Members Information</b>	Upload and store in WebAudit	Enter into SOS
<b>Target Group Members RKM Data</b>	Upload and store in WebAudit	Enter into SOS
<b>Baseline RKM Result</b>	Two options: 1. <b>Preferred:</b> Upload into and Pull from WebAudit for Jan-Dec of previous year 2. Aggregate (generally only for education BPs)	Two options: 1. Submit RKM result from Individual Entry 2. Aggregate (often appropriate for education BP)
<b>Final RKM Result</b>	Upload into and pull from WebAudit for Jan-Dec of budget period (2025)	Submit using Individual Entry

# SDPI 2025 Final RKM Process



1. **Review** your program's 2025 Project Narrative Best Practice section.
2. **Review** your program's RKM data in the SOS (Baseline and possibly other results). Be sure to select 2025 as the Year.
3. **Locate** your program's Target Group list. This could be in your EMR (RPMS or other), a spreadsheet, or other format.
4. **Update** RKM data for each Target Group member, as necessary.
5. **Submit** your final RKM data into the SOS. Process depends on which method you will use:
  - a. Pull from WebAudit
  - b. Enter Individual
  - c. Enter Aggregate (requires a waiver)
6. **Review the final RKM result and compare it to baseline.**
7. **Edit and re-submit** RKM data, if necessary.
8. **Lock** your data in the SOS.



# Final RKM Data – Target Group Considerations

- If you identified your Target Group **at baseline**:
  - Number of members should be the same for final.
  - Okay if the number is “slightly” different (i.e., lower) due to patients moving, passing away, or being “automatically” removed from your EMR system.
- If you added Target Group members **during budget period**:
  - If you didn’t get as many members as planned, submit what you have.
  - If you got more members than planned, enter them all.
  - If the final number of members submitted into the SOS is “very” different from the number in your 2025 application, contact your ADC discuss.



# RKM Data Review

Review all of your program's data for 2025 in the SOS, before and after submitting your final RKM result. Look for:

- **General Issues**
  - Is the exact same result in there more than once? If so, contact the SDPI team to remove one of the values.
  - Are the correct results marked as Baseline and Final? If not, contact the SDPI team to fix.
  - Is your baseline result 100% or close to that? If so, contact your ADC to discuss.
  - What is the change from Baseline to Final? Is it consistent with your local data? If not, determine what needs to be done and work with the SDPI team, as needed.



# RKM Data Review (cont'd)

- **WebAudit Method Issues**

- Is your Denominator “very” different from your Target Group Number? If so, check that your baseline and final Audits were run on the correct registry/list. Rerun and resubmit if necessary.
- If you submitted data in addition to baseline, is the denominator the same (or close)? If not, check that your Audits were run on the correct registry/list. Rerun and resubmit if necessary.

- **Individual Entry Method Issues**

- Has your RKM current result been submitted? If not, submit result.
- Is the number of individuals entered “much” smaller than your Target Group Number? If so, determine if additional individuals need to be entered.
- Is the number of individuals entered “much” bigger than your Target Group Number? Don’t worry about this for now.



## Final RKM Data - Other Considerations

- It's okay if your final RKM result is not 100%.
- For the WebAudit method with RPMS/DMS:
  - In DMS use the Audit 2025 tools (Audit 2026 is not yet available).
  - Use 12/31/2025 as the Audit Period End Date.
  - Do NOT use your 2025 Annual Audit result.
- Your program can only submit RKM data for your selected Best Practice and Target Group.
- RKM data can only be submitted for the Target Group as a whole; it cannot be submitted separately for sub-groups.



## After you submit your final RKM data

- Lock your data!
- Your Area Diabetes Consultant will review all data for 2025.
- DDTP will also review data for 2025.
- Submit a copy of this report with your 2025 Annual Progress Report.
  - There are also questions to answer regarding this report.
- If there are questions, we will contact you via phone or email.



# SOS Information and Resources

**SOS Website:** <https://www.ihs.gov/sdpi/sdpi-outcomes-system-sos/>

- Includes checklists for submitting RKM data.

## SOS Access:

- Requires an IHS Web Account: username and password.
- If you have forgotten your username or need assistance, email the SDPI team: [sdpi@ihs.gov](mailto:sdpi@ihs.gov)
- More than one person from the same program can have SOS access.
- Each person who needs to use the SOS should request access using their own IHS Web Account.

## Other resources:

- SDPI website: <https://www.ihs.gov/sdpi/>
- Diabetes Audit website: <https://www.ihs.gov/diabetes/audit/>
- RPMS website: <https://www.ihs.gov/RPMS/>



# 2025 Annual Progress Report

- Now available: <https://www.ihs.gov/sdpi/sdpi-community-directed/application-reports/>
- Submit a copy of your 2025 SOS RKM Data Summary Report with your 2025 Annual Progress Report
- Before submitting, make sure that your SOS RKM Data Summary Report includes the following:
  - Your program's selected Best Practice.
  - Target Group number.
  - Target Group description.
  - RKM baseline data for 2025.
  - RKM final data for 2025.



# SOS Website & Demonstration



# Updates



# Resource: SDPI Grant Program Application and Report Due Dates Table

2026 Table now  
available!

## Special Diabetes Program for Indians (SDPI)

### Important Dates for 2025 - 2027 Budget Period

Updated December 2025

#### Notes:

- 2026 funds are contingent on Congressional Appropriations.
- All dates are tentative and subject to change.

Date	Activity
2026	
01/01/2026	Beginning of SDPI 2026 budget year.
01/30/2026 - Due	2025 <a href="#">Required Key Measure (RKM)</a> <sup>1</sup> final data submitted & locked in <a href="#">SDPI Outcomes System (SOS)</a> <sup>2</sup> .
01/30/2026 - Due	2025 Annual Progress Report completed and submitted in <a href="#">GrantSolutions</a> <sup>3</sup> .
02/27/2026 - Due	2026 RKM baseline data submitted into <a href="#">SOS</a> <sup>2</sup> .
03/20/2026 - Due	2026 Annual Diabetes Care and Outcomes Audit data submitted & locked in <a href="#">WebAudit</a> <sup>4</sup> (Audit period: Jan 1-Dec 31, 2025).
03/31/2026 - Due	2025 Annual Federal Financial Report due in Payment Management System (90 days after Budget Period End Date).
06/30/2026 - Due	2026 RKM mid-year data submitted in the <a href="#">SOS</a> <sup>2</sup> ; encouraged but not required.
09/01/2026	2027 Continuation Application information available on the <a href="#">SDPI website</a> <sup>5</sup> .
10/30/2026 - Due	2027 Continuation Applications due in <a href="#">GrantSolutions</a> <sup>3</sup> .
11/12/2026	2026 Annual Progress Report information available on the <a href="#">SDPI website</a> <sup>5</sup> .
12/31/2026	End of SDPI 2026 budget year.
2027	
01/01/2027	Beginning of SDPI 2027 budget year.
01/29/2027 - Due	2026 RKM final data submitted & locked in the <a href="#">SOS</a> <sup>2</sup> .
01/29/2027 - Due	2026 Annual Progress Report completed and submitted in <a href="#">GrantSolutions</a> <sup>3</sup> .
03/31/2027 - Due	2026 Annual Federal Financial Report due in Payment Management System (90 days after Budget Period End Date).



# SDPI Outcomes System (SOS) Webinar

Topic: **SOS 2026 Baseline RKM Data Submission and Review**

Date: Tuesday, February 10<sup>th</sup>

Time: 3 - 4pm ET (2pm CT / 1pm MT / 12pm PT / 11am AKT)

For more information, visit the SOS webpage:

<https://www.ihs.gov/sdpi/sdpi-outcomes-system-sos/>



# SDPI Grantee Showcase Webinar

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The Las Vegas Paiute Tribe

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Health and Wellness Center Program

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January 29, 2026

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<https://www.ihs.gov/sdpi/sdpi-community-directed/sdpi-grant-training/>



# Questions

[DDTP Website](#)  
[SDPI Website](#)

