VistA Imaging

Clinical Display User Manual

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Department of Veterans Affairs
Office of Enterprise Development
Health Provider Systems

Clinical Display Workstation User Manual
August 2013

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Introduction

This manual explains how to use the Clinical Display software. Clinical Display is a part of the Veterans Health Information System and Technology Architecture (VistA) Imaging System. Clinical and administrative staff responsible for providing patient care and maintaining patient's electronic medical records should use this manual.

This manual introduces you to the Clinical Display application and explains how to navigate and complete the following tasks:

- Signing in to Clinical Display
- Selecting a Patient
- *Working with the Image List*
- *Working with Abstracts*
- *Viewing Patient Images at Remote Sites*
- *Printing Images,*
- *Configuring User Preferences for the Image List and Abstracts*
- *Displaying Reports*
- *Working With Annotations*
- *Using Scout Lines*

Supporting information is provided in the following appendixes:

- *Appendix A: Shortcut Key Legend* to navigate in the interface
- *Appendix B: Clinical Display Security Keys* list for restricted tasks
- *Appendix C: Deleting Images* to delete single images and group images
- *Appendix D: Clinical Context Object Workgroup* on CCOW compliance
- *Appendix E: For System Managers* for access to all functionality in Clinical Display

Terms of Use

In compliance with Food and Drug Administration (FDA) and VA policies, authorization to use this software is contingent on the execution of a Site Agreement between the VistA Imaging Product Development group and the site where this software is installed.

In addition to any restrictions noted in the Site Agreement, the following restrictions apply.

Caution: Federal law restricts this device to use by or on the order of either a licensed practitioner or persons lawfully engaged in the manufacture or distribution of the product.

The FDA classifies VistA Imaging as a medical device. Unauthorized Modifications to VistA Imaging, including the Clinical Display software, will adulterate the medical device. The use of an adulterated medical device violates US federal law (21CFR820).

Clinical Display is not intended for the primary interpretation of radiology exams or EKG waveforms. When Clinical Display is installed on approved and properly maintained hardware, primary interpretation of other image types is permissible by licensed practitioners at their discretion.

Conventions

This manual uses the following conventions:

- Controls, options, and button names are shown in **Bold**.
- A vertical bar is used to separate menu choices. For example: "**Select File | Open**" means: "Click the **File** menu, and then select the **Open** option."
- Keyboard key names are shown in bold and in brackets.
- When this document is used online, hyperlinks are indicated by blue text.
- Useful or supplementary information is shown in a Tip.
- Important or required information is shown in a Note.
- Critical information is indicated by:

Acronyms

Acronym	Definition
CCOW	Clinical Context Object Workgroup
CPRS	Computerized Patient Record System
DICOM	Digital Imaging and Communications in Medicine
DoD	Department of Defense (DoD)
EKG	Electrocardiogram
FAQ	Frequently Asked Questions
FDA	Food and Drug Administration
HIMS ROI	Health Information Management Services Release of Information (department)
HRN	Health Record Number

Acronym	Definition
IHS	Indian Health Service
ID	Identifier or Identification
IRM	Information Resources Management
OED	Office of Enterprise Development
QA	Quality Assurance
QI	Questionable Integrity
RIV	Remote Image Views
ROI	Release of Information
SSN	Social Security Number
TGA	Targa Image
TIU	Text Integration Utility
US	United States
VA	Veteran Affairs
VHA	Veteran Health Administration
VistA	Veterans Health Information System and Technology Architecture

Related Information

For additional information about VistA Imaging Clinical Display, see the following documents:

- Imaging System User Manual
- Imaging System Technical Manual
- Imaging System Installation Guide
- HIM FAQ Page

Getting Help

If you encounter any problems with Clinical Display, contact your Imaging Coordinator for assistance. If the problem cannot be resolved locally, Imaging Coordinators can log a Remedy ticket or call the National Help Desk at 1-888-596-4357.

Getting Started

This chapter provides how-to instructions for the following operations:

- *Using Clinical Display*
- *Signing in to Clinical Display*
- Navigating the *VistA Imaging Display Main Window*
- *Selecting a Patient*

Using Clinical Display

At most sites, Clinical Display is started from the CPRS tools menu. Clinical Display behaves the same way regardless of whether the application is started from CPRS or from the desktop.

Signing in to Clinical Display

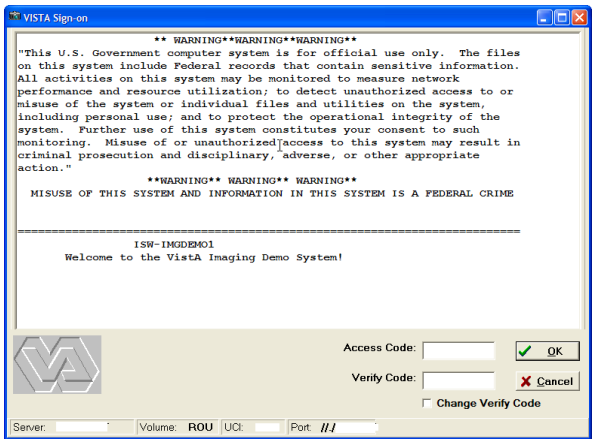
When you start the application from CPRS, you are automatically signed in. The patient that is selected in CPRS is the same as the patient selected in Clinical Display when the application is opened. This method of matching the same patient between two applications is performed by Clinical Context Object Workgroup (CCOW), a standard for synchronizing common data. See *Appendix D: Clinical Context Object Workgroup* for information on CCOW and patient context in Clinical Display.

For more information on using Clinical Display in the context of CPRS, see the *CPRS User Guide* at
http://www.va.gov/vdl/documents/Clinical/Comp_Patient_Recrd_Sys_(CPRS)/cprsguium.pdf

1. Double-click the Display Shortcut on the Windows desktop, or click **Start | All Programs | VistA Imaging Programs | VistA Imaging Clinical Display 32-bit.**

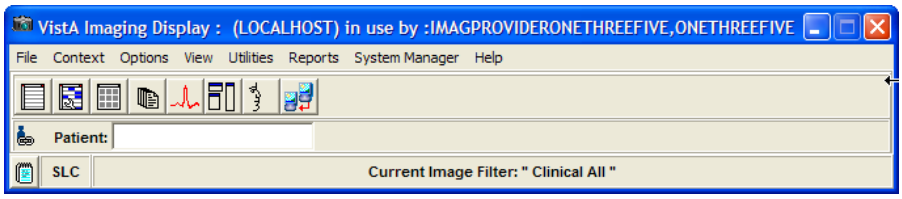
2. The VistA Sign on dialog box is displayed.

   Note: If the Connect To dialog box is displayed instead of the Sign on dialog box continue to Step 3.

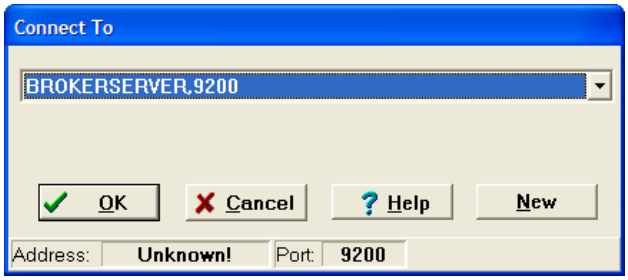


3. Enter your Access and Verify codes in the VistA Sign on dialog box, click **OK.**

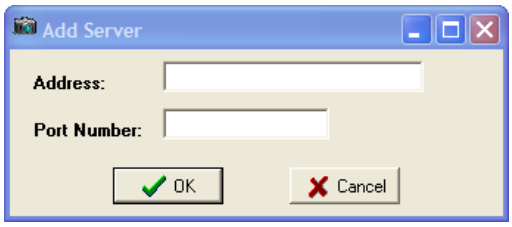
   The VistA Imaging Display main window opens. Continue to the next section.



4. If the Connect To dialog box is displayed, select the server that you have been instructed to log in to and click **OK**.

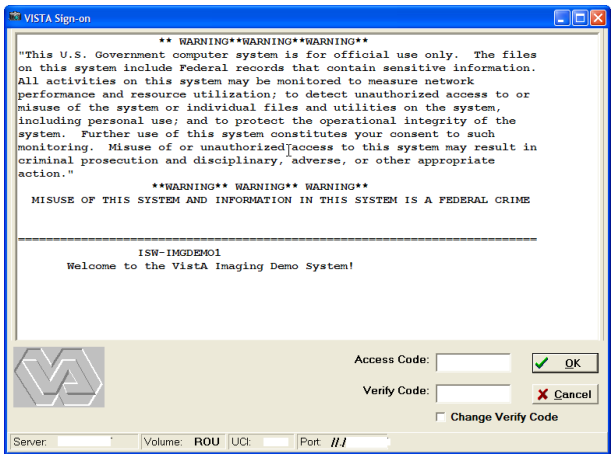


5. If the server is not listed in the drop down list, click the **New** button, enter the Address and Port Number in the Add Server window, and click **OK**.

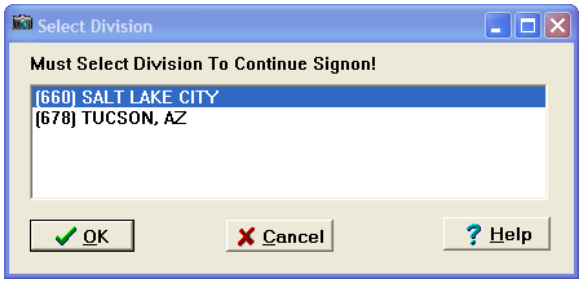


   Your site administrator should have the server information.

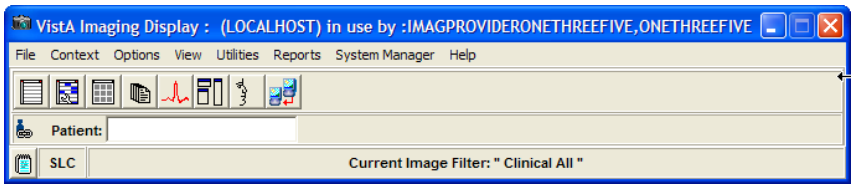
6. In the VistA Sign on dialog box displayed, enter your Access and Verify codes and click **OK**.



7. In the Select Division dialog box displayed, select your division and click **OK**.



The VistA Imaging Display main window opens. Continue to the next section.

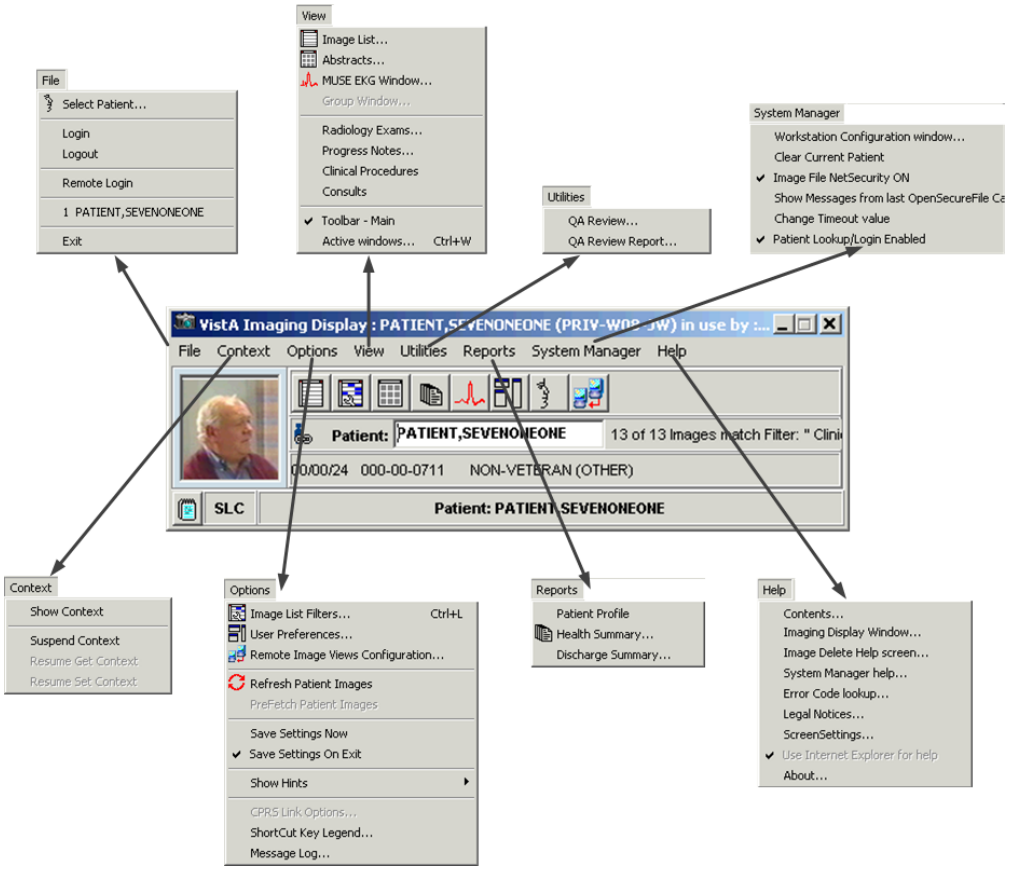


VistA Imaging Display Main Window

You can perform the following tasks from the VistA Imaging Display main window:

- Select a patient
- Set user preferences
- Show or suspend patient context
- Create and use image filters
- Configure remote image view configuration (if available)
- View reports
- Use additional features if you have the appropriate security keys

Note: The Utilities and System Manager menus on the menu bar may not be available to you if your site coordinator has not assigned you access to these tools.

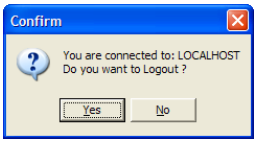
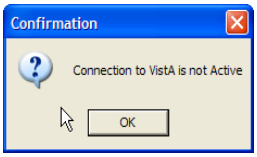
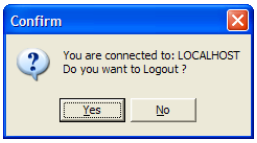


Note: The Clinical Display software is user configurable. Its appearance may not match the examples shown in this manual. Details on how to configure your system by setting user preferences are explained later in this manual.

Menu Bar in the VistA Imaging Display Main Window

File Menu

Menu Option	Description
Select Patient	Opens the Patient Lookup window.
Login	When selecting Login you will be prompted for your Access and Verify codes. Follow the Signing into Clinical Display procedures in this manual. If you are already logged into VistA you will receive a Confirm message for logging out. See Logout below.

Menu Option	Description
Logout	Confirms your logout from the VistA database.  **Note**: If you are not logged in, the following message confirms this. 
Remote Login	If you are not already logged into VistA the Connect To dialog box is displayed. Follow the Signing into Clinical Display procedures in this manual starting at Step 3. If you are already logged into VistA you will receive a Confirm message for logging out. See Logout below.  After confirming that you want to log out the dialog box closes and the Connect To box opens. Continue the Signing into Clinical Display procedures in this manual starting at Step 3.
Exit	Ends your session in Clinical Display.

Context Menu

Menu Option	Description
Show Context	See *Appendix D: Clinical Context Object Workgroup* for the details of CCOW and these menu options.
Suspend Context	
Resume Get Context	
Resume Set Context	

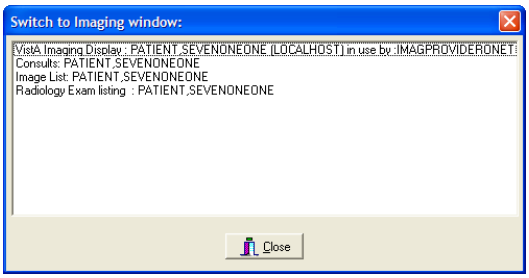
Options Menu

Menu Option	Description
Image List Filters	Displays the Image Filter Add/Edit window.
User Preferences	Displays the User Preferences window.

Menu Option	Description
Remote Image Views Configuration	Opens the Remote Image Views Configuration window.
Refresh Patient Images	Refreshes the Image List and all Abstracts windows that are open when the refresh was initiated.
Pre Fetch Patient Images	All images for the patient are queued to be copied from the Jukebox to the Magnetic Image server for faster loading of images. User must have a Security Key.
Save Settings Now	Equivalent to the Windows Save button to explicitly save settings as you go along.
Save Settings On Exit	On or off option: • When selected the settings are saved on exiting Clinical Display. • When not selected, all changes to settings are lost on exiting if you do not manually save the changes.
Show Hints	Show Hints has the following options: • Main Imaging Display Window - When selected a check mark appears and hints are displayed. • Turn Hints OFF for all windows - When selected a check mark appears and hints are not shown. • Turn Hints ON for all windows - When selected a check mark appears and hints are displayed.
CPRS Link Options	Allows user to break the Link to CPRS. It is only enabled if VistA Imaging was started from the CPRS Tools menu.
ShortCut Key Legend	Opens the Short Cut Key Legend which is shown in the System References section of this manual.
Message Log	Opens the Imaging Session Message History window. (available as a button on the Toolbar)

View Menu

Menu Option	Description
Image List	Opens the Image List window.
Abstracts	Opens the Abstracts window. (available as a button on the Toolbar)
MUSE EKG Window	Opens the MUSE EKG viewer.
Group Window	Enabled if a Group Abstracts window is open. It is used to bring the window to the forefront.
Radiology Exams	Opens the Radiology Exam listing window.
Progress Notes	Opens the Progress Notes window.

Menu Option	Description
Clinical Procedures	Opens the Clinical Procedures window.
Consults	Opens the Consults window. The link to Consults is not available.
Toolbar -Main	Toggles between displaying the Main Toolbar or not.
Active Windows	 Selecting an entry in the list enables transfer of focus to that window.

Utilities Menu

(The menu options are displayed only if you have certain security keys. See *Appendix B: Clinical Display Security Keys*.)

Menu Option	Description
QA Review	Opens the QA Review utility. See *Checking Quality Assurance on Images*.
QA Review Report	Opens the QA Review Report utility. See *Running the QA Review Report.*

Reports Menu

Menu Option	Description
Patient Profile	Displays the *Patient Profile* report window.
Health Summary	Displays the *Health Summary* Reports window.
Discharge Summary	Displays the *Discharge Summary* List window. When you select a summary, the report is displayed.

System Manager Menu

Note: This menu is enabled only if you hold the MAG SYSTEM security key. See *Appendix* E: For System Managers for the menu options.

Help Menu

Menu Option	Description
Contents	Displays a welcome to the VA VistA Imaging Help System.
Imaging Display Window	Displays windows in the application beginning with the main window and describes the use.
Imaging Delete Help screen	Displays the Image Delete confirmation window whenever you select the Image Delete menu option. You can delete images only if you have the proper security keys. See *Appendix B: Clinical Display Security Keys*.
System Manager help	Displays the System Manager On-Line help file.
Error Code Lookup	Displays the Error Lookup window so you can find out the meaning by entering the error code in the error message.
Legal Notices	Lists the medical and vendor regulations pertaining to this software.
Screen Settings	Provides settings to adjust the screen resolution to view medical images.
Use Internet Explorer for help.	Sets the default browser to Internet Explorer. This is selected by default and it is not configurable.
About	Displays the About window, which specifies the software name, current Patch number, current version and build, past versions installed, and so on.

Toolbar in the VistA Imaging Display Main Window

Button	Description
Open the Image List window	Opens the Image List Window.

Button	Description
Select/Create an Image Filter	Opens the Image Filter List Add/Edit window.
Open the Abstracts window	Opens the Abstracts Window.
Open the VistA Health Summary Reports window	Opens the Health Summary Report window. When the window opens, there may be many Health Summary Reports for the selected patient. You select the Health Summary Report from the list of reports that are available and the report is displayed.
Open the MUSE EGK viewing window	Opens the MUSE EKG viewer.
Open the User Preferences window	Opens the User Preferences window.
Select a Patient	Opens the Patient Lookup window.
Remote Image Views Configuration	Opens the Remote Image View Configuration window.

Fields

Field	Description
Patient	Displays the patient name and identifier if a patient is selected. If no patient is selected, the field is blank.
Institution Identifier	Institution identifier that the client is currently logged in to. For example, SLC = Salt Lake City.

Show Message History Window Button

Button	Description
Show/Hide Message window	Displayed in the lower left corner of the VistA Imaging main window, this button opens the *Message History Window* where you can view messages.

Selecting a Patient

Clinical Display provides three ways to select patients:

- Patient lookup box
- Menu bar or toolbar
- Image List toolbar

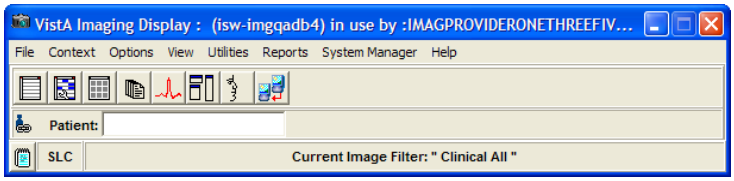
Using the Patient Lookup Box

The Patient lookup box enables you to quickly perform a patient lookup by not having to navigate a system menu or another popup window. Typing one of the following patient identifiers in the Patient lookup box displays one patient or a list of patients with similar names or other similar identifiers:

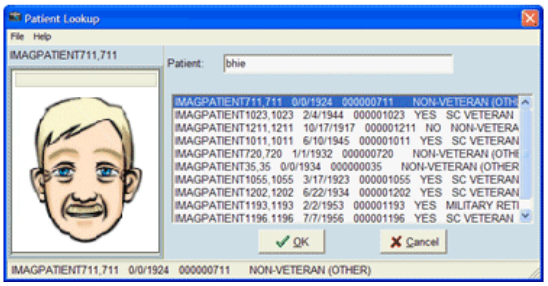
- Patient Name (or partial name)
- Full SSN
- Last four digits of the SSN
- Health Record Number (HRN) [for Indian Health Services (IHS) sites only].

Notes: (1) If you are at an IHS site, you can search for a patient by HRN. By default, the agency is initially set to the VA. If you are at an IHS site, screens and printed reports will use the HRN as the patient ID. (2) If you hold the MAG PAT PHOTO ONLY security key, you are only able to look up patients to verify their identities through a photo ID. You cannot view their medical records. Refer to *Appendix B: Clinical Display Security Keys*.

1. Type the patient identifier in the Patient lookup box.

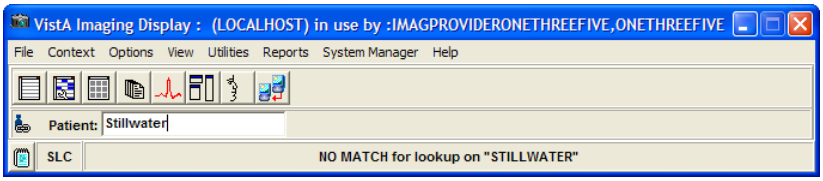


   - If an exact match is found, then the patient is selected in the VistA Imaging Display main window. User Preferences can be set to open the Image List and or the Abstracts window when a patient is selected. Continue to the next section *Working with the Image List*.
   - If multiple patients match the patient identifier you entered, then the Patient Lookup window displays the matching patients and their demographics, as shown.



2. Choose the patient by selecting the appropriate row and then click **OK** (or **Cancel** if the patient you are searching for is not listed).

   If no match is found, the status message displays “NO MATCH for lookup on” (the patient identifier provided), as shown.



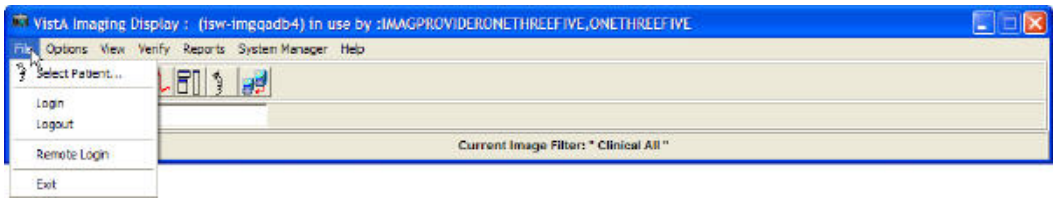
3. Enter a new patient name in the Patient lookup box.

Note: To work with the patient data, see the next chapter *Working with the Image List*.

Using the Menu Bar or Toolbar

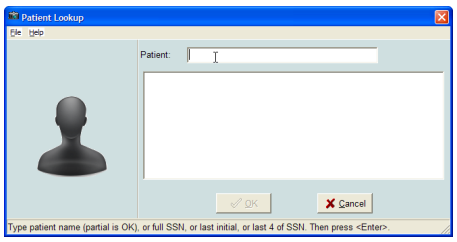
1. In the VistA Imaging Display main window, perform either step:

   - Choose **File | Select Patient** from the menu bar.

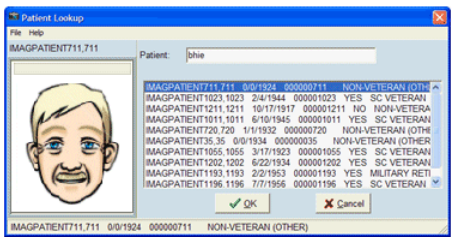


   - Click the **Select a Patient** button on the toolbar.

     If an exact match is found, the Patient Lookup window opens displaying the patient's data and the silhouette is replaced with the patient's photo.

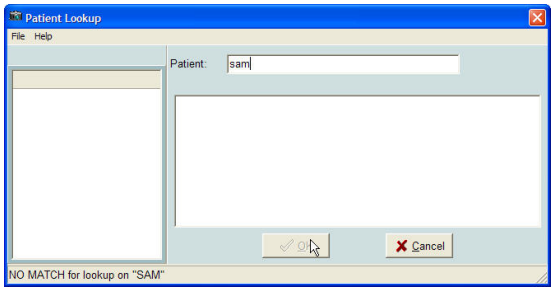


     If multiple patients match the patient identifier you entered, then the Patient Lookup window displays the matching patients and their demographics, as shown.



2. Choose the patient by selecting the appropriate row and then clicking **OK** (or **Cancel** if the patient you are searching for is not listed).

   If no match is found, the status message displays “NO MATCH for lookup on” (the patient identifier provided), as shown. The Patient list and patient photo are blank.



3. Click **Cancel** or enter a new patient name or HRN to search.

Note: To work with the patient data, see the next chapter *Working with the Image List.*

Using the Image List Toolbar

The Image List window is explained in detail in the next chapter.

1. Click the **Open the Image List window** button on the toolbar.

2. In the Image List window, click the **Select a Patient** button on the toolbar.

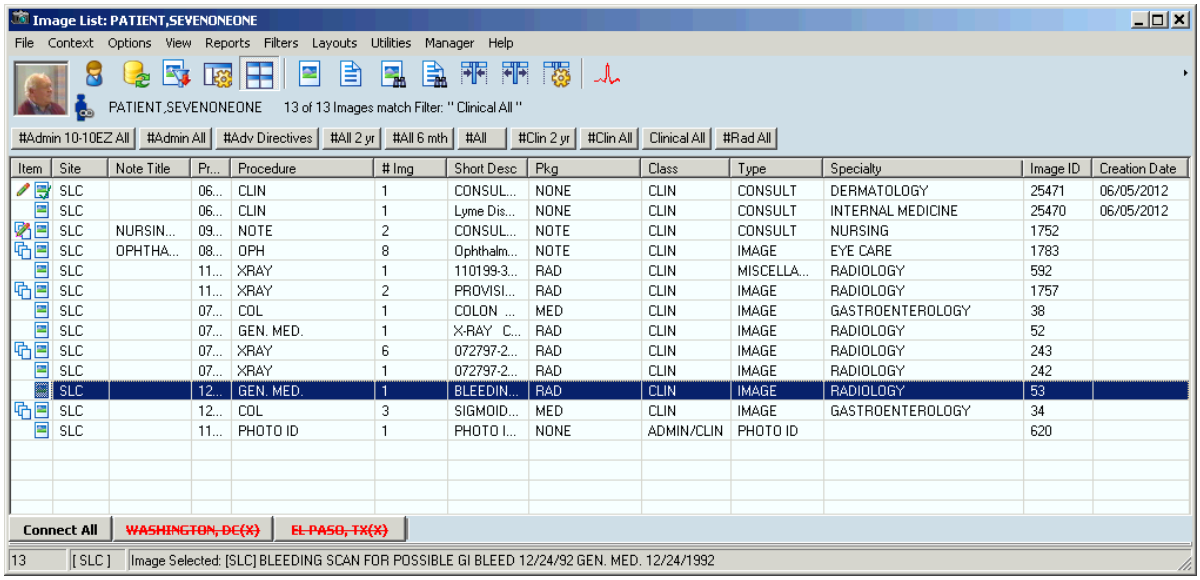
Note: To work with the patient data, see the next chapter *Working with the Image List* window.

Working with the Image List Window

The Image List Window is used to perform the following tasks:

- Enables you to select an image or image group and opens the selection in the appropriate viewer or the Group Abstracts window (for image groups).
- Enables you to filter the patient's images.
- Shows the remote sites that are connected or disconnected where the patient has images (if the ability to view remote images is enabled).
- Enables you to navigate to other windows and tools within the application through the button toolbar and file menu options.
- Indicates which images have existing annotations.

Image List Window



Item	Site	Note Title	Pr...	Procedure	# Img	Short Desc	Pkg	Class	Type	Specialty	Image ID	Creation Date
	SLC		06...	CLIN	1	CONSUL...	NONE	CLIN	CONSULT	DERMATOLOGY	25471	06/05/2012
	SLC		06...	CLIN	1	Lyme Dis...	NONE	CLIN	CONSULT	INTERNAL MEDICINE	25470	06/05/2012
	SLC	NURSIN...	09...	NOTE	2	CONSUL...	NOTE	CLIN	CONSULT	NURSING	1752	
	SLC	OPHTHA...	08...	OPH	8	Ophthalm...	NOTE	CLIN	IMAGE	EYE CARE	1783	
	SLC		11...	XRAY	1	110199-3...	RAD	CLIN	MISCELLA...	RADIOLOGY	592	
	SLC		11...	XRAY	2	PROVISI...	RAD	CLIN	IMAGE	RADIOLOGY	1757	
	SLC		07...	COL	1	COLON ...	MED	CLIN	IMAGE	GASTROENTEROLOGY	38	
	SLC		07...	GEN. MED.	1	X-RAY C...	RAD	CLIN	IMAGE	RADIOLOGY	52	
	SLC		07...	XRAY	6	072797-2...	RAD	CLIN	IMAGE	RADIOLOGY	243	
	SLC		07...	XRAY	1	072797-2...	RAD	CLIN	IMAGE	RADIOLOGY	242	
	SLC		12...	GEN. MED.	1	BLEEDIN...	RAD	CLIN	IMAGE	RADIOLOGY	53	
	SLC		12...	COL	3	SIGMOID...	MED	CLIN	IMAGE	GASTROENTEROLOGY	34	
	SLC		11...	PHOTO ID	1	PHOTO I...	NONE	ADMIN/CLIN	PHOTO ID		620	

In the Clinical Display Image List window, single images that have annotations have the Annotations icon. An image group that contains one or more annotated images has the Annotations icon.

Menu Bar in the Image List

File Menu

Menu Option	Description
Select Patient	Displays a welcome to the VA VistA Imaging Help System
Open Image	Opens the Patient Lookup window.
Open Image in 2nd Radiology Window (if Radiology image is selected)	Enables the user to view two radiology images side by side
Image Copy	See Printing and Copying Images
Image Print	See Printing and Copying Images
Image Report	Opens the Image Report for the selected image.
Image Delete (shown if a single image is selected)	Opens the Image Delete window.
Image Group Delete (shown if an image group is selected)	Opens the Image Delete window.
Image Index Edit	Opens the Image Index Edit window for the selected image.
Image Information	Opens the Image Information window.
Image Information Advanced	Opens the Image Information/properties window.
Cache images	Caches the currently selected image in the background to the workstation, enabling you to continue working while the images are brought to the workstation.
Close	Closes the Image List window
Exit	Closes the imaging session

Context Menu

Menu Option	Description
Pertains to CCOW compliance. See *Appendix D: Clinical Context Object Workgroup.*	

Options Menu

Menu Option	Description
Refresh Patient Images	Refreshes the list of images and image status.

Menu Option	Description
Prefetch Patient Images	All images for the patient are queued to be copied from the Jukebox to the Magnetic Image server for faster loading of images. User must have a Security Key.
User Preferences	User Preferences has the following options: • Configure User Preferences - Displays the User Preferences window. • Save Settings Now - Equivalent to the Windows Save button to explicitly save settings as you go along. • Save Settings on Exit - When selected the settings are saved on exiting Clinical Display. When not selected, all changes to settings are lost on exiting if you do not manually save the changes.
Remote Image Views Configuration	Configures remote image views (RIVs)
Shows Hints	Shows Hints has the following options: • Show Hints on This Window - When selected a check mark appears. • Hints OFF for all windows - When selected a check mark appears and hints are not shown. • Hints ON for all windows - When selected a check mark appears and hints are displayed.
Browse Image List	Normally focus will shift to the image when an image is opened. To enable browsing a patient's images with the arrow keys, the user would select 'Browse Image List'.
CPRS Sync Options	Allows user to break the link to CPRS. Enabled only if VistA Imaging was started from the CPRS Tool menu.
Shortcut Key legend	Opens the Short Cut Key Legend which is shown in the System References section of this manual.
Message Log	Opens *Message History Window*.

View Menu

Menu Option	Description
MUSE EKG Window	Opens the MUSE EKG window.
Group Window	Brings the Group Abstracts window to the forefront if it is open.
Radiology Exams	Opens the Radiology Exams window.
Progress Notes	Opens the Progress Notes window.

Menu Option	Description
Toolbars	Toolbars has the following options: • Main Toolbar - The top toolbar of the window. • Main Toolbar in tree - If the Tree View is visible the user can insert the Main Toolbar at the top of the Tree View. This option gives the maximum area to the Image Panel when viewing images in the Image List window. • Image Toolbar - Is the toolbar for the Image Viewer. • Tree Sort Buttons - This will show/hide the Tree Sort button toolbar. • Filter Buttons - This will show/hide the Filter Button bar. • Remote Connections - This will show/hide the remote image connection toolbar at the bottom of the Image List window.
Active windows	Displays the active windows Go to Main Window
Go to Main Window	Sets focus on the Main Window.

Reports Menu

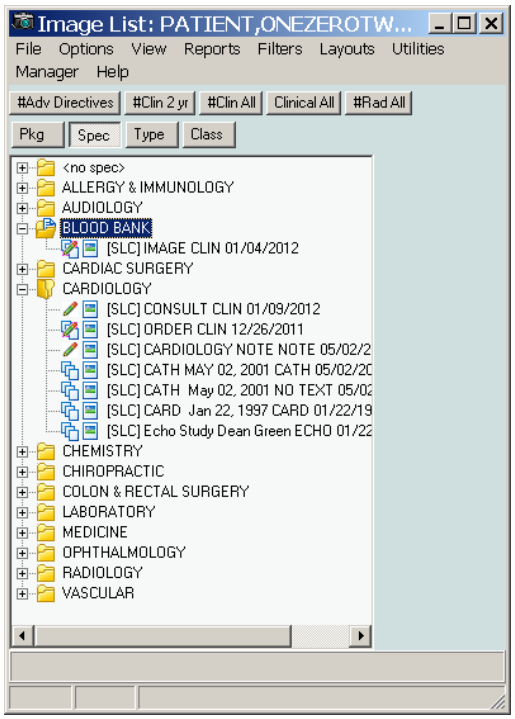
Menu Option	Description
Patient Profile	Displays the Patient Profile report for a selected patient
Health Summary	Displays the VistA Health Summary report window for a selected patient
Discharge Summary	Displays the Discharge Summaries window for a selected patient

Filters Menu

Menu Option	Description
Image List Filters	Opens the Image Filter Add/Edit window
Filter Details	Displays the filter Information window for the active filter
Refresh Filter list	Refreshes the filter list
Filters as Buttons	Turns on or off filters as buttons
Multi-Line Tabs	Turns on or off multi-line tabs
Include Deleted Image Placeholders	Displays or hides deleted image placeholders

Layouts Menu

Menu Option	Description
Abstracts	Abstracts has the following options: • Show Abstracts – This item works when abstracts are shown in the Image List window or the Abstracts window itself. Selecting or clearing this item will show or hide the Abstracts Component on the Image List window or the Abstracts window if “Abstracts Viewer in Separate Window’ is selected. • Abstracts Bottom – Position the Abstracts at the bottom of the window. • Abstracts Left – Positions the Abstracts to the left side of the window. • Abstracts Bottom Tree – Positions the Abstracts to the bottom of the Tree View. The Tree View will become visible when this option is selected. • Abstract Viewer in Separate Window – View the abstracts in a separate window. • Refresh – Reloads all abstract images.

Menu Option	Description
Tree view For details, see *Using the Tree View* Window In the tree view, single images that have annotations have the Annotations indicator. A group of images that has annotations has the Annotations icon.  Configure Tree View Window.	Tree view has the following options: • Show Tree View – Show or Hide the Tree View. • Sort Buttons – Show or Hide the Tree Sort buttons. • Auto Expand/Collapse – If selected then the Tree Level will collapse when an item from a different branch is selected. • 'Specialty – Event' – Configure Tree View with Specialty Index value as the first branch and Event as the second. • 'Type – Specialty' – Configure the Tree View with the Type Index value as the first branch and the Specialty as the second. • 'Package – Type' – Configure the Tree View with Package Index value as the first branch and Type as the second. • Custom – Opens the Configure Tree View window • Expand All – All levels of the tree are expanded. • Expand 1 level – All Tree nodes are expanded so that the first level is visible. This is useful when multiple tree levels are used. • Collapse All – All levels are collapsed so that only the first level of the image properties is visible. • Refresh – Refreshes the Tree View listing.

Menu Option	Description
List view	List view has the following options: • Show Image List – Show or Hide the List View. • Select Columns – Opens the Column Selector window • Fit to Text – Select to resize the columns so that they will display the longest entry. • Fit to Window – Adjusts the columns to fit in the Image List window • Show Grid – Display or hide the grid. The grid provides an easy way to measure and compare portions of the study. Studies can be displayed both with the grid on and off. To toggle the grid, select the Display/Hide Study. • Preview Abstract – Previews the abstract of the selected image • Preview Report – Previews the report of the selected image • Refresh – Refreshes the list of images for the selected patient. **Note**: If both the Tree View and List View (and optionally the Abstracts) are visible, all data is updated when the patient images are refreshed.
Explorer Style	Tree View to the left and the image on the right
Explorer with List	Same as the Explorer style plus the list view on top of the image
Explorer with Abstracts	Same as the Explorer style plus the abstracts displayed at the bottom of the Tree View
Abstract strip	Abstracts at the bottom of the window and the Full Resolution image displayed at the top.
Abstract strip left	Abstracts to the left of the window and the Full Resolution image displayed on the right.
Abstract strip with List	Same as Abstracts strip left plus the list view to the top of the Full Resolution image.
List with Previews	List view is on the top with Abstracts, Image Information and Image Report panes visible as preview panes. The panes are updated when a new entry is selected in the list.
Document Viewer in a separate window	If selected this will display the Full Resolution Image in the Full Resolution window.

Menu Option	Description
Set Active Control	The menu item makes navigation easier for the Image List. An indicator can be used to visually determine the active control and Short Cut keys are available to navigate to the main controls on the Image List window. Set Active Control has the following options: • Abstract – This will set the Abstract Viewer as the active control. If the Abstract window is where the abstracts are being shown then this function will Open the abstract window and set focus to it. • Tree View – Tree View control in the Image List window will be made the active control. It will be made visible. • List View – The List View control in the Image List window will be made the active control. It will be made visible. • Full Resolution Viewer – This will set the Full Resolution Viewer as the active control. If the Full Resolution window is where Images are being shown then this function will Open the Full Resolution window and set focus to it. • Active Control Indicator – If selected a yellow bar will be displayed to the left of the control that currently has focus.

Utilities Menu

Menu Option	Description
QA Review	QA Review – Opens the QA Review Window.
QA Review Report	Opens the Select a Date Range window with the QA Review / Image Status Report window in the background. **Note**: The QA Review / Image Status Report window is a blank report template. When you specify the date range and click OK, the results are displayed in the QA Statistics Report window.

Menu Option	Description
Edit Index fields	Opens the Edit Index Edit window.
ROI Processing Options[1]	ROI Print Options menu has the following submenus: • Print all listed images…– Opens the ROI Processing window. • Choose Images to Process – Opens a dialog box in which you can select the images you want Clinical Display to process for ROI disclosure.
ROI Processing Status[1]	Displays the ROI status screen.
Image Status	Displays the current image status and allows the user to change the image status from the current status to: Viewable, QA Reviewed, or Needs Review (block from view).
Controlled Image	Changes the value for a controlled image to True. When you select Refresh, the image entry is marked as controlled in the Image List, tree view, and Abstract viewers.

Manager Menu

Menu Option	Description
The menu option requires the MAG SYSTEM security key. See *Appendix E: For System Managers* for the menu options.	

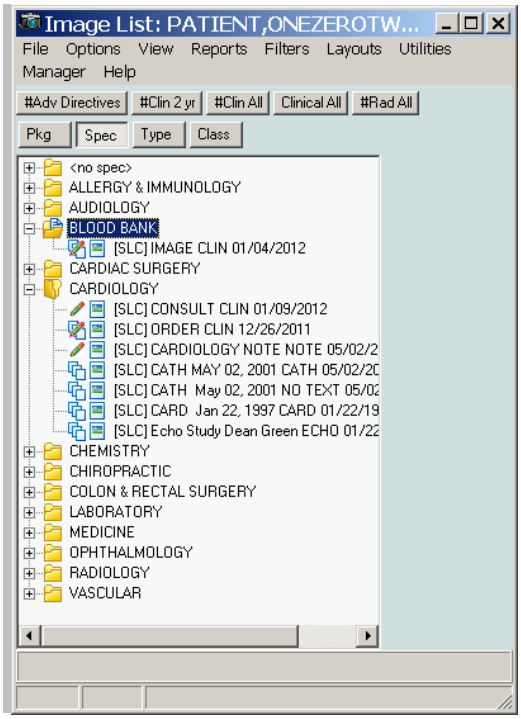
Help Menu

Menu Option	Description
Image Listing window	Displays the online help file for the Image List window
About	Opens the About window.

[1] Requires the MAG ROI key.

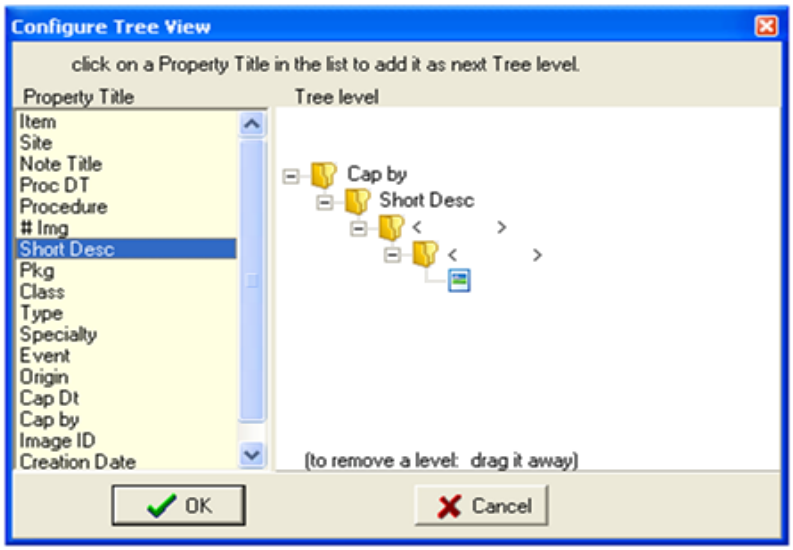
Using the Tree View Window

In the tree view, single images that have annotations have the Annotations indicator. A group of images that has annotations has the Annotations icon.



Configure Tree View Window

The Configure Tree View window is opened from the **Layouts | Tree view** menu by selecting the **Custom** menu option.



Select an item in the **Property Title** list and it will be added as the next tree level.

To remove a Level, drag it away with the mouse and drop it (anywhere).

Click the **OK** button and the tree view will be reconfigured with the selected image properties as the new levels. Clicking **Cancel** will close the window without applying the changes.

Note: In the graphic, the user selects Captured By 'Cap By' and then the Short Description 'Short Desc'.

Toolbar in the Image List Window

Note: When no patient is selected, a silhouette is displayed in place of the patient's photo.

Button	Description
Select a Patient	Opens the Patient Lookup window.
Refresh Patient Images	Refreshes the list of images for the selected patient **Note**: If both the Tree View and List View (and optionally the Abstracts) are visible, all data is updated when the patient images are refreshed.
Select/Create an Image Filter	Opens the Image Filter Add/Edit window.
Configure User Preferences	Opens the User Preferences window.
Show/Hide Abstracts	Displays or hides image abstracts in the Image List window.
Open the Image	Opens the selected image.
Open the Report	Opens the report associated with the selected image.
Preview Abstract of selected list item	Previews the abstract of the selected image.
Preview Report of selected list item	Previews the report of the selected image.
Fit Columns to Text	Select to resize the columns so that they will display the longest entry.

Button	Description
Fit Columns in Window	Adjusts the columns to fit in the Image List window.
Select Columns	Selects a column in the Image List window.
Open the MUSE EKG window	Opens the MUSE EKG viewing window.

Filter Buttons

The Filters menu enables you to set user preferences to add, remove, and display filters as buttons. Buttons on the Filters menu provide quick access to filters. The following buttons are displayed above the list pane to sort the images.
Note: The pound (#) sign indicates public filters (filters available to all users). Filters are explained in detail later in this chapter.

Button	Description
#Adv Directives	Filter to show all of the images that are Advanced Directives
#Clin 2Yr	Filter to show all Clinical images acquired in the last 2 years
#Clin All	Filter to show all of the clinical images
#Rad All	Filter to show all radiology images

Icons in the Item Column

In the Item column, the following icons indicate in the Image List and Tree View:

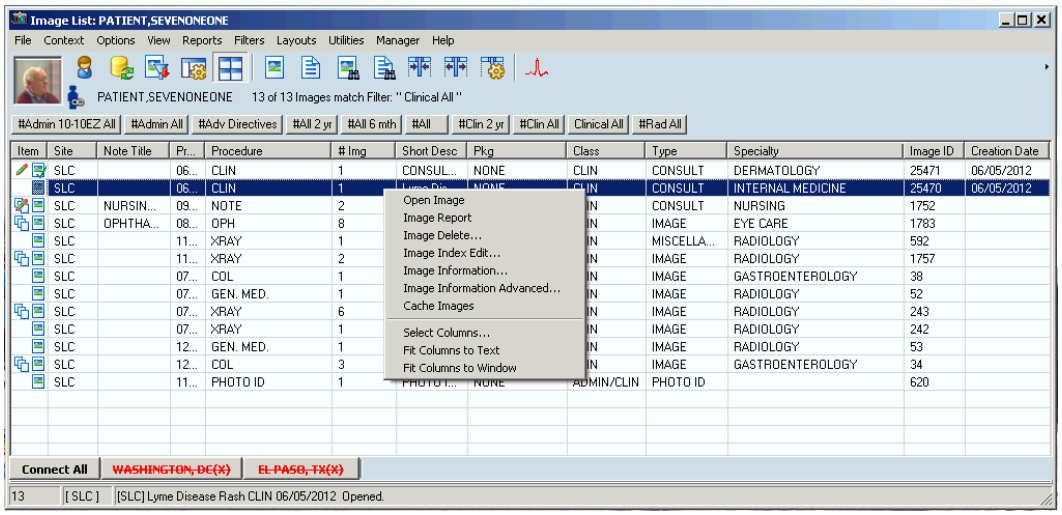
Icon	Description
	Indicates the image has associated annotations.
	Indicates the image group has one or more images with associated annotations.
	Indicates a single image. Single images are not part of an image group.
	Indicates an image group An image group is a collection of related single images of the same or mixed formats.
	Indicates an image that has been cached.
	Indicates a "Needs Review" status
	Indicates a "TIU Authorization Failed" status

Icon	Description
	Indicates the image has associated annotations.
	Indicates the image group has one or more images with associated annotations.
	Indicates that the image has been updated in the database and needs to be refreshed in the Image List.
	Indicates that the image is a Controlled Image.
	Deleted Image. Deleted image placeholders are displayed when the user selects Filters | Include Deleted Image Placeholders option from the Image list window. This setting is saved as a user preference.
	Deleted Image group. Indicates that the group of images has been deleted. This icon is displayed when Include Deleted Image Placeholders is selected.

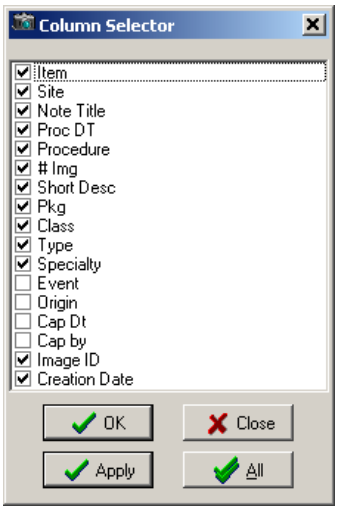
Display of the Column Listings

You can vary the display of the data in the following ways:

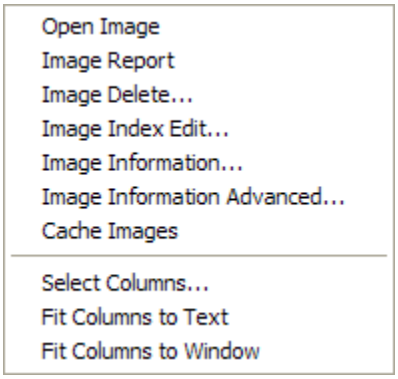
- Sort the order of images by selecting a column heading.
- Change the column width by selecting the column dividers and dragging them to the left or right.
- Display a popup menu of options by right-clicking in the Image List.



- Display or hide columns by right-clicking in the Image List and clicking the **Select Columns** option to open the Column Selector window shown. You can select each column name or click **All** to select all column names to display. When you are finished, you can click **OK** to save and close, or **Apply** and **Close**.



Popup Menu in the Image List Window



Menu Option	Description
Open Image	Opens the selected image in the appropriate viewer, Full Resolution, Radiology, or Group Abstracts.
Image Report	Opens the *Image Report* for the selected image.
Image Delete	[security key required] See *Appendix C: Deleting Images*.
Image Index Edit	[security key required] See *Appendix B: Clinical Display Security Keys.*
Image Information	Displays the image information for the image.
Image Information Advanced	[security key required] Displays more detailed image information exclusively for system managers. See *Image Information.*
Cache Images	Caches images and marks the row in the image list with a .
Select Columns	Displays the Column Selector window.
Fit Columns to Text	Resize the column so that all text is visible.
Fit Columns to Window	Resizes the columns so that they fit to the window size.

Image Information Window

Note: See *Image Information Window* and *Viewing Image Information* in the chapter *Working with Abstracts*.

Working with Filters in the Image List Window

The Image List and Abstract windows are populated based on the filters that are set. Only the images that fit the criteria of the selected filter are displayed. You can use filters to limit the number of images displayed such as Clinical Type, Specialty or Sub Specialty, or Procedure and Event.

Filters are used in two modes in the interface:

- Normal, used in the Image List window
- Advanced, used in the QA Review utility
  Note: Security keys are required. See *Applying Advanced Filters to the QA Review*.

The two types of filters used in the Image List are:

- Public = filters available to all users indicated by pound (#) sign before the name.
  An example of a public filter is '#Clin All' images.
  Note: Only users holding the MAG SYSTEM security key can create public filters.
- Private = user-specified and available only for users who create them

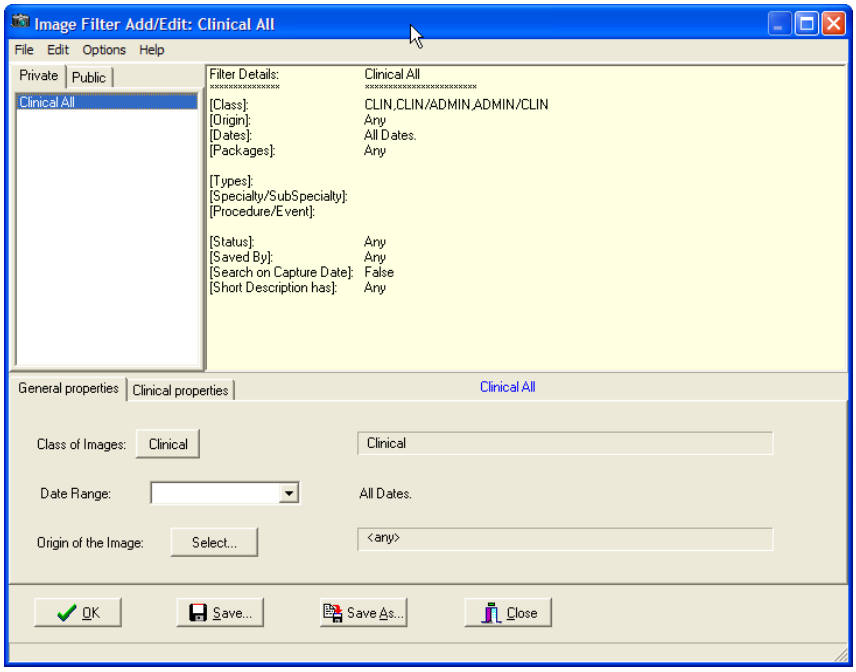
Applying the Filters in the Image List

Available filters are usually shown as buttons at the top of the Image List. To filter information in the lists, click a filter button for that filter.

If the filter buttons are not visible, they can be displayed as follows:

1. To display all the filters as buttons above the list pane in the Image List window, select **Filters | Filters as Buttons**.
2. To display the filters in stackable rows of buttons, choose **Filters | Multiline Tabs**.

Image Filters Add/Edit Window



File Menu

Menu Option	Description
New	Allows you to create a new filter.
Save	Saves changes to the selected filter.
Save As	Saves the filter with a new name.
Save as Public	Saves the filter as a public filter. For MAG SYSTEM key holders only.

Edit Menu

Menu Option	Description
Delete Filter	Deletes the selected filter.

Options Menu

Menu Option	Description
Clear All	Clears all filter selections.
Refresh Drop Down Lists	Refreshes all drop down lists for the filter.

Menu Option	Description
Refresh Filter lists	Refreshes the filter lists.
Refresh Details	Refreshed the filter.

File Menu

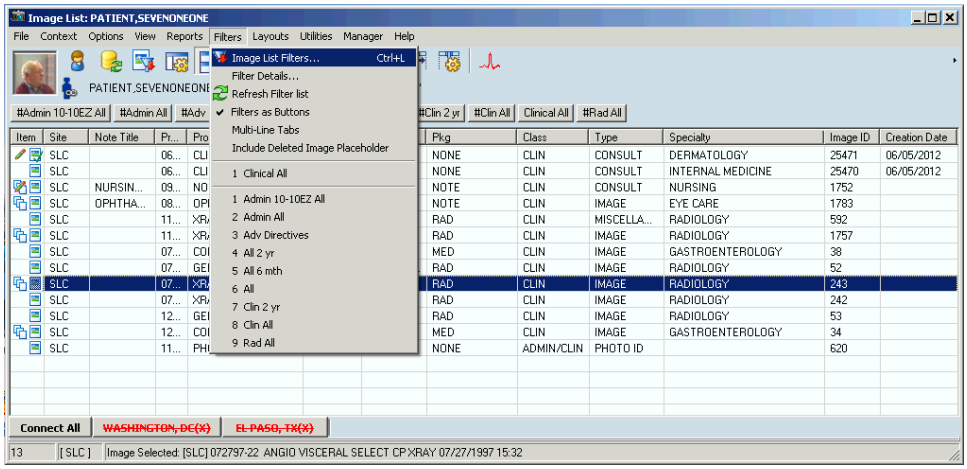
Menu Option	Description
Image Filter	Displays the Image Filters help file.

Creating Private Filters

1. To create a private filter, perform one of the following steps:

   - In the VistA Imaging Display main window, either click the **Select/Create an Image Filter button** on the toolbar or choose **Options | Image List Filters** from the menu bar.

   - In the Image List window, either click the **Select/Create an Image Filter** on the toolbar or choose **Filters | Image List Filters** from the menu bar.



   The Image Filters Add/Edit window opens.

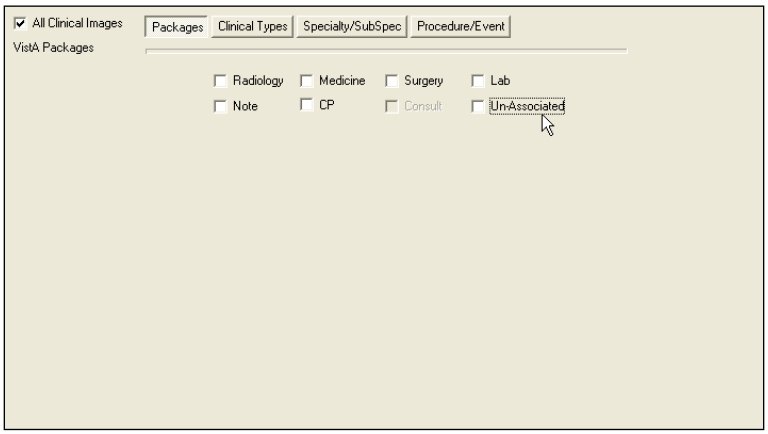
2. Choose **File | New** from the menu bar.

   - The filter information in the Filter Details pane is cleared so that you can specify a new filter.

   - The title bar changes from the current filter to "Image Filter Add/Edit: Custom" to indicate that you are working in custom mode when you create a filter. Once the filter is saved and you select it in the Private or Public pane, the filter name is displayed in the title bar in place of "Custom".

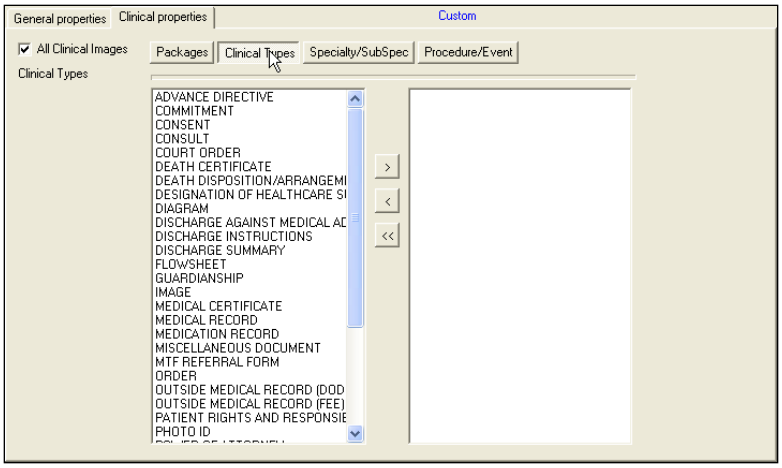
3. Select the General Properties tab in the lower pane.
4. At the Class of Images field, select a class:
   - Clinical for diagrams and images
   - Administrative for Means Test, Forms, Advanced Directives

   Note: For some users, only the **Clinical** setting is available, as shown. Filters can be either Clinical or Administrative. System Administrators assign users access to Clinical , Administrative or both types of filters.
5. Select the data range from the drop-down list.
6. At the Origin of the Image field, click the **Select** button, specify the origins for the filter in the Origin Selection window, and click **OK**.
7. Select the Clinical Properties tab and on the Packages window displayed, select the VistA packages that you want.



8. For the Clinical Types, Specialty/SubSpec, and Procedure/Event windows, select the filter criteria that you want.

   Note: If you do not make a selection, the system includes all of the entries in the list. All three windows work the same way.



9. To save your new private filters, click the **Save** button at the bottom of the Image Filter Add/Edit window.

10. In the Save As Private Filter window displayed, enter the name of the new filter in the Private Filter Name field

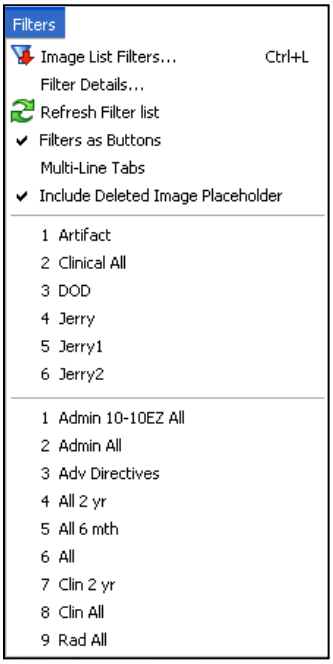
    Note: The filter name must be at least three characters in length with no special characters (like punctuation marks or slashes). The name can be all numeric, all alphas, or mixed.

11. Click **Save** and then **OK** or **Close**.

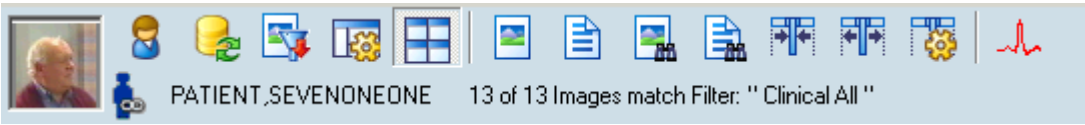
    Note: The **Save As** button operates the same way. The **OK** button does not save the filter information but simply closes the window like the **Close** button.

    Important: If you have the MAG SYSTEM security key, you can choose the **File| Save as Public** option to save the filter as a public filter.

    The filters are listed at the bottom of the Filters menu. The first group is private filters, shown as numbers 1 – 6 in the example. The second group is public filters, shown as numbers 1-9 in the example.



    When you select a patient, the total image count for the patient will be displayed with the number of images that match the filter in use. In the following example, there are 13 images for this patient and all 13 match the Clinical All filter.

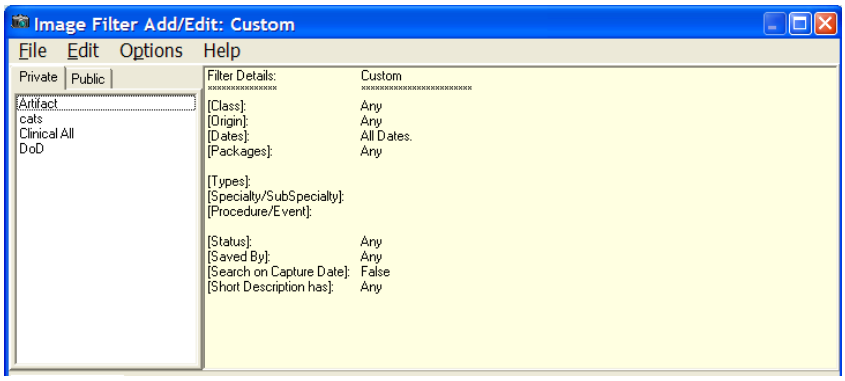


Editing or Deleting a Private Filter or Filter Details

Note: You can edit a Private Filter by selecting the filter name from the Private tab. You can create a new filter by the same name as an old filter and then save and overwrite the old filter.

1. Open the Image Filter Add/Edit window.

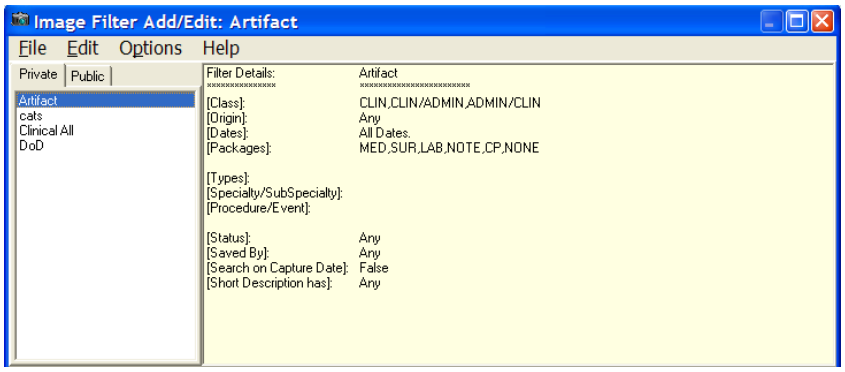
   Your newly created filters are listed in the Private filtes pane, as shown in the example.



2. To clear the fields but keep the filter, select the filter in the Private pane and choose **Options | Clear All** from the menu bar.

3. Re-enter the filter values and save.

4. To delete a filter, right-click it in the Private filters pane and click **Delete,** or select the filter and choose **Edit | Delete Filter**.

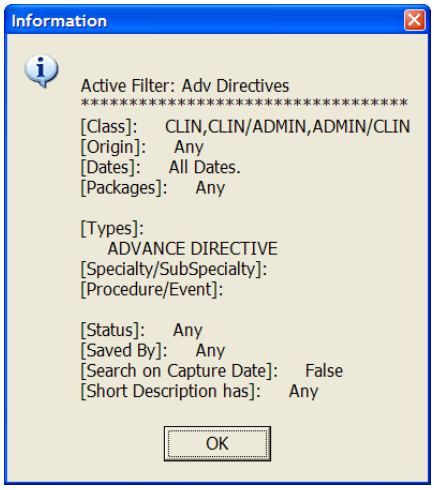


5. Click **OK** in the delete confirmation message.

6. To refresh your filters, choose any of the following options from the menu bar:

   - **Options | Refresh Drop Down Lists**
   - **Options | Refresh Filter Lists**
   - **Options | Refresh Details**

7. After you are finished, choose **Filters |Filter Details** to view your filters in detail, as shown in this example.



Viewing Deleted Image Placeholders

To show or hide deleted image placeholders, select **Filters | Deleted Image Placeholder.** Selecting this option enables the display of deleted image placeholders for a deleted image in the Image List window and the Abstracts window. This option is saved as a user preference.

The following icons are used for deleted image placeholders:

Viewing Patient Clinical Records in VistA

Patient clinical records consist of:

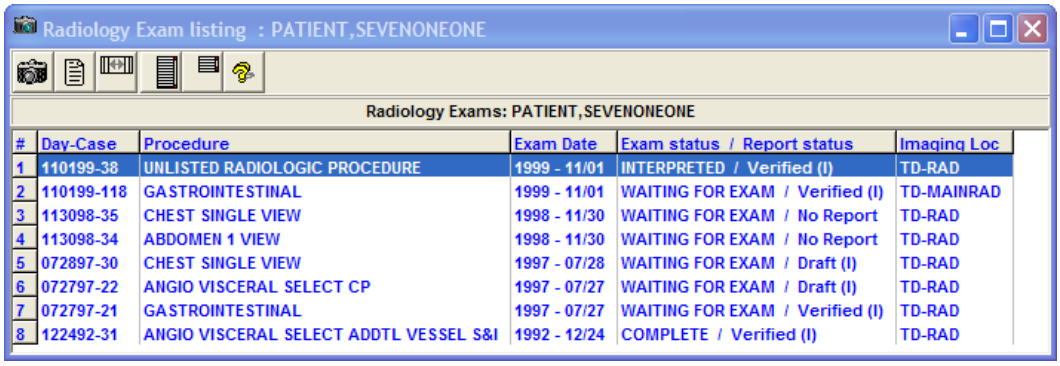
- Radiology Exams
- Progress Notes
- Clinical Procedures
- Consults

You can view them using the View menu in the Main Display window. You can choose to display the radiology exams and progress notes when you select a patient by setting user preferences on the Image List window or the main Clinical Display window. See *Configuring the Display of Windows for Patient Selection*.

Viewing Radiology Exams

The Radiology Exam Listing window displays the radiology studies for the selected patient. You can view images associated with the exam report or view the exam report itself.

1. From the VistA Imaging Display main window or the Image List window, choose **View | Radiology Exams** from the menu bar.



#	Day-Case	Procedure	Exam Date	Exam status / Report status	Imaging Loc
1	110199-38	UNLISTED RADIOLOGIC PROCEDURE	1999 - 11/01	INTERPRETED / Verified (I)	TD-RAD
2	110199-118	GASTROINTESTINAL	1999 - 11/01	WAITING FOR EXAM / Verified (I)	TD-MAINRAD
3	113098-35	CHEST SINGLE VIEW	1998 - 11/30	WAITING FOR EXAM / No Report	TD-RAD
4	113098-34	ABDOMEN 1 VIEW	1998 - 11/30	WAITING FOR EXAM / No Report	TD-RAD
5	072897-30	CHEST SINGLE VIEW	1997 - 07/28	WAITING FOR EXAM / Draft (I)	TD-RAD
6	072797-22	ANGIO VISCERAL SELECT CP	1997 - 07/27	WAITING FOR EXAM / Draft (I)	TD-RAD
7	072797-21	GASTROINTESTINAL	1997 - 07/27	WAITING FOR EXAM / Verified (I)	TD-RAD
8	122492-31	ANGIO VISCERAL SELECT ADDTL VESSEL S&I	1992 - 12/24	COMPLETE / Verified (I)	TD-RAD

2. Select a study and click on any of the following buttons to view the results or change the layout of the window.

Button	Description
View Image	View the images of a selected study in the Group Abstracts window. **Note**: Double-clicking the row works the same way.
View Report	View the report for the selected study.
Reset Column Width	Reset the column width on the exam listing window.
Stretch Height to Maximum	Set the exam window to the maximum height.
Reset to Starting Height	Set the exam window to the starting height.
Help	Display user help for the exam window.

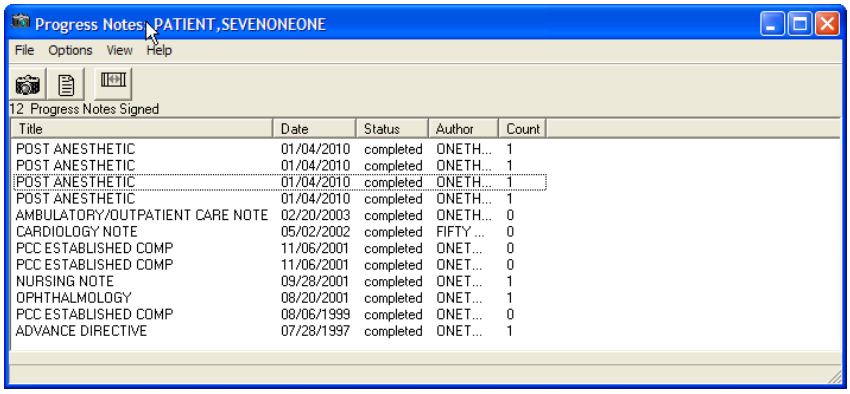
Viewing Progress Notes, Clinical Procedures and Consults

1. To view the information from the main display window, choose **View | Progress Notes**, **Clinical Procedures**, or **Consults**.

2. To sort the list in a column, select the column header, and to reverse the order re-select the column header.

3. Double-click any Progress Note title to open the TIU Document Images window and the abstracts behave in the same way as they do in the Abstracts window and Group Abstracts window.

   An example of a Progress Notes list is shown below. The Clinical Procedures and Consults lists are built and shown in the same window style.



Title	Date	Status	Author	Count
POST ANESTHETIC	01/04/2010	completed	ONETH...	1
POST ANESTHETIC	01/04/2010	completed	ONETH...	1
POST ANESTHETIC	01/04/2010	completed	ONETH...	1
POST ANESTHETIC	01/04/2010	completed	ONETH...	1
AMBULATORY/OUTPATIENT CARE NOTE	02/20/2003	completed	ONETH...	0
CARDIOLOGY NOTE	05/02/2002	completed	FIFTY ...	0
PCC ESTABLISHED COMP	11/06/2001	completed	ONET...	0
PCC ESTABLISHED COMP	11/06/2001	completed	ONET...	0
NURSING NOTE	09/28/2001	completed	ONET...	1
OPHTHALMOLOGY	08/20/2001	completed	ONET...	1
PCC ESTABLISHED COMP	08/06/1999	completed	ONET...	0
ADVANCE DIRECTIVE	07/28/1997	completed	ONET...	1

4. To view the associated image, click the **View Image** button .

5. To view the associated report, click the **View Report** button .
   Note: For details on displaying reports, see *Displaying Reports*.

6. To change the column width, drag the left or right border and to return to the original width, click the **Reset Column Width** button .

Viewing Controlled Images in the Image List Window

To protect the privacy of the patient, images of a sensitive nature can be marked as controlled. You can mark an individual image or an image in a group as a controlled image. The Controlled Image icon is displayed for an item in the tree view and Image List if the controlled image is a:

- Standalone (single) image
- Image Group
- Image Group where the first image in the group is controlled

Note: For a description of the types of controlled images, see *Controlled Images in the Abstracts Window*.

Important: To mark an image as a controlled image in the Image List, you must have a patient selected and the Image List open.

1. Select an entry in the Image List that does not have the Controlled Image icon.
2. From the menu bar, choose **Utilities| Controlled Image**, and change the value for a controlled image to **True**.
   Note: The Utilities Menu option is available only to holders of the MAG EDIT or MAG SYSTEM security keys.
3. Click the Refresh **Patient Images button**.
   The image entry is now marked as controlled in the Image List and tree view.

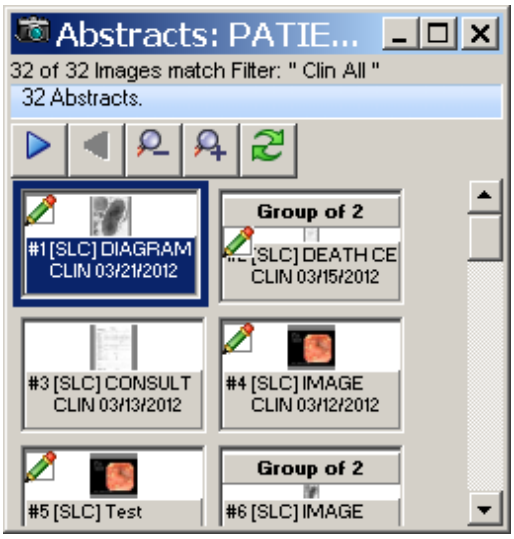
Working with Abstracts

In Clinical Display, all images are displayed as abstracts in the Abstracts window. An *abstract* is a reduced quality representation (or thumbnail) of the actual image.

Abstracts Window

The title bar of the Abstracts window displays the patient name. If multiple images fill the window, a scroll bar is automatically displayed to move through the images.

In the abstracts window, the Annotations indicator in the upper left corner of the thumbnail for a single image indicates that annotations exist for the image. When the abstract is for an image group, the Annotations indicator indicates that annotations exist for one or more images.



Note: Only abstracts that match the selected filter are displayed in the Abstracts window.

Image Group Abstracts Window

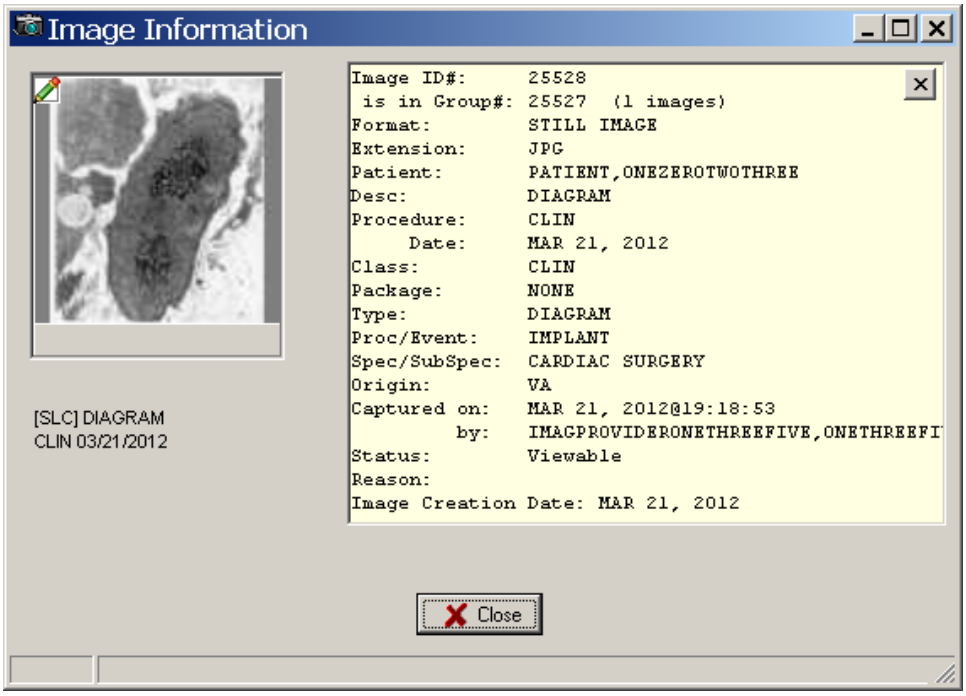
Selecting an image group abstract opens the Group Abstracts window and an abstract of each image of the group is displayed. Selecting any image in this group displays it in the appropriate viewer. The Group Abstracts window has the same properties as the Abstracts window.

Note: An Image Group is represented by showing the first image abstract in the group as the preview and text above the preview stating the number of images in the group.

In the Group Abstracts window, the Annotations indicator indicates which images in the group have annotations.

Image Information Window

Image Information is displayed in the Image Information window when you right-click an abstract and select Image Information from the popup menu in the Abstracts window (or right-click a row in the Image List window). In the Image Information window, the Annotations indicator in the upper left corner of the thumbnail indicates that annotations exist for the image.



This window provides the following information for verification purposes:

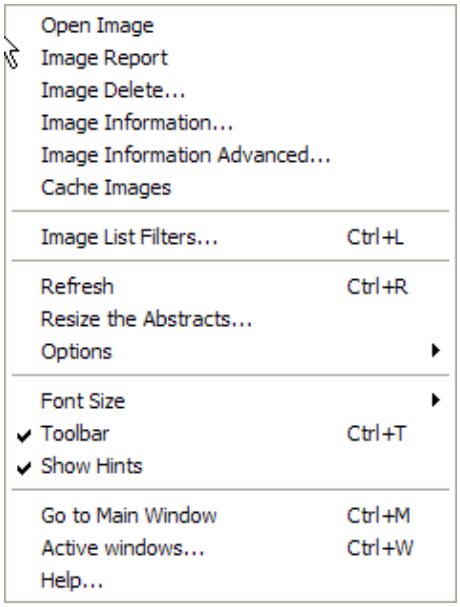
- Details about the image and the associated procedure
- Image ID and, if applicable, the image group
- Patient name
- Description of the image followed by the procedure and date
- Image indexes
- Capture date (date the image was added to the patient record) and user who captured the image
- Status and reason for the status
- Indication that the image has associated annotations

Toolbar in the Abstracts Window

Button	Description
Next Page	Displays the next page of images.
Previous Page	Displays the previous page of images.
Decrease Abstract Size	Decreases the size of all the displayed abstracts.
Increase Abstract Size	Increases the size of all the displayed abstracts.
Refresh	Refreshes the Abstracts window.

Popup Menu in the Abstracts Window

By right clicking on any image abstract you will open a popup menu. This popup menu gives you shortcuts to options and actions you may perform. Certain options are unavailable depending on the security keys that you hold.



Menu Option	Description
Open Image	Opens the selected image in the appropriate viewer such as Full Resolution, Radiology, or Group Abstracts.
Image Report	Opens the Image Report for the selected image.
Image Delete	Deletes an image only if you hold the proper security keys. See *Appendix C: Deleting Images*.
Image Information	Opens the *Image Information Window*.

Menu Option	Description
Image Information Advanced	Opens the *Image Information/Properties Window*.
Cache Images	Cache all the images in the selected group in the background
Image List Filters	Opens the *Image Filters Add/Edit Window*.
Refresh	Refreshes the Abstracts window
Resize the Abstracts	When selected, an abstract displays a green border that you can drag to the size that you want. When you select **Finish** in the Resize Abstracts window, all the abstracts are resized to the same dimensions as the selected abstract.
Options	Displays the following options, which are the same as the buttons on the toolbar: Prev Viewer Page Ctrl+Alt+P Next Viewer Page Ctrl+Alt+N Smaller Abstracts Ctrl+O Larger Abstracts Ctrl+I Previous Abstract Ctrl+P Next Abstract Ctrl+N **Note**: The Previous Abstract and Next Abstract buttons are not on the toolbar.
Font Size	Selectable font sizes from 6pt to 12pt
Toolbar	Displays or hides the toolbar in the Abstracts window
Show Hints	Activates or deactivates the Hints.
Go to Main Window	Displays the *VistA Imaging Display Main Window*.
Active Windows	Displays a list of active windows. Select one of the windows from the list to bring the window to the front.
Help	Displays online help

Viewing Abstracts

1. From the VistA Imaging Display main window, select a patient.
2. Click the **Open the Abstracts Window** button tool on the toolbar.

   The Abstracts window opens with the abstracts displayed.
3. Click on a single abstract to open the image in full view.

   The appropriate viewer is selected. For details on the various viewers, see *Description of the Viewers*.
4. To view an image group, select the image group that you want to view.

   The group opens in the Group Abstracts window.

5. Click an image.

   The image is displayed in full view in the appropriate viewer.

Note: If the Deleted Image placeholder is checked, the abstracts window will display the deleted image placeholder icon.

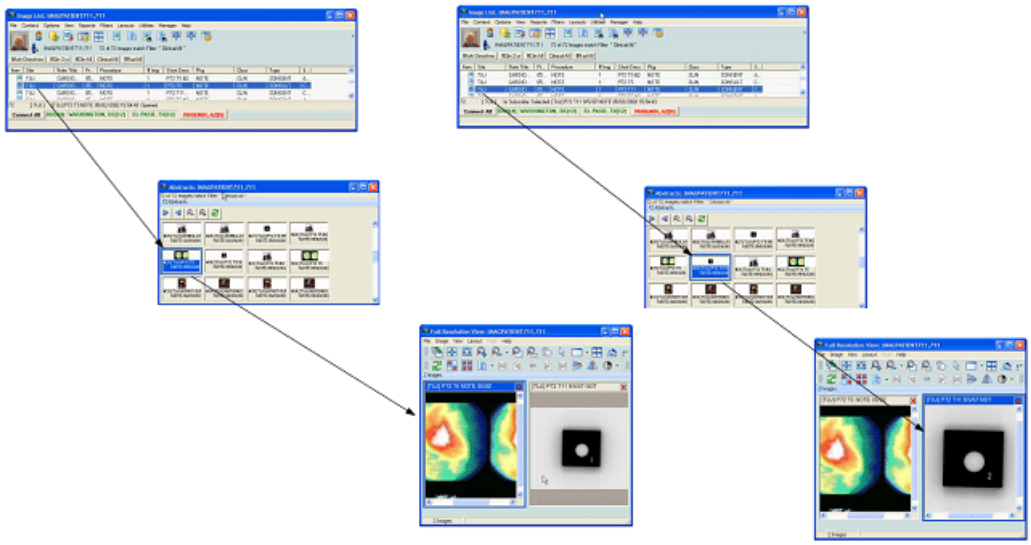
Viewing Image Information

1. To view the image information either:
   - In the Image List window, right-clicking a row and select **Image Information.**
   - In the Abstracts window, right-click an abstract and select **Image Information.**
2. View the information as shown in this example and then click **Close**.

Synchronizing Image Data in Related Windows

Clinical Display synchronizes the selected images in the related windows for a selected patient. For example, if you select an image in the Image List window the abstract of that image will be selected in the Abstracts window, it will be displayed in the appropriate viewer, as shown in the example below.

If the Image List window is configured to show the image lists, tree view, abstracts, and report previews the same image will be selected in each of the panes of that window.



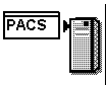
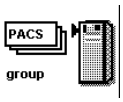
Note: Even if you do not have the Abstracts and Image List displayed in the same window, they will be synchronized, along with all of the other windows such as the Preview Report and Information panes.

Viewable and Non-Viewable Images

The following sections explain which images are viewable and non-viewable for various reasons.

Images That Are Not Viewable Due to an Error

If any of the following bitmaps are displayed in the Abstracts window instead of the actual image, the following table explains how to resolve this problem.

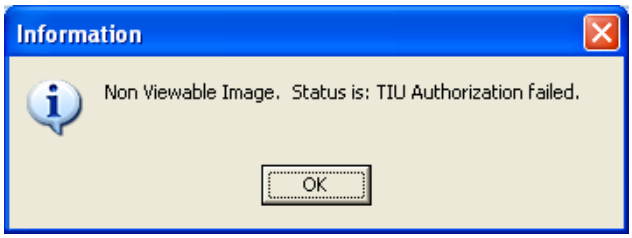
Bitmap	Reason and Solution for Inability to View an Abstract
	If one of the abstracts is located on the Juke Box, 'Display Juke Box Images' must be selected in the View Preferences window to have the abstract displayed. Otherwise, this generic bitmap is displayed. Clicking this button causes the full resolution image to be displayed in the appropriate window.
	If the VISTA Imaging application cannot connect to the VISTA Imaging Network server to retrieve images, this Error bitmap is displayed. Call the IRM Service to report this problem.
	If an image from a PACS device has not been copied to the VISTA Imaging server, this PACS bitmap is displayed. Contact the Help Desk or your system manager.
	If an image group from a PACS device has not been copied to the VISTA Imaging server, this PACS Group bitmap is displayed. Contact the Help Desk or your system manager.
	If an Error occurs in displaying an abstract, this Error opening abstract bitmap is displayed. Call the IRM Service to report this problem.
	If the Abstract file is corrupt or cannot be opened by VISTA Imaging, this Format Error bitmap is displayed. Call the IRM Service to report this problem.
	If the Image file is a motion video file, this Motion Video bitmap is displayed. Selecting this graphic causes the motion video to be displayed in the Video window.
	If the abstract does not exist on the Image Server, this Abstract Not Found bitmap is displayed. Selecting the graphic may display the full-resolution image in the appropriate window.
	If there is a possible database integrity problem with the Image File entry, this ID mismatch bitmap is displayed. This image may require corrections. Contact the site's Imaging ADPAC and/or Coordinator.

Blocked Images in the Abstracts Window

Some images are blocked from view for some users. Such images are labeled as blocked and the abstract is displayed as the bitmap shown:

Users who do not hold the **MAG EDIT** or **MAG SYSTEM** security keys are blocked from viewing images marked as Needs Review. The three types of blocked images are:

- TIU business rules (set in VistA and enforced in Clinical Display). If you select an image that is blocked due to a TIU Authorization failure, the system displays the following message.

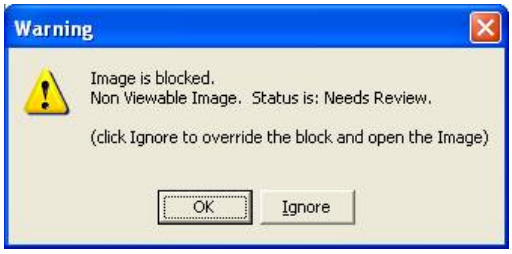
  

  Exception: If you hold the **MAG DELETE** security key, you can view the Image from the Image Delete window to make an informed decision before deleting it.

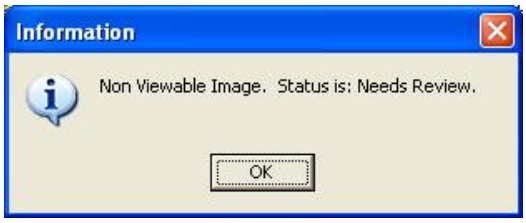
- Questionable Integrity: When an image entry is accessed for viewing the Questionable Integrity (QI) check is run before the image data is returned to the Client. If the image data does not pass the QI check then the image is marked as QI.

- Images That Need Review

  If you select an image with a status of “Needs Review” and are assigned the MAG EDIT or MAG SYSTEM security key, the system displays a warning message explaining that the image is a blocked non-viewable image with a status of “Needs Review”. Clicking OK closes the message but clicking **Ignore** enables you to view the image.

  If you select an image with a status of “Needs Review” and are not assigned the MAG EDIT or MAG SYSTEM security key, the system displays a warning message that the image is not viewable with the status of "Needs Review". Clicking **OK** closes the message.



Controlled Images in the Abstracts Window

To protect the privacy of the patient, images of a sensitive nature can be marked as controlled. The abstracts of controlled images are not displayed.

You can mark an image "controlled" through the Index Edit Utility if you are assigned the **MAG EDIT or MAG SYSTEM** security key. The default bitmap of a window shade with the text Controlled Image is shown in place of the abstract.

A controlled image can be opened by clicking the

default bitmap.

File Types Viewable in Clinical Display

The following file types when selected in the Abstracts window are automatically displayed in full view in the following viewers in Clinical Display.

File Extension	Image Type	Viewer Used
756	Historical 756	Radiology Viewer
ASC	Text file Image extension	Full Resolution Viewer
AVI	Motion Video	Video Player
BIG	X-ray big file 2000K	Radiology Viewer
BMP	Bitmap file	Full Resolution Viewer
BW	Black and White	Full Resolution Viewer
DCM	DICOM file	Radiology Viewer
HTM	Web Document	Full Resolution Viewer
HTML	Web Document	Full Resolution Viewer
JPG	Full Color	Full Resolution Viewer
MHT	MIME HTML Document	Full Resolution Viewer
MHTML	MIME HTML Document	Radiology Viewer
PAC	X-ray image	Radiology Viewer
PDF	Adobe Acrobat	Full Resolution Viewer
TGA	Targa Image	Radiology Viewer
TIF	Scanned Document	Full Resolution Viewer

File Extension	Image Type	Viewer Used
TXT	Text file import	Full Resolution Viewer

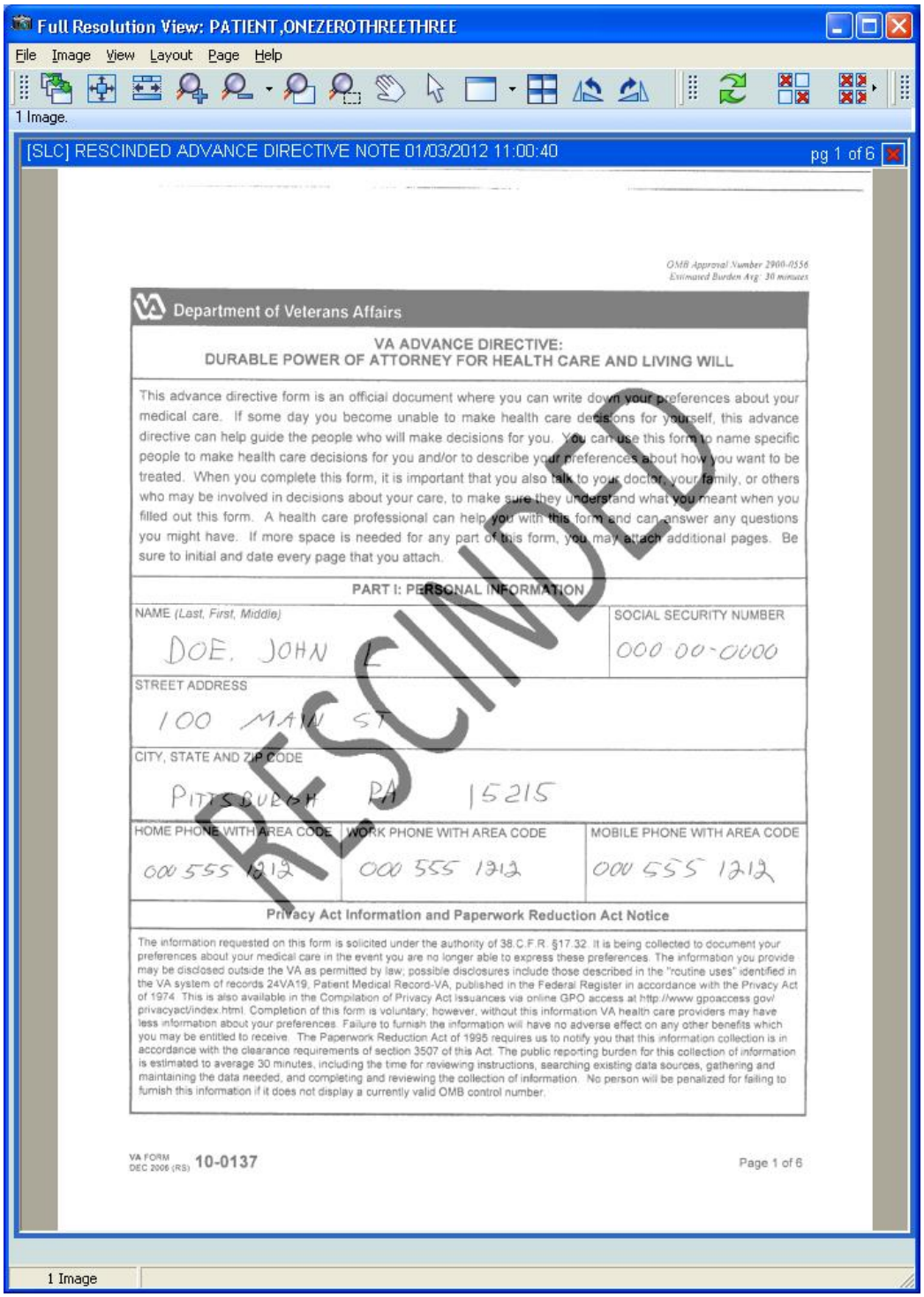
File Types Viewable Using an Alternate Viewer

When you select any of the following file types in the Abstracts window, you can choose to display the full view in Clinical Display or in an alternate viewer (outside Clinical Display) such as the Windows Media Player.

File Extension	Image Type
DOC/ DOCX	Word Document
MP3	Motion Video MPEG-3
MP4	Motion Video 4
MPEG	Motion Video
MPG	Motion Video
RTF	Rich Text Format
WAV	Audio file
XML	Extensible Markup Language file

Watermarked Images for Rescinded Advance Directives

When an Advance Directive Note is rescinded through the TIU menu option, the images that are attached to that note are watermarked with the text “Rescinded”. You can view the watermarked images when you select them. The following figure shows a watermarked image.



Description of the Viewers

Note: The Clinical Display application automatically selects the appropriate viewer any time an image is opened from an abstract, the Image List, Tree View, menu options, etc.

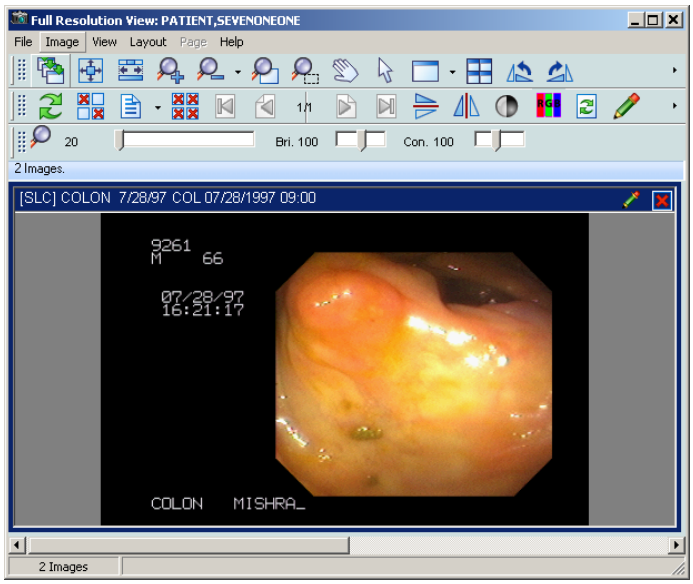
You can view the image in full view in various ways:

- When you double-click an entry in the image list the image or image group is opened in the Full Resolution Viewer, Radiology Viewer, or for image groups, the Group Abstracts window is opened with the selected images.
- A user preference can be set to automatically select the row by just placing the mouse over the row.

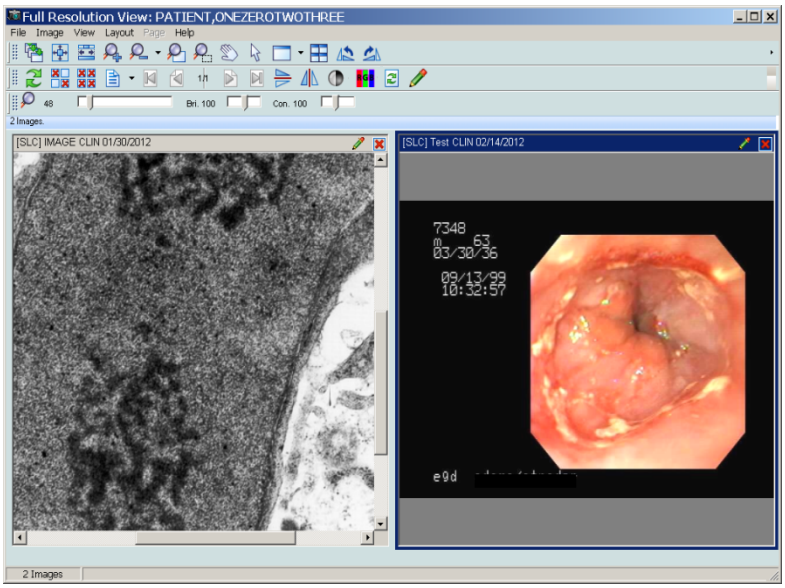
Double-clicking a row opens the viewer for a single image, or the Group Abstracts window for image groups. A user preference can be set to automatically open the image in the appropriate viewer by just placing the mouse over the row.

Full Resolution Viewer

Clicking a single image abstract opens the image in the appropriate viewers. Non-DICOM images are automatically opened in the Full Resolution Viewer, as shown in this example.



The viewer provides tools to assist you while working with images. The configurable toolbar menus are explained in detail in this section. You can select one or more Non-DICOM images from the Abstracts window to load in to the viewer.



When you click on a single non-DICOM image that is not part of an Image Group from the Abstracts Window or the Image List, the image opens in the Full Resolution Viewer. The image is selected in the Abstracts window and the row is selected on the Image List.

If there are multiple images open in the Full Resolution Viewer you can bring an image to its full size in the viewer by moving the mouse over the image and double-clicking.

Menu Bar in the Full Resolution Viewer

File Menu

Menu Option	**Description**
Duplicate Selected Image	Creates a copy of the selected image inside the Full Resolution Viewer. The duplicate image is treated as a unique and separate image.
Copy Image to Clipboard	Copies the selected image to the Clipboard. See Printing and Copying Images for details.
Print Image	Prints the selected image. See Printing and Copying Images for details.
Image Report	Opens the Image Report for the selected image.
Image Delete	Delete the selected image. See Appendix C for deleting images.
Close Selected Image	Closes the selected image. If a duplicate was made of the image the duplicate will remain open.
Close All Images	Closes all of the images in the Full Resolution Viewer
Image Information	If an image is selected the option opens the Image Information window
Image Information Advanced	If an image is selected the option opens the Image Information Advanced window.

Menu Option	Description
Exit	Exits the Full Resolution Viewer.

Image Menu

Menu Option	Description
Apply to All	When selected, all of the images opened in the Full Resolution Viewer will have all actions applied to them from the Image Menu options.
Zoom	Zoom has the following options: • Zooms In - to zoom in to an image • Zoom Out - to zoom out of an image • Fit to Width - to fit the image to the window width (horizontal) • Fit to Height - to fit the image to the height of the window (vertical) • Fit to Window - to fit the image to the entire window (vertical and horizontal) • Actual Size - to show image in its original size
Mouse	Mouse has the following options: • Pan - to pan image by dragging mouse • Magnify - to magnify an image where the mouse is clicked • Zoom - to zoom into an area of the image selected with the mouse • Pointer - to go back to mouse pointer
Rotate	Rotate has the following options: • Right - Rotates the image 90 degrees clockwise • Left - Rotates the image 90 degrees counterclockwise • 180 - Rotates the image 180 degrees • Flip Horozontal - Flips the image horozontally • Flip Verticle - Flips the image vertically
Contrast/Brightness	Contrast/Brightness has the following options: • ‘Contrast +’ - Increases the contrast of an image • ‘Contrast –‘ - Descreases the contrast of an image • ‘Brightness +’ - Increases the brightness of an image • ‘Brightness –‘ - Descreases the brightness of an image
Invert	Reverses the colors of the image.

Menu Option	Description
Color Channel	Enables users to select the color channel of a 24-bit image displayed in the viewer by selecting one of the following sub-menu options: Full Color (RGB) – Displays all channels. Red Channel – Displays the red channel. Blue Channel – Displays the blue channel. Green Channel – Displays the green channel.
Reset	Resets the currently selected image to its original display settings including zoom, contrast, window brightness, and orientation
Scroll	Scroll has the following options: • Top Left - scroll to the top left corner of the image • Top Right - scroll to the top right corner of the image • Bottom Left - scroll to the bottom left corner of the image • Bottom Right - scroll to the bottom right corner of the image • Left - scroll to the left • Right - scroll to the right • Up - scroll up • Down - scroll down
Maximize Image	Enable image to fill the entire window.
Previous Image	Displays the previous image.
Next Image	Displays the next image,

View Menu

Menu Option	Description
Viewer Settings	Enables you to set default values for the number of rows and columns, and the maximum number of images to display in the viewer
Refresh	Refreshed the current view in the Full Resolution Viewer.
Realign Images	Realigns the images that are in the Full Resolution Viewer
Lock Image Size	Locks the image size while it is being viewed.
Toolbar	Displays the toolbar.
Show Hints	Displays Hints when the cursor is over a control in Vista Imaging
Pan Window	Opens a Pan Window
GoTo Main Menu	Displays the VistA Imaging Display main window.
Active windows	Displays the active windows currently open in VistA Imaging Display

Layout Menu

Menu Option	Description
Tile All	Images are resized and are positioned in the viewer as tiles.
Default Layout	Restores the default layout.
Next Viewer Page	Displays the next page of images. (This menu option is enabled only when there is more than one page of images.)
Prev Viewer Page	Displays the previous page of images. (This menu option is enabled only when there is more than one page of images.)
1x1 1x2 1x3 1x4 2x1 2x2 2x3 2x4 3x1 3x2 3x3 3x4 4x1 4x2 4x3 4x4	Enable the user to customize the number and position of images in the window.

Page Menu

This Page Menu is only enabled when a multiple page image is selected.

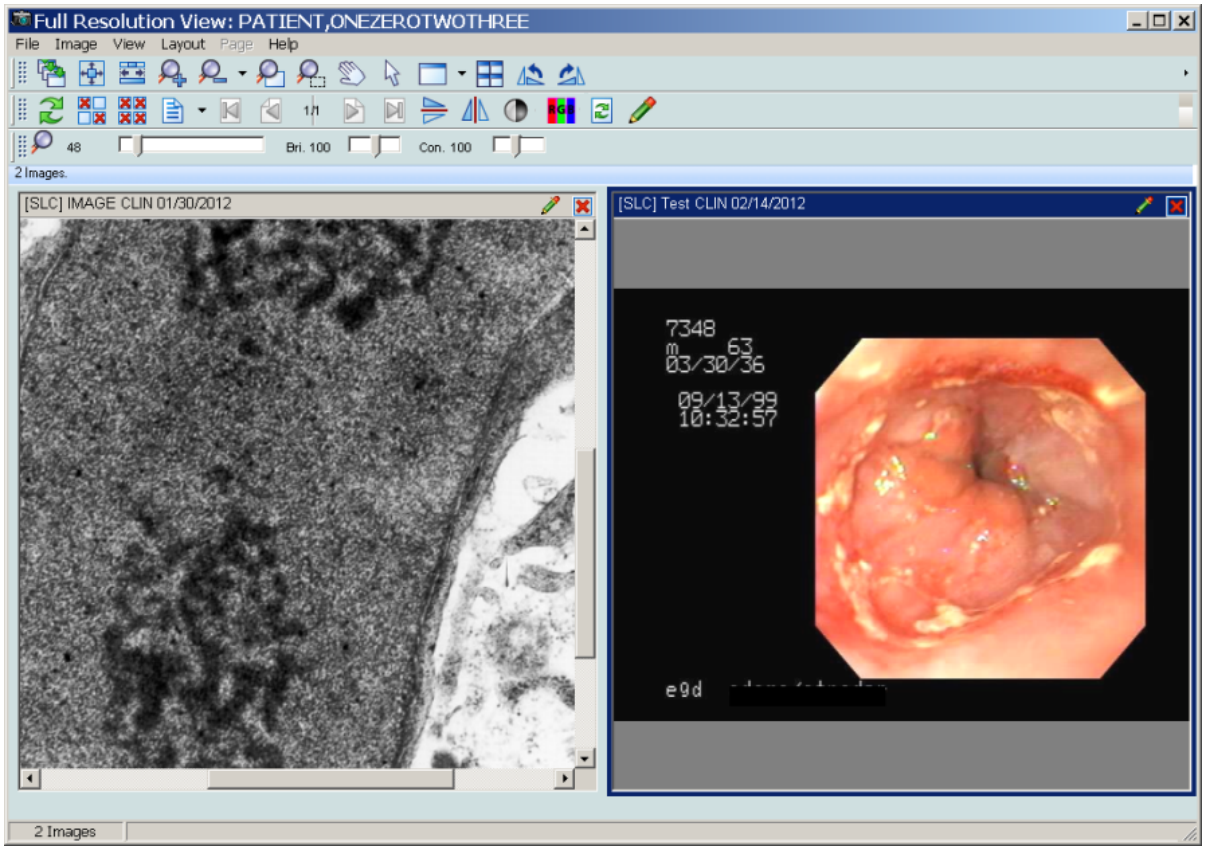
Menu Option	Description
First	Go to the first page of the image.
Previous	Go to the previous page of the image.
Next	Go to the Next page of the image.
Last	Go to the last page of the image.

Help Menu

Menu Option	Description
Full Resolution Viewer	Displays online help

Toolbars in the Full Resolution Viewer

The Full Resolution Viewer has three toolbars, shown in the following example. The toolbars can be dragged and dropped in the viewer to place them side-by-side, two across and one down, or stacked three high. Using the buttons on the three toolbars, you can manipulate the image and navigate around the Full Resolution Viewer.



Each toolbar is shown below with a description of each button in the toolbar.

Apply Actions to all Images	Applies the actions to all images
Fit Image in Window	Resizes the image to fit in the viewing window
Fit to Width	Fits the image to the width of the viewing window
Zoom In	When selected, the image will magnify each time the button is clicked.

Zoon Out	When selected, the image magnification will reduce each time the button is selected.
Mouse Magnifier	When button is clicked, you use your mouse and scroll on the image and the area on the image is magnified.
Zoom in on Selected Area	You select this option and set a point on the image. The image point selected zooms in or out with the movement of the mouse.
Pan Image with Mouse	With the mouse a user clicks on the image and the image scrolls with the mouse movement.
Mouse Pointer	Changes the mouse back to a pointing device.
Maximize Image	Button enables you to specify the image size and layout. A drop down list appears when selected with options for you to select.
Tile all Images	Images are resized and are positioned in the viewer as tiles.
Rotate Counter Clockwise 90	Rotates the Image 90 degrees counterclockwise each time the button is clicked.
Rotate Clockwise 90	Rotates the Image 90 degrees clockwise each time the button is clicked.
Refresh Images	Refreshes the images.
Remove Selected Image(s)(Not a Delete)	Removes only the selected images from the Full Resolution Viewer pane.
Remove All Images (Not a Delete)	Removes all of the images from Full Resolution Viewer pane.
Image Report + Print Copy Menu	In the drop down menu there are three options to: Copy Image, Print Image, and Image Report
Goto First Page	Go to the first page of a multi-page image.
Goto Previous Page	Go to the previous page of a multi-page image.
Goto Next Page	Go to the next page of a multi-page image.

GoTo Last Page	Go to the last page of a multi-page image.
Flip Vertical	Flips the image vertically.
Flip Horizontal	Flips the image horizontally.
Invert Image	Reverses the colors of the image.
Color Channel	Cycles through the color channels of a 24-bit image. The view of the button changes depending on the channel that is displayed. – View of the Color Channel button showing all channels – View of the Color Channel button showing the red channel – View of the Color Channel button showing the green channel – View of the Color Channel button showing the blue channel
Reset Image	Resets the currently selected image to its original display settings including zoom, contrast, window brightness, and orientation
Annotations	Opens the Annotation toolbar and places the selected image in Annotation Mode.

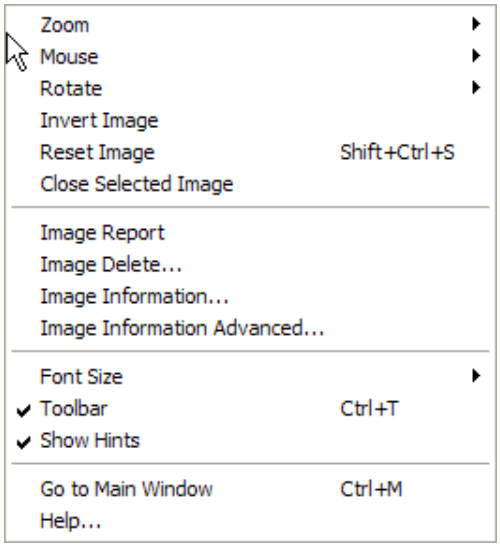
35 Bri. 100 Con. 100

35	Magnification: Use the scroll bar to increase or decrease magnification.
Bri. 100	Brightness: Use the scroll bar to increase or decrease brightness.
Con. 100	Contrast: Use the scroll bar to increase or decrease contrast.

Popup Menu in the Full Resolution Viewer

Right-click an image in the Full Resolution Viewer displays the following popup menu.

Note: The commands in first group of the menu are a subset of the tools in the toolbar.



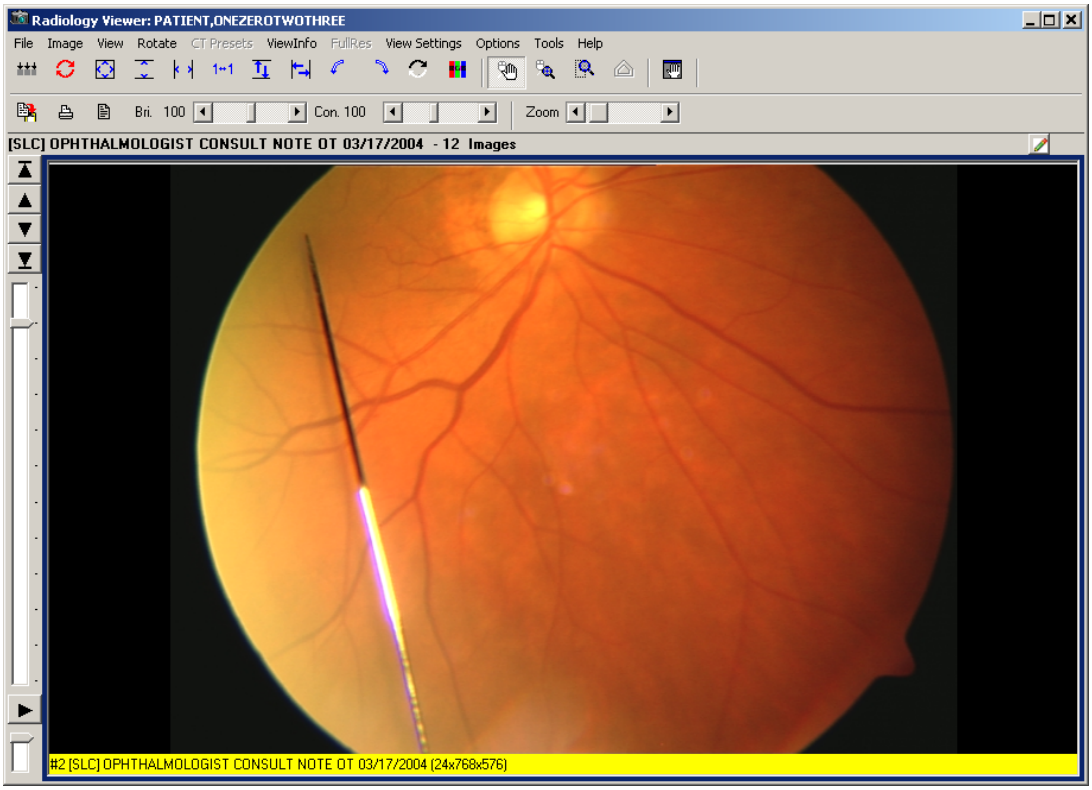
Menu Option	Description
Image Report	Opens the Image Report for the selected image.
Image Delete	Deletes an image only if you hold the proper security keys. See *Appendix C: Deleting Images*
Image Information	Opens the *Image Information Window*
Image Information Advanced	Opens the *Image Information/Properties Window*
Font Size	Selectable font sizes from 6pt to 12pt.
Toolbar	Displays or hides the toolbar in the Abstracts window.
Show Hints	Activates or deactivates the Hints.
Go to Main Window	Displays the *VistA Imaging Display Main Window*.
Help	Displays online help

Radiology Viewer

Clicking a DICOM or TGA image from the Abstracts window, Image List window, or the Group Abstracts window, opens the image in the Radiology Viewer. The Radiology Viewer opens the images in a single view or group view.

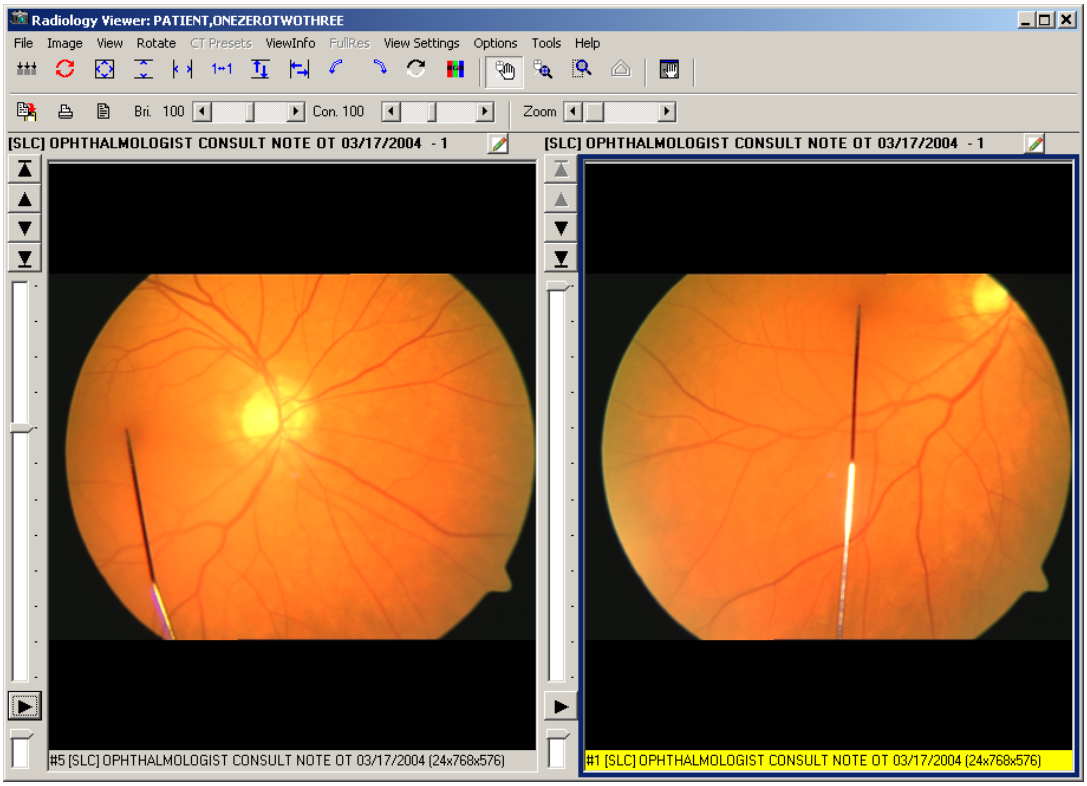
Single View

If you select a single radiology image the viewer will open the image as a single view.



Group View

Selecting a group of DICOM images from the Group Abstracts window or from the Image List window opens the DICOM images in the Radiology Viewer but only one image at a time is displayed. Using the tools on the viewer the user is able to scroll through the images of the study.



You can view radiology studies using several views. One view is the Layout View which you can specify a 1x1, 2x1 or a 3x2, or a 4x3 view. Using the scroll wheel of your mouse you can move quickly between images in the stack or layout views.

If you double click an image in the layout view the image will appear in the stack view at full size. Additionally, if you double click the stack view will switch the study back to the layout view.

Clicking the Annotations button opens the Annotation toolbar. You can annotate all images that open in the Radiology Viewer, such as dermatology and ophthalmology images. However, you cannot annotate RAD package images or DoD radiology images in the Radiology Viewer. For RAD package images and DoD radiology images, you can only create temporary measurements using the ruler and protractor tools on the Annotation toolbar.

Menu Bar in Radiology Viewer

File Menu

Menu Option	Description
Copy	Copies the image to the Clipboard. You must provide your electronic signature and the reason for copying the image.
Print	Prints the image. You must provide your electronic signature and the reason for printing the image.
Report	Displays the report associated with the image
Exit	Closes the Radiology Viewer

Image Menu

Menu Option	Description
Apply to All	Applies actions to all image
Zoom	Zoom has the following options: • Zooms In –to zoom in to an image • Zoom Out –to zoom out of an image • Fit to Width –to fit the image to the window width (horizontal) • Fit to Height - to fit the image to the height of the window (vertical) • Fit to Window –to fit the image to the entire window (vertical and horizontal) • Actual Size –to show image in its original size
Mouse	Mouse has the following options: • Pan -to pan image by dragging mouse • Magnify -to magnify an image where the mouse is clicked • Zoom -to zoom into an area of the image selected with the mouse • Annotations – to open the Annotations toolbar • Ruler – Ruler Measurement • Angle Tool – Angle measurement tool • Ruler/Angle Pointer – Measurement pointer • Auto Window/Level – Window/Level tool
Window/Level	Window/Level has the following options: • 'Window +' - Increases the contrast of an image • 'Window –' - Descreases the contrast of an image • 'Level +' - Increases the brightness of an image • 'Level –' - Descreases the brightness of an image
Invert (Reverse)	Inverts the colors of the image

Menu Option	Description
Color Channel	Enables users to select the color channel of a 24-bit image displayed in the viewer by selecting one of the following sub-menu options: Full Color (RGB) – Displays all channels. Red Channel – Displays the red channel. Blue Channel – Displays the blue channel. Green Channel – Displays the green channel.
Reset Image	Resets the currently selected image to its original display settings including zoom, window/level, and orientation
Reset All	Resets all of the images to their original display settings including zoom, window/level and orientation
Scroll	Scroll has the following options: • Top Left - scroll to the top left corner of the image • Top Right - scroll to the top right corner of the image • Bottom Left - scroll to the bottom left corner of the image • Bottom Right - scroll to the bottom right corner of the image • Left - scroll to the left • Right - scroll to the right • Up - scroll up • Down - scroll down
Maximize Image	Maximizes the current image (or if the current view is stack view, this changes the view to layout view). This option is not available if the current image is in the second stack.
Stack Cine	Contains options for using the stack cine. This option is available only if the current view is a stack view. Stack Cine has the following options: • Start - Start the stack cine loop. • Stop - Stop the stack cine loop. • Speed Up - Speed up the stack cine loop. • Slow Down - Slow down the stack cine loop • Range Start - Set the start position for the stack cine loop. • Range End - Set the end position for the stack cine loop. • Range Clear - Clear the image for the stack cine loop.
First Image	Moves to the first image in the study
Previous Image	Moves to the first image in the study
Next Image	Moves to the next image in the study
Last Image	Moves to the last image in the study
Cache Selected Study	Caches the currently selected study in the background to the workstation, enabling you to continue working while the images are brought to the workstation.

View Menu

Menu Option	Description
Pan Window	A pane will open in the upper left corner of the display. This is the Pan Window box and it displays a full sized version of the image with the zoomed portion highlighted. The scroll bar at the bottom of the box can be used to adjust the amount of magnification. Move the scroll bar: • to the right will increase magnification. • to the left will decrease magnification. The mouse can be dragged around the image to move the highlighted area.
Go To Main Window	Changes the focus to the VistA Imaging Display main window
Active windows	Displays the active windows currently open in VistA Imaging Display

Rotate Menu

Menu Option	Description
Rotate Clockwise 90	Rotates the currently selected image clockwise (to the right) 90 degrees. If “Apply-All” is selected, then all images will rotate.
Rotate Minus 90	Rotates the currently selected image counter clockwise (to the left) 90 degrees. If “Apply-All” is selected, then all images will rotate.
Rotate 180	Rotates the currently selected image 180 degrees. If “Apply-All” is selected, then all images will rotate.
Flip Horizontal	Flips the currently selected image horizontally. If “Apply-All” is selected, then all images will flip horizontally.
Flip Vertical	Flips the currently selected image vertically. If “Apply-All” is selected, then all images will flip vertically.

CT Presets Menu

Menu Option	Description
Abdomen	Sets the currently selected window/level values such that they can view the abdomen. If “Apply-All” is selected, then all images will change to the same window/level value.
Bone	Sets the currently selected window/level values such that they can view bone. If “Apply-All” is selected, then all images will change to the same window/level value.

Menu Option	Description
Disk	Sets the currently selected window/level values such that they can view disk. If “Apply-All” is selected, then all images will change to the same window/level value.
Head	Sets the currently selected window/level values such that they can view the head. If “Apply-All” is selected, then all images will change to the same window/level value.
Lung	Sets the currently selected window/level values such that they can view the lungs. If “Apply-All” is selected, then all images will change to the same window/level value.
Mediastinum	Sets the currently selected window/level values such that they can view the mediastinum. If “Apply-All” is selected, then all images will change to the same window/level value.

View Info Menu

Menu Option	Description
Image Info	Displays information about the image, including the patient name, ID, number of pages in the image, the page dimensions, bit depth, and file format information.
DICOM Header	Displays the DICOM Header associated with the image (if it is available).
Radiology Image Info	Displays information from the header of the image including the modality, series and image numbers.
Image Information Advanced	Displays the Image Information/properties window

FullRes Menu

Menu Option	Description
View	If the original full quality image is available for the down-sampled image being displayed the FullRes menu option is available. When you click **View** from the menu option the original image in full quality is requested, cached on the workstation and then displayed.

Note:
VistA Imaging stores images from the DICOM Gateway. In many cases a down-sampled version of the image is stored to make it load faster and the original image is saved in full quality. This down-sampled image is lower in quality than the original and is used by Clinical Display (not VistARad).

Most radiology images have a down-sampled image. CT images usually do NOT have a down-sampled and the full quality image is stored. The decision to create a down-sampled image is configurable on the DICOM Gateway and is based on the modality.

When the Radiology Viewer loads an image, it determines if it has loaded the full quality image or a down-sampled/compressed image. If the image is down-sampled/compressed, a message below the image and in the title bar indicates the image is not full quality and the menu option is available. If the image displayed is full quality, the warnings are hidden and the menu option is disabled. When a user selects to view the full resolution image, the client requests the image. This might take a few minutes (depending on where it is coming from). Once the image is retrieved, it is displayed in the viewer (and cached on the workstation). If there is an error retrieving the image, the error is displayed.

View Settings Menu

Menu Option	**Description**
1x1 Stack	Puts the viewer into a single image stack mode.
2x1 Stack	Puts the viewer into a dual stack mode where two images from different (or the same) studies can be viewed and compared.
3x2 Layout	Puts the viewer into a layout mode where 6 images are displayed at once.
4x3 Layout	Puts the viewer into a layout mode where 12 images are displayed at once.

Options Menu

Menu Option	**Description**
Stack View	Stack View has the following options: • Page Together - When selected, two stack views will page together. This does not guarantee they will always be on the same image number, but as one stack changes images, the other stack will follow. • Page With Different Settings - When selected, each stack will page with the settings held from the previous image in that stack. • Page With Same Settings - When selected, each stack will page with the settings from the stack that changed images. If the left stack changes images, both stacks will change images and then set their view settings (window/level, zoom, etc.) to the same as the left stack. • Page With Image Settings - When selected, each image will automatically set itself based on the contents of the image. It does not matter what the previous image had set.
Layout View	Layout View has the following options: • Use Selected Window Settings - When selected and the user changes images; the next image loaded will use the

Menu Option	Description
	same settings as the previous image. • Use Individual Settings – When selected, each image will automatically set itself based on the contents of the image. It does not matter what the previous image had.
Image Settings	Image Settings has the following options: • Use Device Window Level if Available - When selected, the image will be automatically window leveled using values specified in the DICOM header (if available). • Use Histogram for Window Level - When selected the image will be window leveled using the contents of the image.
Mouse Magnify Shape	You have the option to use a Magnifying glass, which will magnify the selected portion directly on the image where the cursor is placed, as in the picture below. Mouse Magnify Shape has the following options: • Circle • Rectangle
Labels On	If selected, then the orientation labels are displayed on the image (always on the middle left side of the image).

Tools Menu

Menu Option	Description
Cine Tool	Displays the cine tool dialog to allow moving between frames in a single image.
Cine Tool Focus	Sets the focus to the cine tool dialog.

Menu Option	Description
Ruler/Angle Tool	Ruler/Angle Tool has the following options: • Enable Ruler - Turns on the ruler tool (only enabled if the image contains the necessary information to make accurate measurements). • Enable Angle Tool - Turns on the angle measurement tool. • Ruler/Protractor Pointer - Changes the current tool to the pointer for measurements. This allows the user to move and modify a measurement mark. • Delete Selected Measurements - Deletes any measurements that the user has selected. • Clear All Measurements - Clears all measurements from the image. • Measurement Options - Opens a dialog to set the user preferences for measurements including line width, line color and measurement units. • Measurement Properties - Displays properties for the currently selected annotation.
Pixel Values	When selected, if you select on an image, the hint will change to the value of the pixel at the location clicked. If not selected, then the hint will contain series and study description information.

Scout Menu

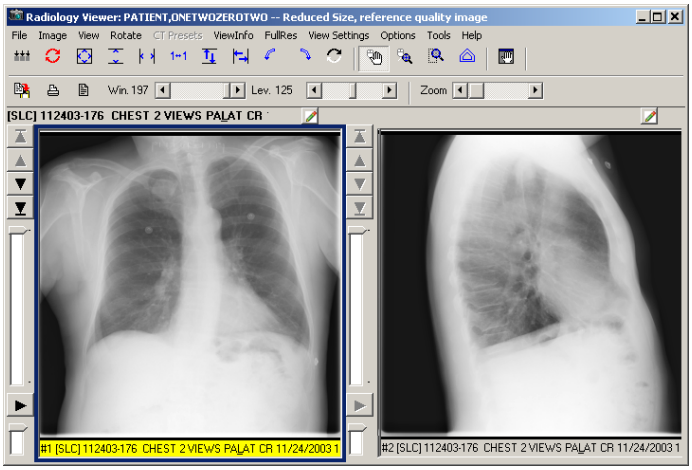
Menu Option	Description
Display Scout Lines	When the option is selected, information for scout lines is automatically loaded and scout lines are displayed. Turning the Display Scout Lines option off enables you to conserve resources if loading all the images in the series is slow and if you do need Clinical Display to open scout images in the Scout window automatically.
Auto Detect Scout Images	When the option is selected, if a CT study is selected the Radiology Viewer will automatically detect Scout images and open them in the Scout window. When the **Auto Detect Scout Images** option is turned off, you can put a scout image in the Scout window by selecting the image and then the option **Add Image to Scout Window**.
Scout Line Color	This option lets you define the color of the scout line in the Scout window by choosing one of the available colors: **Red**, **Blue**, **Green**, or **Yellow**.
Show Scout Window	Opens the Scout window when the window is not displayed.
Add Image to Scout Window	Puts the selected image in the Scout window.

Help Menu

Menu Option	Description
Radiology Viewer	Displays help contents for the Radiology Viewer.
ImageGear Version	Version of the ImageGear software included in the Clinical Display client.

Popup Menu in the Group Abstracts Window

You can right click a DICOM image and open it in a second Radiology window to compare it with a study image that is already open.

Open Image in 2nd Radiology Window	 The image is opened in a side-by-side view next to the first DICOM image.

Toolbar in the Stack View Slide

The Stack View Slide toolbar is enabled when a study of more than one image is selected and shown in the stack view. This tool enables you to scroll through the stack and adjust the playing speed.

	To the left of the study are buttons that allow navigating through the images in the study. Click the **First Image in Study button** button to go to the first image in the study. Click the **List Images In** button button to go to the last image in the study. Click **Previous Study button** the button to go to the previous image in the study. Click the **Next Study Image** button button to go to the next image in the study. Below the buttons is a study slider that shows the position of the image in the current study. The user can move the slider in order to view another image The button below the slider allows the user to play the images in the study (in a loop).When the user clicks the play button it will change to a stop button to allow the user to stop the scrolling of images. Below the button is another slider that controls the speed of the loop.
	If you right mouse select the study slider a menu opens which allows you to adjust the range parameters. Range Start: Set the range of the loop to start at the currently selected image. Range End: Set the range of the loop to end at the currently selected image. Range Clear: Clear the range of images to scroll. Start: Start the looping (same as clicking the play button). Stop: Stop the looping (same as clicking the stop button).
	This label shows: the current image in the study (on the left), the description of the image and bit depth, width and height of the image

Toolbar in the Radiology Viewer

The Radiology Viewer has two toolbars used to manipulate the images to study them.

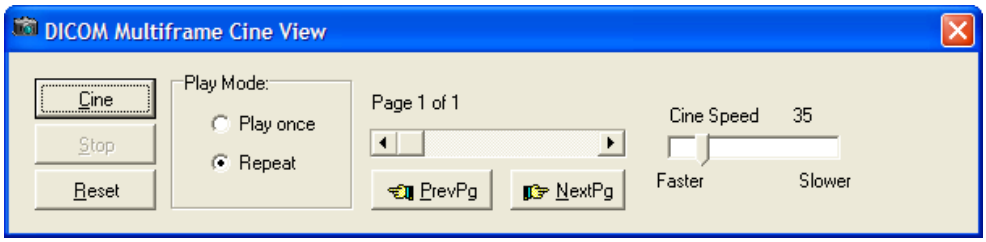
Apply Actions to All Images	Applies selected actions to all visible images.
Reset Image to original setting.	Resets the currently selected image to its original display settings including zoom, window/level, and orientation.
Fit Image in Window	Resizes image to fit to the window size.
Fit the Image Height	Resizes image to fit to the height of the window size.
Fit the Image Width.	Resizes image to fit to the width of the window size.
Actual Size	Resets the image to the actual size.
Flip Vertical	Flips the image vertically.
Flip Horizontal	Flips the image horizontally.
Rotate Left (counter -clockwise)	Rotates the image counter clockwise.
Rotate right (clockwise)	Rotates the image clockwise.
Invert Image	Inverts the image.
Color Channel (all channels)	Cycles through the color channels of a 24-bit image. The view of the button changes depending on the channel displayed. – View of the Color Channel button showing all channels – View of the Color Channel button showing the red channel – View of the Color Channel button showing the green channel – View of the Color Channel button showing the blue channel

Pan Image with mouse	Positions the cursor in the middle of this window. Select and hold down the left mouse button. The cursor will appear as a “hand”. When the cursor (“hand”) is moved up and down the middle of the window, the document will move upwards and downwards. Using this technique, you will be able to view all portions of the document image. Close the Document Image Window by selecting the “X” in the top right hand corner.
Mouse Magnifier	Mouse pointer magnifier
Zoom in on Selected Area	Zoom button
Auto Window/Level	Auto Window Level control
Open a Pan Window	Opens a Pan Window.
Bri. 100 Con. 100 Zoom	
Copy to clipboard	Copies the image to a clipboard.
Print Image	Prints the image.
Image Report	Opens the Image Report for the selected image.
Win. 235 Lev. 133 Zoom	
Win -Change Window Value	Adjusts the brightness and contrast at the window level.
Lev- Change Level Value	Adjusts the brightness and contrast at the image level.
Zoom	Increases or decreases the zoom.

DICOM Multi-frame Cine Viewer

The DICOM Multi-frame Cine Viewer is a type of Radiology Viewer and is used to display multi-frame images that are DICOM and TGA images only. When they are selected in the Radiology Viewer, the DICOM Multiframe Cine View window automatically opens.

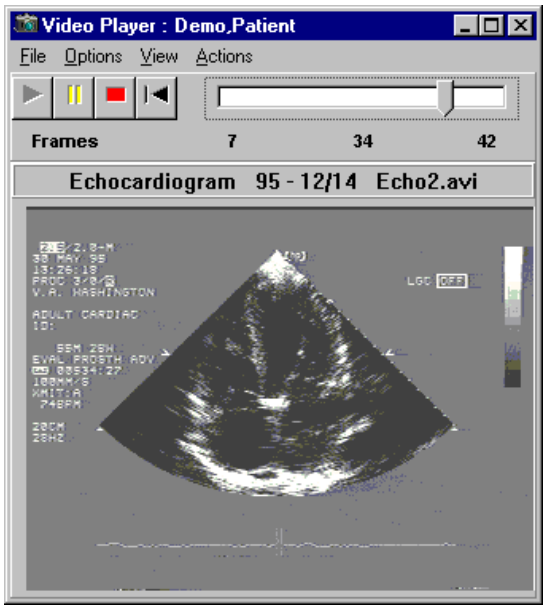
Note: You can also open this dialog box by choosing Tools | Cine Tool from the Radiology Viewer menu.



Field or Button	Description
Cine	Plays the study from the current page and speed setting.
Stop	Stops the playing of the study.
Reset	Returns the study to the first page.
Play Mode (Play once)	Plays the study once.
Play Mode (Repeat)	Repeats the playing of the study as if in a play loop.
Page slider	Moving the slider left to right and back will move through the pages of the study.
Cine Speed slider	Controls the playing speed, the slider is moved to left to right to adjust the speed.
Previous Page	Selecting this button moved the slider and displays the previous page of the study.
Next Page	Selecting this button moved the slider and displays the next page of the study.

Video Player

Motion video files can be saved as part of the patient record using VistA Imaging. When a selected patient image is a motion video clip, the Video Player window is opened. User preferences can also be set to view video using an alternate viewer.

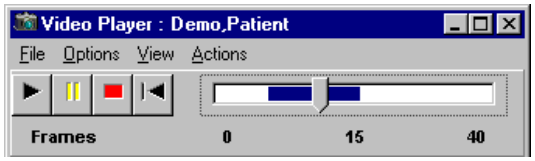


- Use the toolbar buttons to play, pause, stop and rewind.
- Use the slider bar to browse the video clip, frame by frame.
- "Start" and "end" points can be set.
- Select "video loop" mode to continuously play all or part of the file.

The Video Play can be displayed in two ways depending on the user preferences that you have selected:

- Without the progress bar and sliders, as shown

- With the progress bar and sliders, as shown



Menu Bar in the Video Player

File Menu

Menu Option	Description
Image Report	Opens the Image Report for the selected image.
Exit	Will close the Video Player window.

Options Menu

Menu Option	**Description**
Show Progress bar	Show or hide the progress bar
Increment in Seconds	Changes the progress bar to increment by seconds.
Increment in Frames	Changes the progress bar to increment by frames.
Video Loop	Replays the video in a continuous loop.
Stay on Top	Keeps the Video Player open on top of the active windows.
Speed	Option is enabled if the progress bar is shown. • Slow • Medium and • Fast

View Menu

Menu Option	**Description**
Zoom Out	Decreases the size of the window.
Zoom In	Increases the size of the window.
Default	Resets the size of the display to the default (original). **Note**: the default size is the best size for picture quality.
Start Set Point	Sets the Start Point at different places in the video will select a region of the video clip. When a region is selected, only that part of the video clip will be shown, when you 'play' the video.
Set End Point	Sets the End Point at different places in the video will select a region of the video clip. When a region is selected, only that part of the video clip will be shown, when you 'play' the video.
Clear Start/End	Clears the selected region is played.

Actions Menu

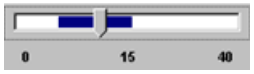
Menu Option	Description
Play	Will start the video in motion from the current position of the slider bar.
Stop	Will stop the video.
Rewind	Rewind the video clip to the beginning.

Help Menu

Menu Option	Description
Video Player window	Displays the online Video Player help.

Toolbar in the Video Player

Note: The user preference for showing the progress bar is selected and shown in this view of the toolbar.

Play	Starts the video in motion from the current position of the slider bar.
Pause	Pauses the video.
Stop	**S**tops the video.
Rewind	**R**ewinds the video clip to the beginning.
 Progress Bar	Shows the video length and current position. When the Progress Bar is active, the video might seem a little "choppy" or "hesitant"; this is because extra processing is needed to synchronize the control with the current frame of the video clip. Use the Progress Bar to browse the video clip, frame by frame.
Fast Forward	Move forward in the video. This is only available if the progress bas and sliders are not selected.
One Frame Forward	Move one frame forward. This is only available if the progress bas and sliders are not selected.
One Frame Backward	Move one frame back. This is only available if the progress bas and sliders are not selected.

Popup Menu in the Video Player

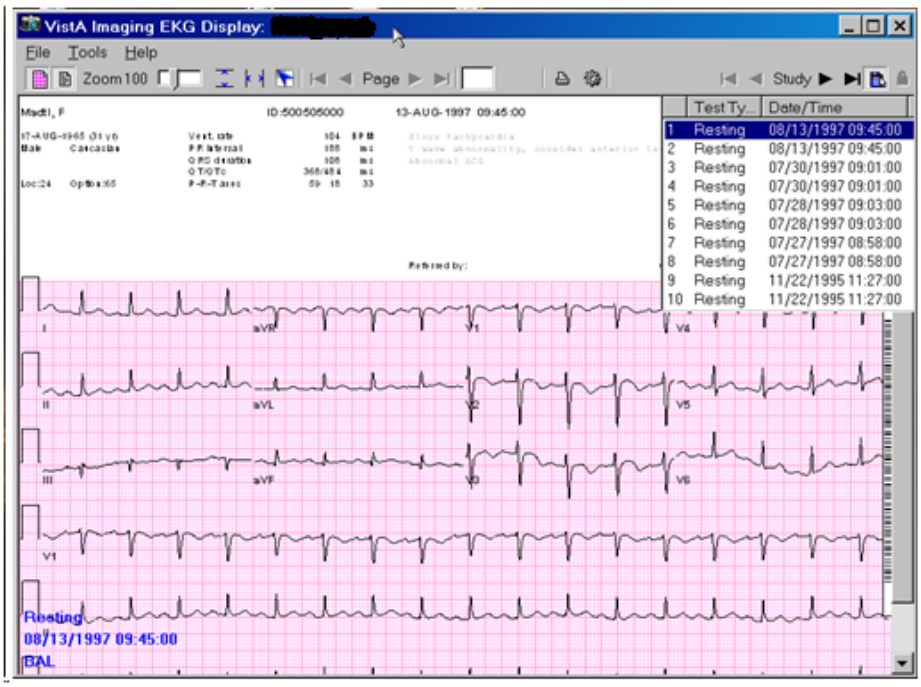
Right-clicking in the Video Player opens a popup menu providing shortcuts to options and actions you can perform.

Menu Option	Description
Image Report	Opens the Image Report for the selected image.
Set Start Point	Sets the start point at a location to begin the video clip. When you set the start point, the video begins at that point when you click Play.
Set End Point	Sets the end point at a location to stop the video clip. When you set the end point, the video runs and then stops at that point when you click Play.
Clear Start/End	Clears the selected region.
Video Loop	Sets the continuous play of the whole video clip, or the selected portion.
Goto Main Menu	Changes the application focus to the Main Imaging Display window.

MUSE EKG

The VistA Imaging System can interface with the GE/Marquette MUSE EKG Management system. When an Imaging/MUSE interface is active, EKGs are viewable from any VistA Imaging workstation using the EKG Display window. The VistA Imaging Display application can also be configured to show the EKGs for a patient automatically whenever a patient is selected. This is done through the Options | User Preferences menu.

1. On the Clinical Display main window or in the Image List window, click the Open the MUSE EKG viewing window button to open the MUSE EKG window.



Menu Bar in the MUSE EKG Viewer

File Menu

Menu Option	Description
Refresh	The EKG Display client remembers if a MUSE server is unreachable and does not attempt to connect to it again during this session. This prevents a 30 second timeout wait.
Preferences	Select a setting to print with solid or dotted lines.
Print	Prints the selected study.
Close	Closes the application.

Tools Menu

Menu Option	Description
Grid	The grid provides an easy way to measure and compare portions of the study. Studies can be displayed both with the grid on and off. To toggle the grid, select the Display/Hide Study.
Text Overlay Off	Prevents the overlay of text to eliminate confusion over which study is which when viewing multiple studies concurrently. Studies can have an overlay of text that contains differentiating data that is always in the window.
Lock Scrolling	Locks multiple tests together. Scrolling one of the studies will also to scroll the others by the same amount.
Fit Height	Makes the first page of the studies as tall as the window area of the study display. The image will not become smaller than half the width of the window (Zoom of 50).
Fit Width	Makes the studies as wide as the window. The image will not become smaller than half the width of the window (Zoom of 50).
Reset To Top Left	Moves all studies to the top left corner if they have been scrolled away from that position.
First Page	Takes you to the top of the first page in the study.
Previous Page	Takes you to the page before the one that is currently visible.
Next Page	Takes you to the next page after the one that is currently visible.
Last Page	Takes you to the last page of the study.
First Study	Takes you to the top of the first study in the list.
Previous Study	Takes you to the study after the one you are currently viewing.
Next Study	Takes you to the study after the one you are currently viewing.
Last Study	Takes you to the last study in the list.
Go to Main Form	Displays the VistA Imaging Display main window.
Active Forms	Displays a list of active windows. Select one of the windows from the list to bring the window to the front.

Help Menu

Menu Option	Description
EKG Display	Displays the online help.
About	Displays the About window, which specifies the software name, current Patch number, current version and build, past versions installed, etc.

Toolbar in the MUSE EKG Viewer

Display/Hide Grid	Displays or Hides the grid
Display/Hide Study Text Overlay	Displays or Hides study text overlay
Zoom 100 Zoom	Zooms in or out using the track bar.
Fit the Image Height	Makes the first page of the studies as tall as the window area of the study display.
Fit Image Width	Makes the studies as wide as the window.
Reset to the Top Left Corner	Moves all studies to the top left corner if they have been scrolled away from that position.
First Page	Takes you to the top of the first page in the study. Some studies contain multiple pages. There are several controls to go to certain pages and they are enabled only if only one study is visible and that study has multiple pages.
Previous Page	Takes you to the page before the one that is currently visible.
Next Page	Takes you to the next page after the one that is currently visible.
Last Page	Takes you to the last page of the study.
Current Page indicator	As you use the paging controls or the vertical scroll bar, the Current page text box updates to show you where you are within the study. Changing that text box to another number moves the page to the page specified.
Print	Prints all pages of all studies displayed. If the grid is on, it also prints the grid.
Preferences	Enables EKG Display Options to print grid with solid or dotted lines.
First Study	Takes you to the top of the first study in the list. Using the study controls, you can move through the list of studies without opening the studies drop-down list.
Previous Study	Takes you to the study before the one you are currently viewing.
Next Study button	Takes you to the study after the one you are currently viewing.

Last Study button	Takes you to the last study in the list.
Selecting Studies to Display	If the study drop-down is not open, click the Select Studies to Display button. Click the study you would like to view. If you would like to view more than one study simultaneously, hold CTRL and select additional studies. To view multiple studies that are in sequential order, select the first one, hold SHIFT, and select the bottom one. To close the study drop-down list, click the Select Studies to Display button.
Printing	Prints all pages of all studies displayed. If the grid is on, it also prints the grid.
Preferences	EKG Display Options to print the grid with solid or dotted lines.
Lock Scrolling	Locks multiple tests together.

Note: Studies may be sorted by selecting the head of the column in the study dropdown. Selecting the column again will resort that column in reverse order.

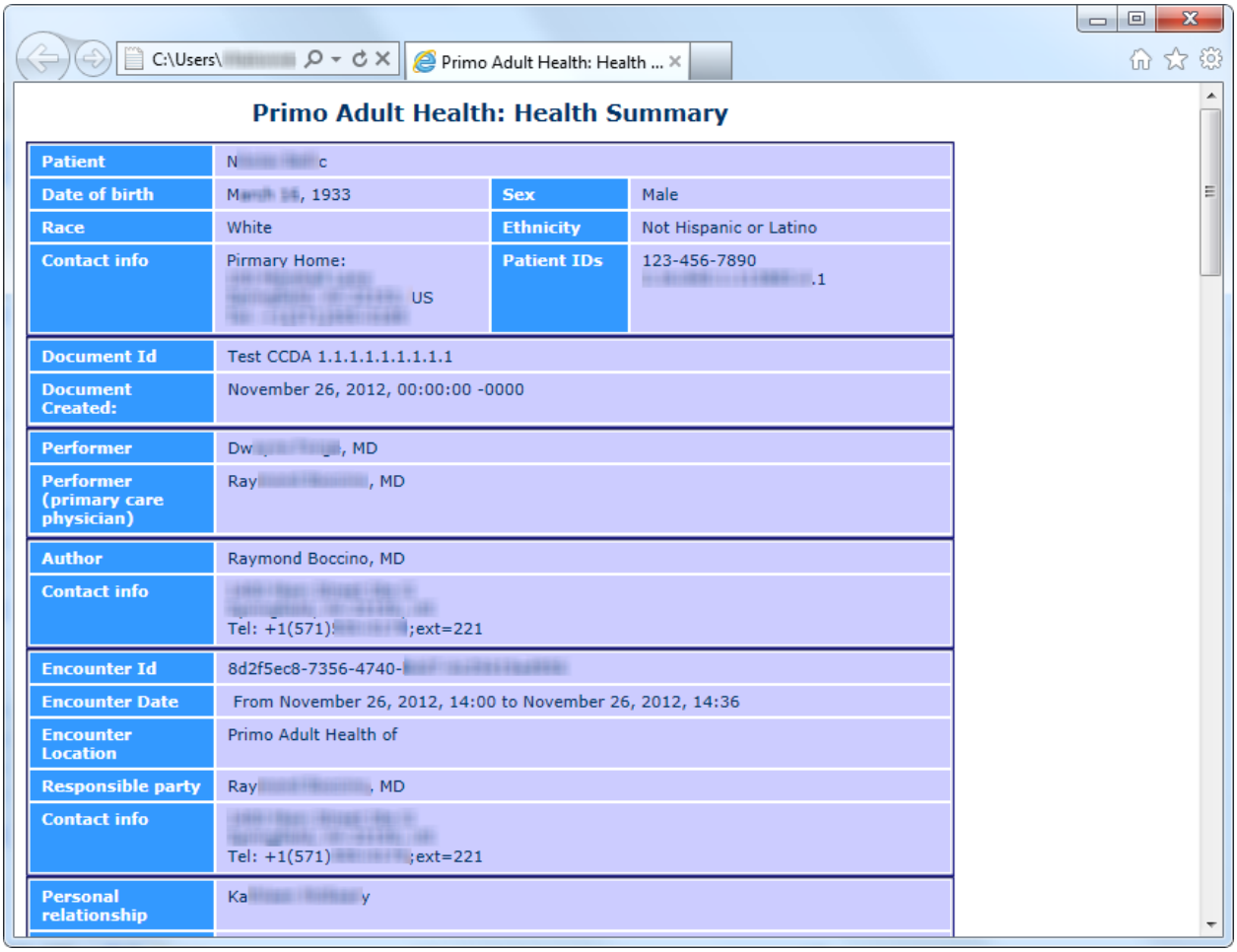
Note: EKGs that have been automatically interpreted by the MUSE server but have not been confirmed by a cardiologist have an UNCONFIRMED overlay at the top of the EKG report.

The study list also contains a column indicating whether an EKG has been confirmed or not. In addition, the overlay text indicates when an EKG is unconfirmed.

XML Documents

The VistA Imaging System lets you store and display XML documents that contain Clinical Document Architecture (CDA) information. The CDA information in the XML document is displayed with a style sheet that is distributed with the patch and installed on the workstation. When you select the XML document, it opens in an Internet Explorer browser window using the style sheet.

Note: As of Aug. 2013, this functionality is used primarily in Indian Health Service (IHS) sites.



Using Scout Lines

You can view scout lines for localizer images and navigate through a stack of cross-sectional CT or MR images in the Radiology viewer of Clinical Display and the Scout window, associated with this viewer. Clinical Display generates the scout lines dynamically on the scout image enabling clinicians to display specific cross-sectional images in the Radiology viewer by clicking the appropriate scout line in the localizer image.

The ability to view scout lines and scout images in Clinical Display enables clinicians to view scout images and scout lines in Clinical Display without having to use a dedicated radiology application such as VistARad.

Overview of Scout Images and Scout Lines

A *scout line* is a perpendicular line that can be displayed on a sagittal image wherever there is also a corresponding axial image of the same part of the body.

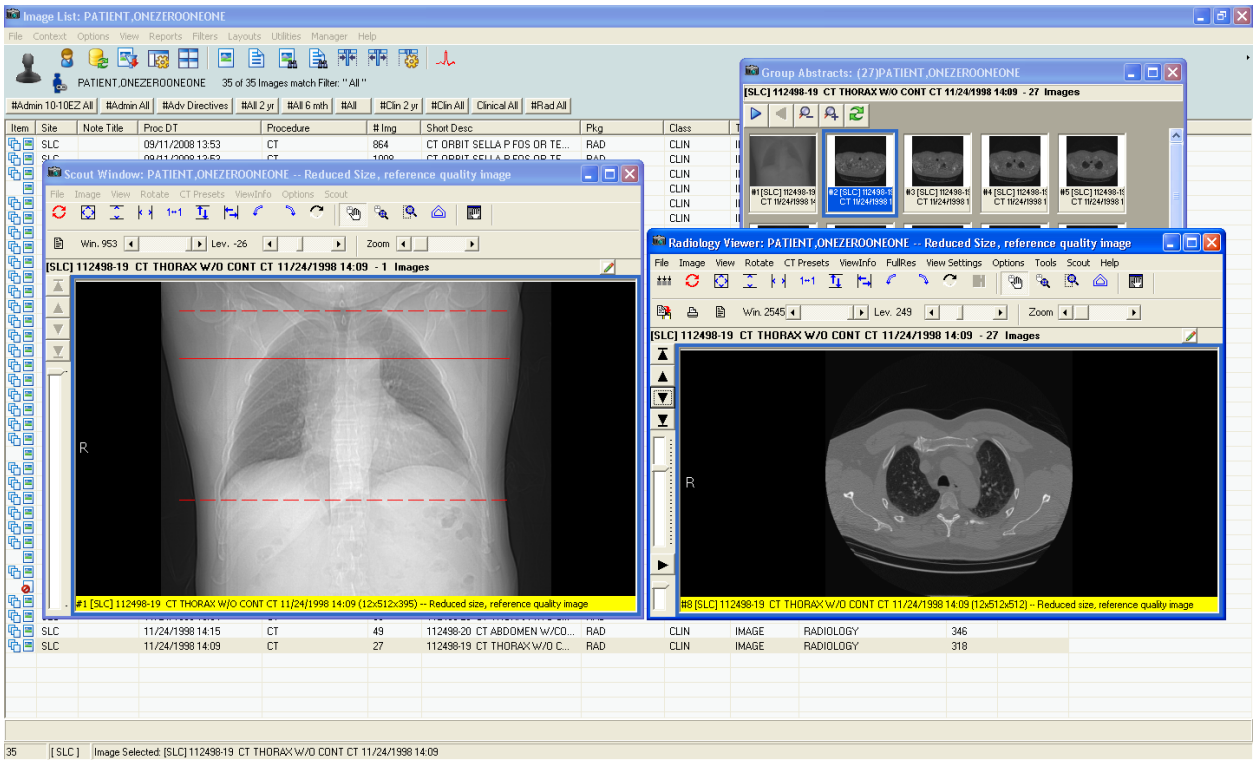
Localizer images, also called *scout images*, are used in MR and CT studies to identify the relative anatomical position of a collection of cross-sectional images. A localizer can be acquired as a separate image, as is often done for CTs, or it can be dynamically generated, as is done for MRs. In a scout image, scout or reference lines indicate the position of each cross-sectional image.

Using scout lines enables clinicians to display the sagittal and axial images simultaneously from the same study; one containing a scout line perpendicular to the area being studied, and the other image displaying a cross-sectional view of the same area. The scout line lets clinicians determine the specific area they are viewing in the axial image. This is needed because, for example, it is nearly impossible to distinguish between the axial views of any of the lumbar vertebrae without using a scout line. The ability to use scout lines in Clinical Display helps clinicians to make more accurate diagnoses.

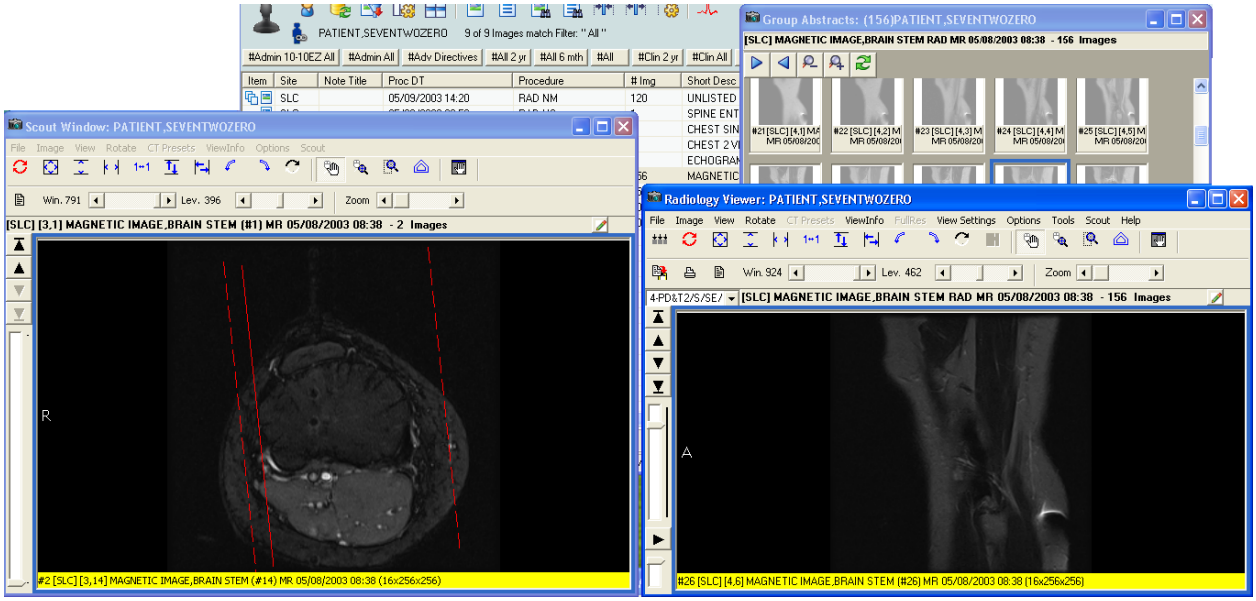
Displaying Scout Images and Scout Lines

You can view scout lines for localizer images and navigate through a stack of cross-sectional CT or MR images in Clinical Display and the Scout window.

When you click a scout image in the Abstracts window, if the image is CT image and if the option to display scout lines is selected, the image opens in the Scout window and the corresponding cross-sectional image from the series opens in the Radiology viewer.



If the image is an MR image, it opens in the Radiology viewer. If it is a scout image, the Scout menu is available and you can place the image in the Scout window by choosing **Scout | Add Image to Scout Window**.



When you navigate through the stack of images in the series using the arrow buttons in the Radiology viewer, the scout line on the localizer image in the Scout window shifts to show the position of the cross-section.

When you click in the Scout window, the scout line shifts and the image in the Radiology viewer changes to show the relevant cross-section.

Menu Bar in the Scout Window

File Menu

Menu Option	Description
Report	Displays the report associated with the image.
Close	Closes the Radiology Viewer.

Image Menu

Menu Option	Description
Zoom	Adjusts the magnification of the image in the window according to the selected option: • Zoom In • Zoom Out • Fit to Width • Fit to Height • Fit to Window • Actual Size

Menu Option	Description
Mouse	Performs one of the following tasks by selecting one of the available mouse options: • Pan – Selecting this option displays a Pan tool that enables you to pan to different areas of the image. • Magnify – Selecting this option displays a Magnifier tool that enables you to magnify areas of the image • Zoom – Selecting this option displays a Zoom tool that enables you to draw an area on the image and zoom into it. • Annotations – Selecting this option displays the Annotation Toolbar • Auto Window/Level – Selecting this option displays a tool that allows you to adjust the levels of the image.
Window/Level	Adjusts the contrast and brightness of the image in the window by selecting one of the following options: • Window + – Increases the contrast of the image. • Window – – Descreases the contrast of the image. • Level + – Increases the brightness of the image. • Level – – Descreases the brightness of the image.
Invert (Reverse)	Inverts the colors of the image in the window.
Reset Image	Resets the currently selected image to its original display settings including zoom, window/level, and orientation.
Reset All	Resets all of the images to their original display settings including zoom, window/level and orientation.
Scroll	Scroll has the following options: • Top Left – Scroll to the top left corner of the image. • Top Right – Scroll to the top right corner of the image. • Bottom Left – Scroll to the bottom left corner of the image. • Bottom Right – Scroll to the bottom right corner of the image. • Left – Scroll to the left. • Right – Scroll to the right. • Up – Scroll up. • Down – Scroll down.
First Image	Moves to the first image in the study.
Previous Image	Moves to the first image in the study.
Next Image	Moves to the next image in the study.
Last Image	Moves to the last image in the study.

View Menu

Menu Option	Description
Pan	Display the Pan window that shows the area of the image displayed in the Scout window.

Menu Option	Description
Go To Main Window	Changes the focus to the Clinical Display main window.
Active windows	Displays the active windows currently open in Clinical Display.

Rotate Menu

Menu Option	Description
Rotate Clockwise 90	Rotates the currently selected image clockwise (to the right) 90 degrees.
Rotate Minus 90	Rotates the currently selected image counter clockwise (to the left) 90 degrees.
Rotate 180	Rotates the currently selected image 180 degrees.
Flip Horizontal	Flips the currently selected image horizontally.
Flip Vertical	Flips the currently selected image vertically.

CT Presets Menu

Menu Option	Description
Abdomen	Sets the currently selected window/level values such that they can view the abdomen.
Bone	Sets the currently selected window/level values such that they can view bone.
Disk	Sets the currently selected window/level values such that they can view disk.
Head	Sets the currently selected window/level values such that they can view the head.
Lung	Sets the currently selected window/level values such that they can view the lungs.
Mediastinum	Sets the currently selected window/level values such that they can view the mediastinum.

ViewInfo Menu

Menu Option	Description
Image Info	Displays information about the image in the Scout window, including the patient name, ID, number of pages in the image, the page dimensions, bit depth, and file format information.
DICOM Header	Displays the DICOM Header associated with the image in the Scout window (if the DICOM Header is available).
Radiology Image Info	Displays information from the header of the image including the modality, series and image numbers.

Menu Option	Description
Image Information Advanced	Displays the Image Information/properties window with detailed information about the image displayed in the Scout window, including information about the series to which it belongs.

Options Menu

Menu Option	Description
Mouse Magnify Shape	Selects the shape of the mouse tool used to select the area of the image that is magnified when you choose **Image | Mouse | Magnify**. The options are **Circle** and **Rectangle**.

Scout Menu

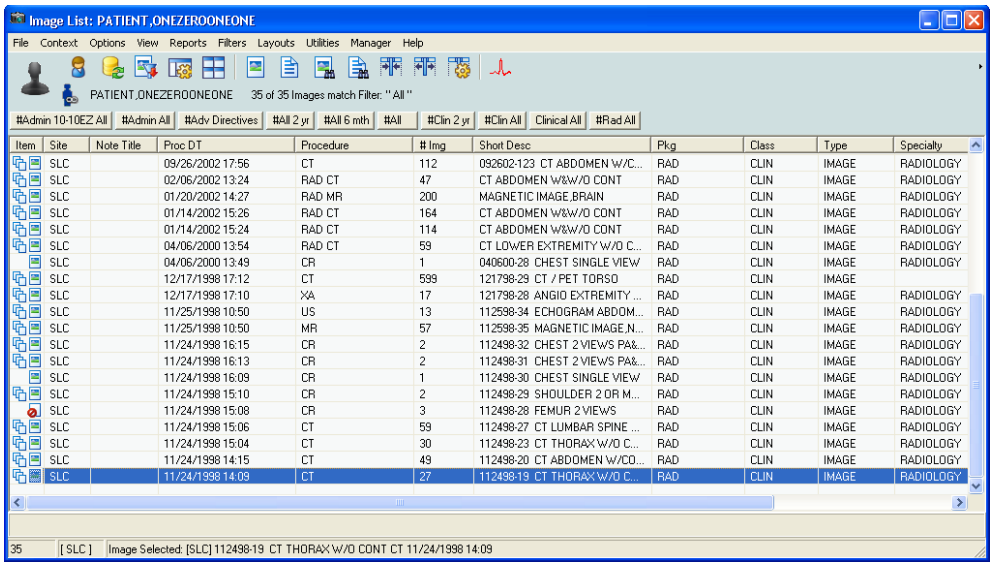
Menu Option	Description
Remove Image from Scout Window	Removes the image from the Scout window. This option is useful when you want to remove the image from the Scout window because the wrong one is displayed.
Scout Line Color	Sets the color of the scout line. The options are **Red, Blue, Green,** and **Yellow**.

Working With Scout Images

Scout images display in the Scout window, which is part of the Radiology viewer. The scout line on the image in the Scout window shows the relationship of the image in the Scout window and the image in the Radiology viewer (if there is such a relationship).

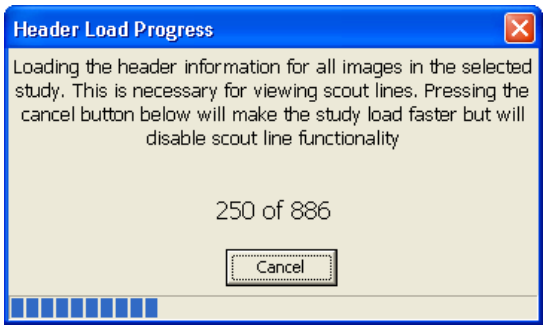
To open a Scout image in the Scout window:

1. Start Clinical Display and select a patient.
2. In the Image List window, double-click a study with either CT or MR images.



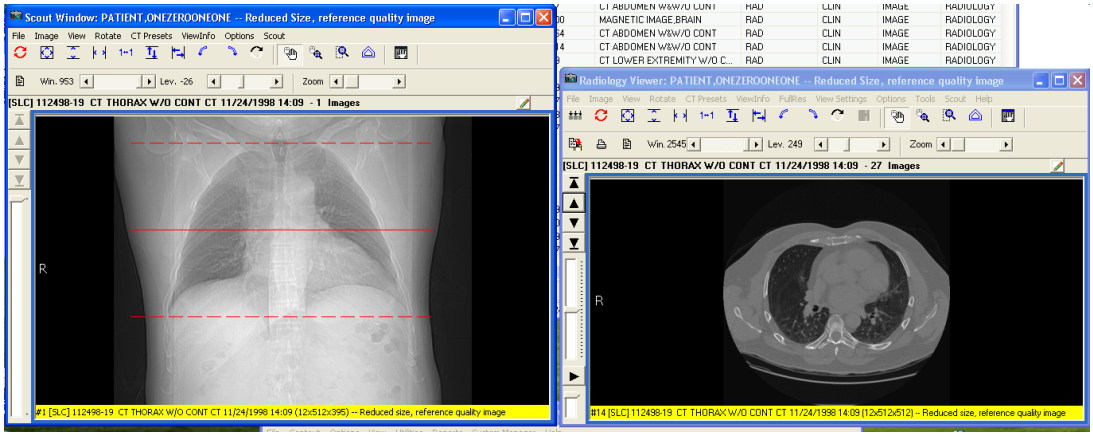
3. In the Group Abstracts window that displays, click an image from the series.

The Radiology viewer loads all the information from the text file in addition to the DICOM header to determine scout information and displays a message informing you about that.



4. If the image is a scout image, it displays in the Scout window.

   Note: The **Scout | Auto Detect** menu option in the Radiology viewer must be selected for the Scout window to display. If the **Auto Detect** option is not selected, select it from the Scout menu and try again.

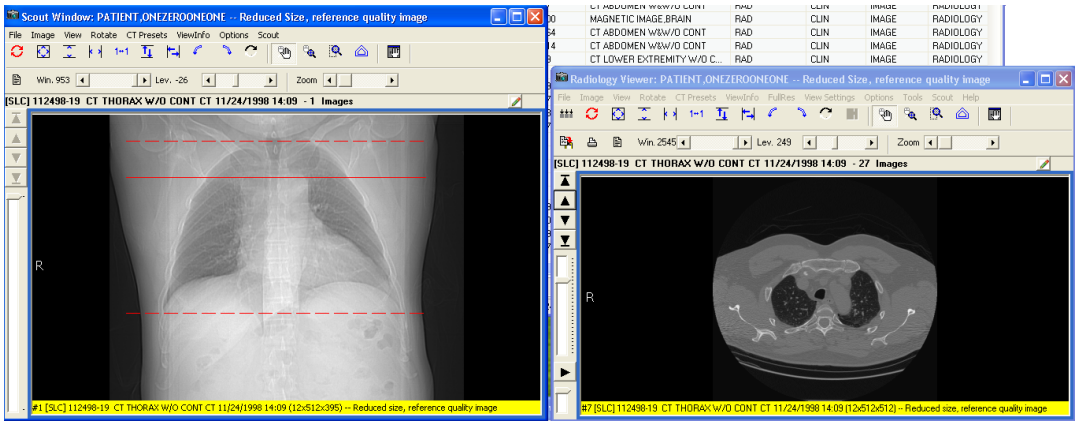


5. If the image is an MR image or if the image is not a scout image, choose **Scout | Add Image to Scout Window** to place the image in the Scout window.

   When the image is selected in the Scout window, the Radiology viewer determines if any other displayed image is associated and displays a scout line in the correct location on the image in the Scout window.

6. Use the navigation controls of the viewer window (the arrows left of the image area or the Image menu options) to page through the in the Radiology viewer.

   The position of the scout line on the image in the Scout window changes to show the slice that the image displayed in the Radiology viewer represents. This is illustrated in the following screenshot.



7. Click on the image in the Scout window.

   The scout line shifts and the image in the Radiology viewer changes to show selected or nearest slice image.

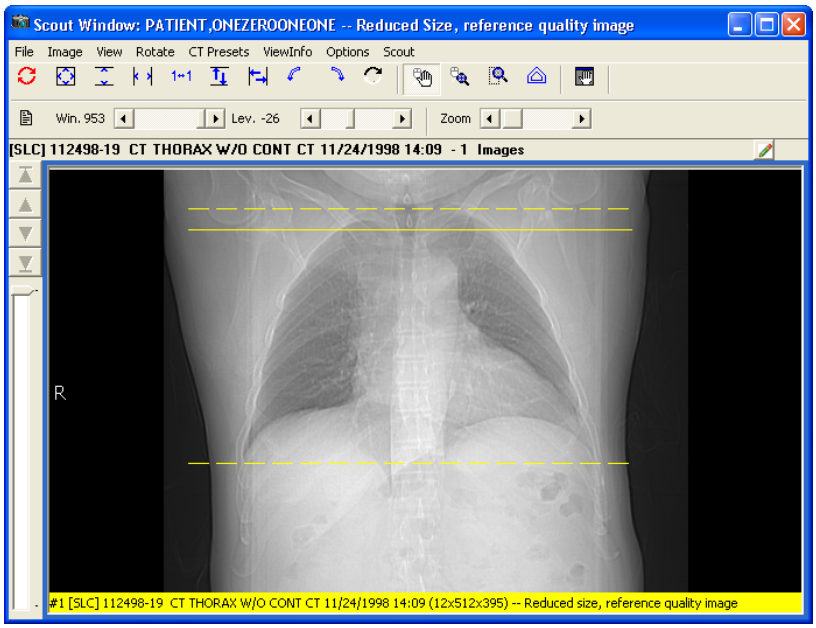
Specifying the Color of the Scout Line

You can change the color of the Scout line to be one of the supported colors: red, blue, green or yellow. This color selection is stored in VistA as a user preference.

To change the color of the scout line:

1. In the Scout window, choose **Scout | Scout Line Color |** <***ColorOption***> where <***ColorOption***> is one of the available menu options: **Red**, **Blue**, **Green** and **Yellow**.

   If the Scout window is displayed, you will see the change in the color of the scout line. If the Scout window is not displayed, you will see the change when the Scout window opens.



Hiding Scout Lines and Turning of Automatic Detection of Scout Images

Loading all the header information for the images in a study is necessary to display scout lines. If you are not using scout lines or if you want to speed up the loading of the images in a series, you can turn the options to automatically detect scout lines and to display scout lines off.

To turn off automatic detection and the display of scout lines:

1. In the Radiology viewer, from the **Scout** menu deselect **Auto Detect Scout Images** and **Display Scout Lines**.

   The check mark before the option **Auto Detect Scout Images** and **Display Scout Lines** is removed.

   The change is effective immediately. It is saved in your user preferences in VistA. The next time the Radiology viewer loads a series, it will not load the header information.

If you want to display scout lines, you must turn the options to automatically detect scout lines on.

To turn automatic detection and the display of scout lines back on:

1. In the Radiology viewer, from the **Scout** menu select **Auto Detect Scout Images** and **Display Scout Lines**.

   The change is effective immediately. It is saved in your user preferences in VistA. The next time the Radiology viewer loads a series, it will not load the header information and display scout lines.

Viewing the Different Color Channels of an Image

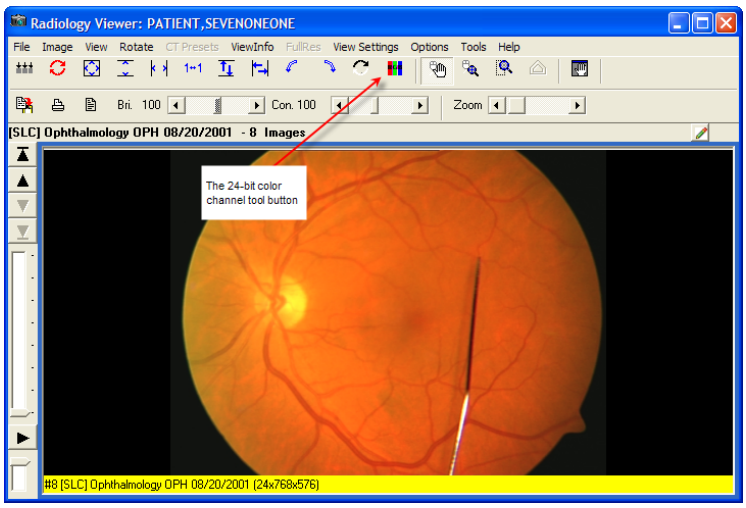
You can separate and display individual red, green, and blue color channels of 24-bit color images.

Separating the color channels and displaying them is useful because a full color 24-bit image can reveal different diagnostic information when cycling between the individual color channels. Separating the color channels also lets you compare the views of individual channels side by side or the view of a single channel and the view of the full color image.

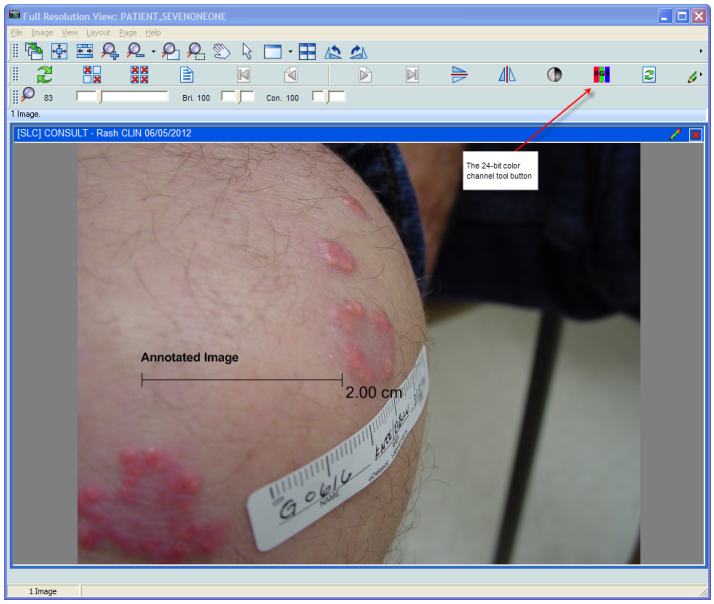
You can cycle through the channels of a 24-bit image displayed in both the Full Resolution viewer and the Radiology viewer by clicking the Color Channel button on the toolbar or by using the **Color Channel** option of the the **Image** menu.

The Color Channel Button

The Color Channel button on the toolbar is enabled when you open a 24-bit image. The following image shows the color separation button enabled in the Radiology Viewer.



The following image shows the Color Channel button in the Full Resolution Viewer.



The view of the button changes depending on the channel displayed.

– View of the Color Channel button showing all channels

– View of the Color Channel button showing the red channel

– View of the Color Channel button showing the green channel

– View of the Color Channel button showing the blue channel

The Color Channel Option on the Image Menu

The **Color Channel** option on the **Image** menu of both the Full Resolution and the Radiology viewers is enabled when a 24-bit image is displayed. It has four sub-menus:

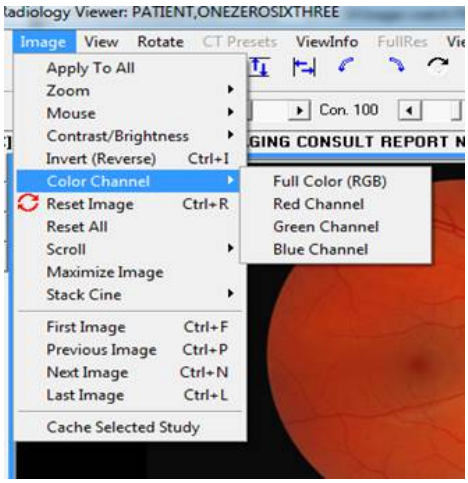
Full Color (RGB) – Displays all channels.

Red Channel – Displays the red channel.

Blue Channel – Displays the blue channel.

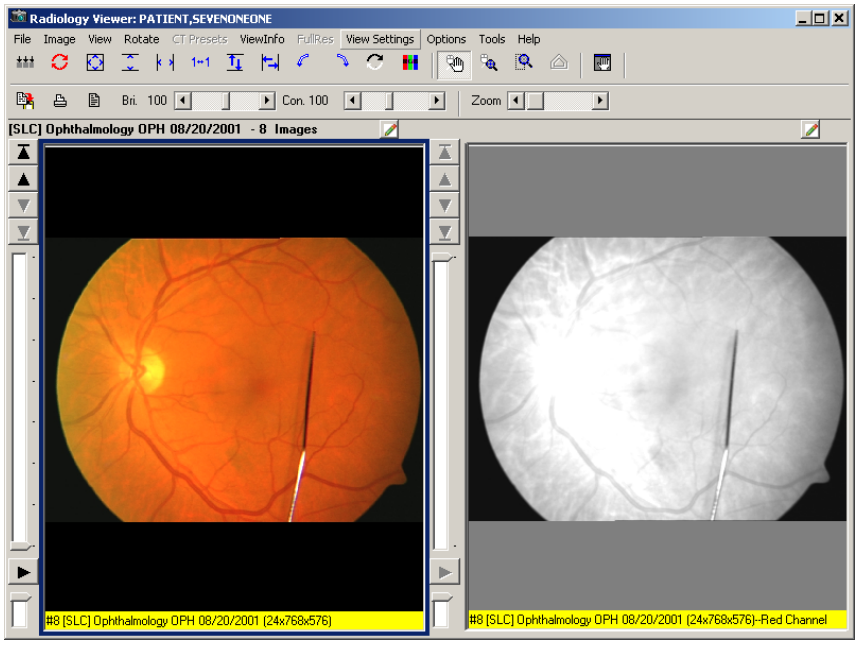
Green Channel – Displays the green channel.

The following image shows the **Color Channel** option in the Radiology Viewer.



Using the Color Channel Separator to Compare Images in Dual Stack View

In the Radiology viewer you can set up a dual stack view where, for example, the left stack shows the full-color view and the right stack shows one of the color channels from the same image. The following image shows an example of a dual stack comparison.



The information bar (the yellow bar at the bottom of the radiology image) indicates the color channel that is displayed. The color channel display can be inverted by clicking on the Invert Image toolbar button when a color channel is selected.

Working With Annotations

You can annotate images in the Full Resolution Viewer and in the Radiology Viewer.

Overview

You can use annotations to make notes, comments, and callouts to transcribe inscriptions, add symbols, and highlight areas of interest. Annotations overlay an image (or document scanned as an image) without altering the image. Although annotations become part of the patient's medical record, they are saved separately from the image in the VistA database.

For example, you can draw an arrow or an ellipse over an area of interest, or you can supply measurements of length or angle using the ruler tool or the protractor tool. You can annotate images or documents scanned as images that are of the following type: .bmp, .dcm, .jpg, .pdf (single page and multi-page), .tga, and .tif (single page and multi-page).

You cannot add permanent annotations to remote radiology images from the Department of Defense (DoD).

You cannot view annotations on DoD images that were created by a DoD application. Clinical Display does not provide any indication that an image has such annotations. However, you can create *temporary* measurements using the ruler and protractor tools on the Annotation toolbar in the Radiology viewer. In the Full Resolution Viewer, DoD images cannot be annotated or measured.

You can add annotations before and after the Text Integration Utility (TIU) note is signed or consult resulted, if allowed by TIU business rules. Clinical Display makes it easy for you to distinguish which annotations were made before and after the TIU note is signed or consult resulted by automatically changing their appearance. See *Creating Annotations* for more information.

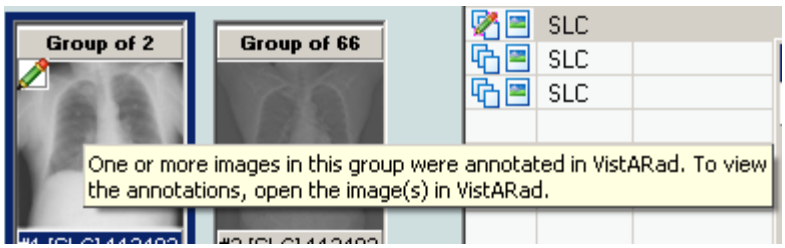
In Clinical Display, you can selectively view and hide annotations that are part of images displayed in the Full Resolution Viewer and in the Radiology Viewer.

In the Radiology Viewer, you can make annotations to images in a single or dual stack mode but not in the layout view.

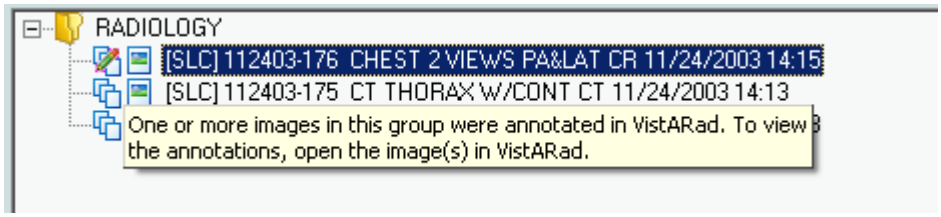
You can annotate all images that open in the Radiology Viewer, such as dermatology and ophthalmology images, except RAD package images and DoD radiology images. For RAD package images and DoD radiology images, you can only create *temporary* measurements using the ruler and protractor tools on the Annotation toolbar. For more information on creating temporary annotations to Radiology Package images, see *Annotating RAD Package Images and DoD Radiology Images*.

Clinical Display pops up a notification that an image or image group has been annotated in VistARad when hovering over an abstract, tree item, or list view item. The icons appear in the Abstracts window, in the tree view, and in list view.

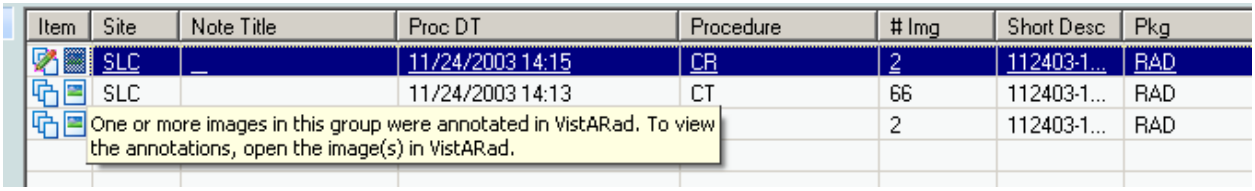
The following image shows the hover-over notification in the Abstracts window.



The following image shows the hover-over notification in tree view.



The following image shows the hover-over notification in list view.



The following table summarizes the annotation functionality for the different image types and viewers.

Image Type	Annotations Supported?	Notes
BMP	yes	All users can view images with their annotations, print images with their annotations, and view the annotation history of an image. Users with annotation permission can create annotations on images. Users holding the MAG ANNOTATE MGR security key can edit and delete previously saved annotations on an image.
DCM (single image and multi-frame cine)	yes	
JPG	yes	
PDF (single page and multi-page)	yes	
TGA	yes	
TIFF (single page and multi-page)	yes	

Image Type	Annotations Supported?	Notes
RAD package images annotated in VistARad	no	Users cannot view or print the annotations that were created in VistARad. Clinical Display provides notification that an image or image group was annotated in VistARad. All users can create *temporary* measurements using the ruler and protractor tools on the Annotation toolbar. All users can print the temporary annotations, but cannot save them when they close the annotation session.
DoD radiology images	no	Users cannot view or print DoD annotations on radiology images. Clinical Display does not provide a notification as it does with VistARad annotated images. All users can create *temporary* measurements using the ruler and protractor tools on the Annotation toolbar in the Radiology viewer. Users can print these temporary annotations, but cannot save them when they close the annotation session.
DoD non-radiology images	no	These images are read-only. All users cannot create *temporary* measurements using the ruler and protractor tools on the Annotation toolbar.
Waveform displays in the MUSE EKG viewer	no	

Annotation Permissions

Site administrators can use a set of parameter definitions to set annotation permissions. These parameters provide the flexibility to grant and deny annotation permissions to individual users at the site, to all users of a particular service at that site, to an entire division associated with that site, or for all users at the site.

The MAG ANNOTATE MGR key provides users with the ability to edit and delete saved annotations. It also lets the user create annotations regardless of their annotation parameter definition settings. Typically the MAG ANNOTATE MGR key is reserved for privileged users who must change annotations as, for example, in a quality control role. To ensure that annotations created by other users are modified in a controlled manner, this key is not intended for wide distribution.

Annotating Images at Remote Sites

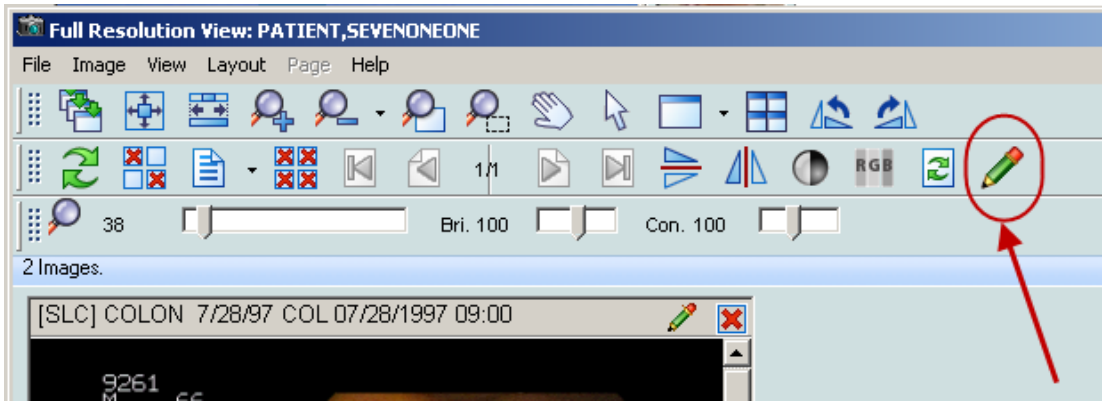
Annotation permissions for remote users are defined using the same parameter definitions and key as local users, as described in the previous section.

Activating the Annotation Mode

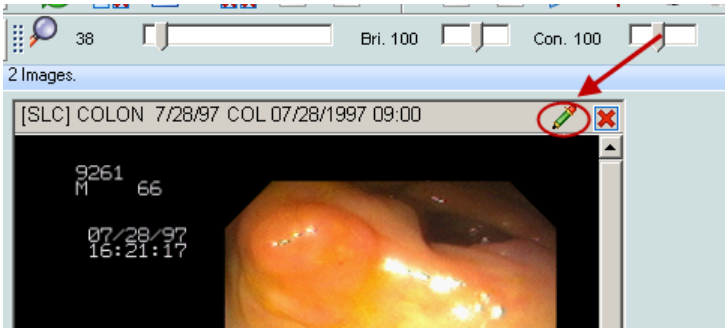
Image annotation is now an integrated feature of the Full Resolution Viewer and the Radiology Viewer. Opening the Annotation toolbar places the image in Annotation Mode, allowing authorized users to add annotations to it. Annotation Mode is active until the Annotation toolbar is closed. In the Radiology Viewer, users can annotate selected images in single or dual stack mode. You can also annotate DICOM multi-frame cine loops, one frame at a time.

To open the Annotation toolbar and place the image in the Annotation Mode, do one of the following to a selected image:

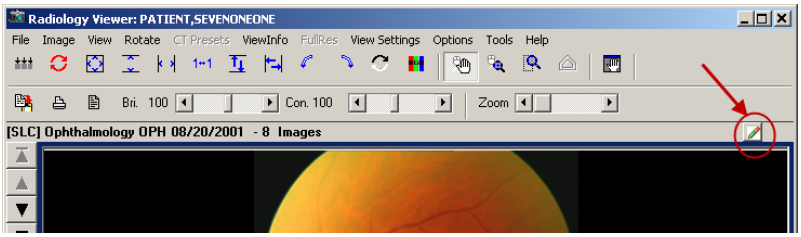
- From the Full Resolution Viewer toolbar, click the Annotations button located next to the Refresh button.



- From the image in the Full Resolution Viewer toolbar, click the **Annotations** button located next to the **Close** button on the title bar.

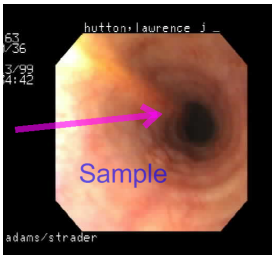


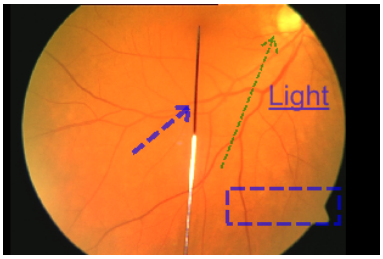
- From the Radiology Viewer, click the Annotations button to open the Annotation toolbar.



By default, when you first open an image that has annotations, the most recently saved annotation layer becomes the current view. If you have annotation permission, you can further annotate the image. When you save your changes, they are saved as a new layer. The layers become the image's history of annotation sessions ("history layers"). For more information about history layers, see *Viewing Audit History*.

Annotations you make to an image associated with a Text Integration Utility (TIU) note before the note is signed or consult resulted are visually different from annotations made after the note is signed or consult resulted. Annotations you make before the note is signed or consult resulted have solid lines and normal text (as demonstrated in the left image). Annotations you make after the note is signed or consult resulted have dashed lines and underlined text (as demonstrated in the image on the right).





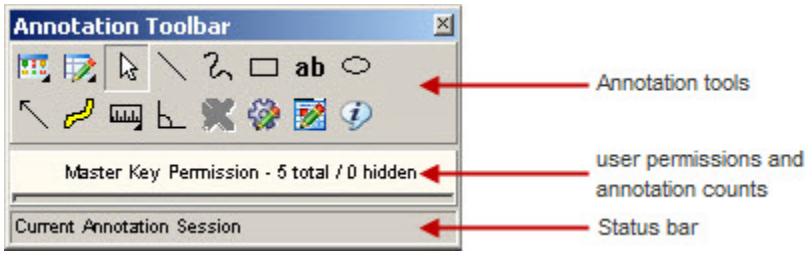
Annotation Tool Buttons

The Annotation toolbar is a floating tool panel. When the Annotation toolbar is open, you can drag the Annotation toolbar to any location on the screen. Click and hold down the left mouse button over the Annotation toolbar's title bar and drag it to the desired spot on the screen.

If you have more than one image displayed in a viewer, annotation mode, and hence the actions of the Annotation toolbar are applied to the image that has focus.

The Annotation toolbar has three sections:

- The upper part of the toolbar displays the annotation tools.
- Just below the Annotation tools section is information about user permissions and annotation counts.
- The Status bar displays either session information or annotator information, depending on whether you have an annotation(s) currently selected in the image. When the toolbar first opens, the Status bar displays the following text: **Current Annotation Session**.



The following table describes the buttons available in the Annotation toolbar.

	Edit Annotations button
	View Annotations button
	Select Annotation button
	Line button
	Freehand button
	Rectangle button
ab	**Text** button
	Ellipse button
	Arrow button
	Highlighter button
	Ruler button
	Protractor button
	Annotation Property Editor button

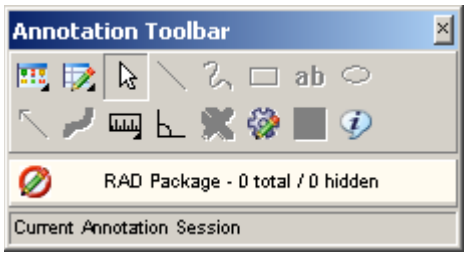
	Global Annotation Attributes button
	Audit History button
	Annotation Information button

The User permissions line provides the following information:

1. The user permission setting
    a. Read Only
    b. Read/Write Permission
    c. Master Key Permission
    d. RAD Package
    e. DOD
2. The count of annotations on the page and the count of hidden annotations on the page. If the image is multi-paged, both counts span all of the pages.

When the image cannot be annotated or if you select and try to modify a pre-existing saved annotation, the line will display the read-only indicator . The indicator also appears when viewing RAD package images, DoD radiology images, or when the user does not have annotation permission.

The following image shows the read only indicator when a RAD package image is open in the Radiology viewer.



The Status bar displays the session state except when an annotation in the image is selected. A selected annotation will display the annotator's name, annotator's service, and date/time when the annotation was last saved. If the information is longer than the status bar, hover over the status bar to see the full listing. If the hover over information needs to be displayed longer, you can click the Annotation Information button (be sure to select one or more annotations before clicking the button).

Creating Annotations

Drawing Lines

You can use the Line button to draw lines on an image.

To draw a line:

1. Click the Line button.
2. Click and drag the mouse to draw the line on the image.
3. Release the mouse button.

   The Select Annotation tool becomes active again.

Drawing Freehand Drawings

You can use the Freehand button to hand draw annotations, such as curved lines, or shapes not possible with the rectangle or ellipse. Using the Freehand Properties dialog box, you can allow the annotation tool to draw a line from the beginning to the end of the freehand drawing to produce a closed path (see *Setting Freehand Shape Properties*).

To make a freehand drawing:

1. Click the Freehand button.
2. Click and drag the mouse to make the drawing.
3. Release the mouse button.

   The Select Annotation tool becomes active again.

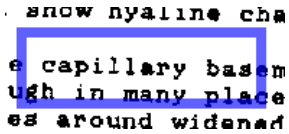
Drawing Rectangles

Use the Rectangle button to draw an unfilled rectangle on the image (as opposed to the Highlighter tool that draws a filled rectangle on the image).

To draw a rectangle:

1. Click the Rectangle button.
2. Click and drag the rectangle on the image to the desired height and width.
3. Release the mouse button.

   The Select Annotation button becomes active again.



Adding Text to Images

You can use the Text button to add text on the image. After you have entered the text, you can change the size or color of the font (see *Setting Text Properties*). If you need to edit the text after you have left the text box, use the **Text** tab of the Text Properties dialog box (see *Editing Text*.)

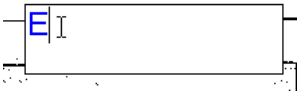
If the text appears too small or too large, you can set the text size of the annotation (see *Setting Text Properties*) or you can set all future text annotations with the global text properties. If you

have a low resolution image, you would use a small font size and for high resolution images you will use a larger font size. For more information on setting your global font annotations properties, see *Setting Global Annotation Attributes*.

To enter text:

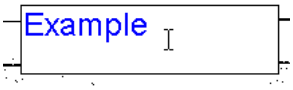
1. Click the Text button.
2. Click and drag the text pad on the image to the desired height and width. If you do not drag the text box, you cannot see the text until you finish typing and click outside of the text box.
3. Release the mouse button.

   The Select Annotation button becomes active again, but the cursor is blinking in the text box waiting for you to enter text.

4. If you click outside of the text box without entering text, Clinical Display automatically inserts the following text in the text box: **Enter Text Here** (see *Editing Text* for more information).

5. To enter text in the text box, start typing text in the text box. If you enter any illegal characters, you will be asked to delete them.

   Note: The following characters are illegal and are not allowed: & < >.

6. To edit the text after you have left the text box, see *Editing Text*.
7. When you are finished typing text, click anywhere outside of the text box to close the text box.

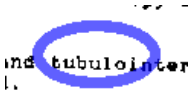
Drawing Ellipses

Use the Ellipse button to draw an ellipse on the image.

To draw an ellipse:

1. Click the Ellipse button.
2. Click and drag the ellipse on the image to the desired height and width.
3. Release the mouse button.

   The Select Annotation button becomes active again.

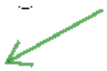
Drawing Arrows

You can use the Arrow button to draw an arrow on the image.

To draw an arrow:

1. Click the Arrow button.
2. Click and drag the mouse to draw the line in the direction of the arrow.
3. Release the mouse button.

   After you drag and release the mouse, Clinical Display automatically inserts the arrow head where you release the mouse. The Select Annotation tool becomes active again.



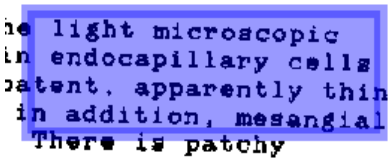
Highlighting Areas

Use the Highlighter button to highlight an area on an image.

To draw a highlight:

1. Click the Highlighter button.
2. Click and drag the mouse to make the highlight fit the area to be highlighted.
3. Release the mouse button.

   The Select Annotation button becomes active again.



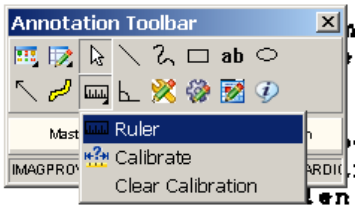
Using the Ruler

Use the Ruler button to place a ruler over the image. You can use rulers to measure absolute and relative distances on an image.

To draw a ruler:

1. Click the Ruler button.

   The **Ruler** menu opens.



2. In the Ruler menu, click the Ruler button.
3. Click the image and hold the left mouse button down to start measuring.
4. Drag the tool to define the end measuring point.
5. Release the mouse button.

If the image has no pre-existing calibration information (for example, not a DICOM image that has pixel spacing information in the DICOM header), the Calibrate Ruler dialog box opens.

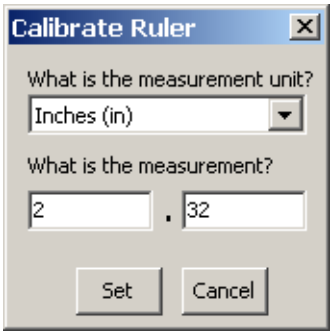
Calibrating Rulers

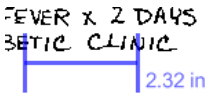
If the image is not a pre-calibrated DICOM image, the Calibrate Ruler dialog box opens the first time you create a ruler on the image. You can calibrate rulers to have absolute or relative measurements. For an absolute measurement, draw the start and end points of the ruler between two known reference points located in the image and then choose the appropriate measurement units. Additional rulers drawn on the image will have the same calibration setting. To measure relative distances, calculate ratios of one ruler measurement to another ruler's measurements that are placed over areas of the image.

If the image has pre-calibrated DICOM information, the ruler will automatically provide measurement information as the ruler is drawn. You cannot override the DICOM calibration information in the Calibrate Ruler dialog box.

To calibrate the ruler, do the following from the Calibrate Ruler dialog box:

1. Select the unit of measurement from the **What is the measurement unit?** drop-down list. Selections are: Centimeter (cm), Millimeter (mm), Inches (in), and Relative (unit).
2. Enter the numeric measurement in the **What is the measurement?** text boxes.





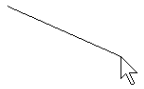
3. Do one of the following:
   - To set the calibration, click **Set**.
   - To cancel the calibration modification, click **Cancel**.

Measuring Angles in Images

Use the Protractor button to measure angles in the image. You can change the protractor's attributes, such as color of the line, opacity, and font size (see *Setting Protractor Properties*).

To add a protractor:

1. Click the Protractor button.
2. Click the image to begin the first line segment.
3. Move the mouse to the area to where the first line segment is to end.
4. Click to set the vertex.



5. Move to the area to where the second line segment is to end.
6. Click to end the second line segment.

The Select Annotation tool becomes active again.

The value of the angle is displayed in degrees near the vertex.

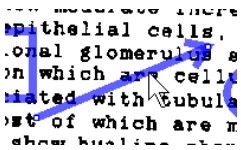
Modifying Annotations

Selecting Annotations

Use the Select Annotation button to select annotations. When you select annotations, image handles or selection borders display on the annotations to indicate that the annotations are selected. Image handles are the tiny, square blocks on lines, freehand drawings, and arrows. Image selection borders are the checkered borders around rectangles, ellipses, text, and highlights.

To select one annotation with the Select Annotation button:

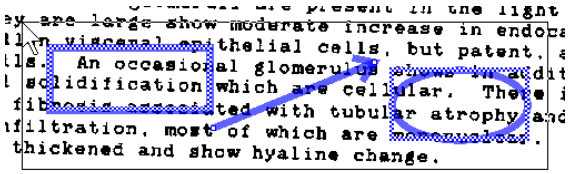
1. Click the Select Annotation button.
2. Click on the annotation.



To select one or more annotations with the Select Annotation button:

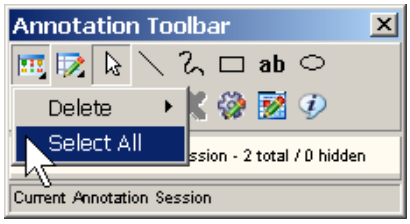
1. Click the Select Annotation button.
2. Drag the mouse over the area to be selected.

   A marquee (selection box) appears around the entire area selected.



To select all annotations on an image with the Select All option from the Edit Annotations button:

1. Click the Edit Annotations button.



2. Click **Select All**.

   All annotations on the current page are selected.

Moving Annotations

Use the Select Annotation button to move annotations you have made but have not yet saved. Only users with the MAG ANNOTATE MGR key can move annotations after they have been saved. Clinical Display only allows you to move one annotation at a time.

To move a selected annotation:

1. Select an annotation.
2. Drag the annotation to the new location.
3. Release the mouse button.

Resizing Annotations

Use the Select Annotation button to resize annotations you have made but have not yet saved. Only users with the MAG ANNOTATE MGR key can resize annotations after they have been saved.

To resize a selected annotation:

1. Depending on the type of annotation, either click the selection border (for rectangle or ellipse type of annotations) or click an image selection handle (for line-based annotations).
2. Drag the annotation to the new size.
3. Release the mouse.

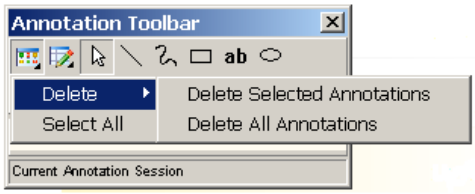
Deleting Annotations

You can only delete annotations you have not yet saved. Only users with the MAG ANNOTATE MGR key can delete saved annotations. To delete annotations, you can either select annotations with the Select Annotation button or the **Select All** menu option. Another option is to use **Delete All Annotations** to delete all of the annotations on the page. When you delete an annotation, your deletion is recorded in audit history and can be viewed by you or other users. You cannot delete annotations in a history layer.

To delete selected annotations:

1. Use the Select Annotation button to select one, some, or more annotations to delete.
2. Click the Edit Annotations button.

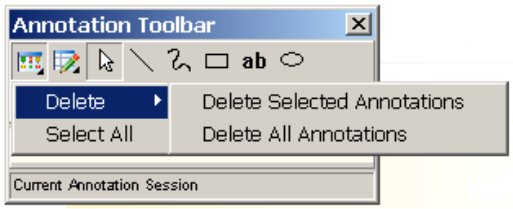
   The **Edit Annotations** menu opens.



3. To delete selected annotations, click **Delete Selected Annotations**.
4. Do one of the following:
   - Click **Yes** to delete the selected annotations and close the Confirm delete dialog box.
   - Click **No** to cancel the deletion and return to the Annotation Mode.

To delete all annotations on the current page using the Edit Annotations button:

1. Click the Edit Annotations button.
2. The **Edit Annotations** menu opens.



3. To delete all annotations, select **Delete All Annotations**.
4. Do one of the following:
   - Click **Yes** to delete the all annotations and close the Confirm delete dialog box.
   - Click **No** to cancel the deletion.

Changing Selected Annotation Attributes

You can use the **Annotation Property Editor** button to modify the properties of a selected annotation before you save your annotations. To edit saved annotations you must have the MAG ANNOTATE MGR key. The **Annotation Property Editor** button is available when you have only one unsaved annotation selected. When you change properties using the Annotation Property Editor, the changes do not get applied to other annotations. For example, if you want to change the line color of the selected annotation to blue, use the Annotation Property Editor. If you want to change the line color of all future annotations, use the Global Annotation Attributes. For more information, see *Setting Global Annotation Attributes*.

1. Select the annotation to be edited.

   Image Handles or selection borders appear on the annotation.

2. Click the **Annotation Property Editor** button.

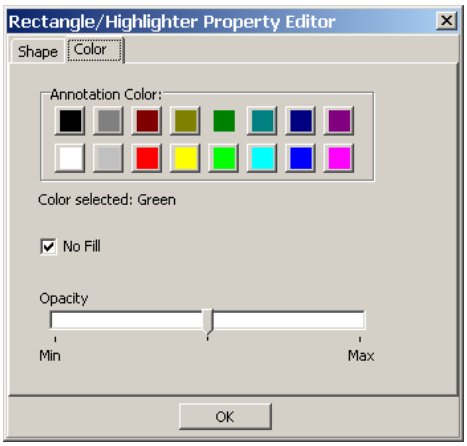
   The Annotation Property Editor dialog box applicable to the selected annotation opens.

3. The Annotation Property Editor dialog box provides different tabs and settings, depending on the type of annotation being edited.

Setting Color Properties

Use the Annotation Property Editor **Color** tab to change the color, opacity, and fill of the selected annotation.

1. Select the annotation to change its color properties.
2. Click the **Annotation Property Editor** button.
3. Click the **Color** tab of the dialog box that opens. The title bar and view may vary depending on the type of shape selected. When the shape is a rectangle or an ellipse, you can select a checkbox for the fill of the shape.



4. To select a color for the annotation, click a color on the **Annotation Color** pallet.

   The color selected is displayed in the **Color selected** field.
5. To adjust the opacity, move the indicator between **Min** and **Max**.
   - Moving the indicator toward **Min** makes the annotation more transparent.

   - Moving the indicator toward **Max** makes the annotation more opaque.

6. To fill in a shape, clear the **No Fill** check box.
7. To clear the fill in a shape, click the **No Fill** check box.
8. Click **OK** to close the Annotation Property Editor dialog box.

Setting Line/Arrow Properties

Use the Line/Arrow Property Editor dialog box to change attributes related to lines and arrows. The Line/Arrow Property Editor dialog box has two tabs: **Shape** and **Color**.

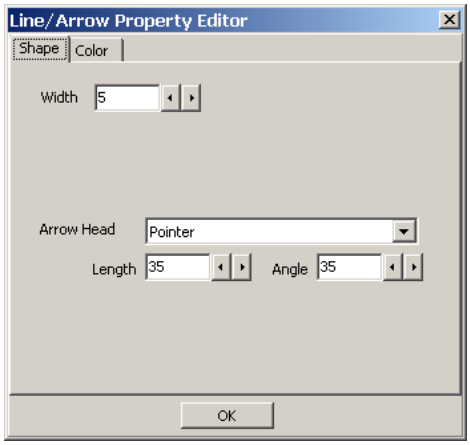
Setting Line/Arrow Shape Properties

Use the Line/Arrow Property editor **Shape** tab to modify line width, arrow head type, length of arrow head, and angle of the arrow head of the selected line or arrow.

To set the line or arrow properties for a selected line or arrow:

1. Click the **Annotation Property Editor** button.

   The Line/Arrow Property Editor dialog box opens.



2. Use the decrease and increase arrows beside the **Width** text box to modify the width of the line for the selected line or arrow annotation. For a thicker line, use a higher number in the **Width** box.

   Note: If you have a line annotation selected, the **Arrow Head** drop-down box is automatically set to **None** and the **Length** and **Angle** text boxes are disabled.

3. To add or modify an arrow head, click the **Arrow Head** drop-down menu to select the arrow head type.

   - For no arrow head, select **None** in the drop-down box.
   - For a Pointer, select **Pointer** in the drop-down box.
   - For a solid arrow, select **Solid** in the drop-down box.
   - For an open arrow, select **Open** in the drop-down box.
   - For a solid pointer, select **Solid** pointer in the drop-down box.

4. To modify the arrow head length and angle, use the **Length** and **Angle** text boxes.
5. To make the arrow head longer or shorter, use the decrease and increase arrows beside the **Length** text box. The higher the range number, the longer the arrow head.
6. To make the angle of the arrow head lesser or greater, use the decrease and increase arrows beside the **Angle** text box. The higher the range number, greater the angle.
7. Click **OK** to close the Line/Arrow Property editor dialog box.

Setting Freehand Properties

Use the Freehand Property Editor dialog box to adjust the width, color, and opacity of the freehand annotation. You can also allow the annotation tool to draw a line from the beginning to the end of the freehand drawing to produce a closed path.

Setting Freehand Shape Properties

Use the Freehand Property Editor **Shape** tab to adjust the width of the line for the freehand annotation. This tab is also used to produce a closed path.

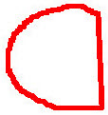
To set the line properties for a selected freehand drawing:

1. Click the **Annotation Property Editor** button.

   The Freehand Property Editor dialog box opens.

2. Use the decrease and increase arrows beside the **Width** text box to modify the width of the line for the selected freehand drawing. For a thicker line, use a higher number in the **Width** box.

3. To produce a closed path for a freehand annotation, click the **Closed** check box.



4. To close the Freehand Property Editor dialog box, click **OK.**

Setting Rectangle/Highlighter Properties

Use the Rectangle/Highlighter Property editor to modify the width, color and opacity of the selected rectangle or highlight. Rectangles and highlights can both be modified by this editor. A rectangle is not usually filled, but you can change the fill property. A highlight is usually filled and it usually has a low opacity setting to allow you to see through the annotation to the image beneath the highlighted area.

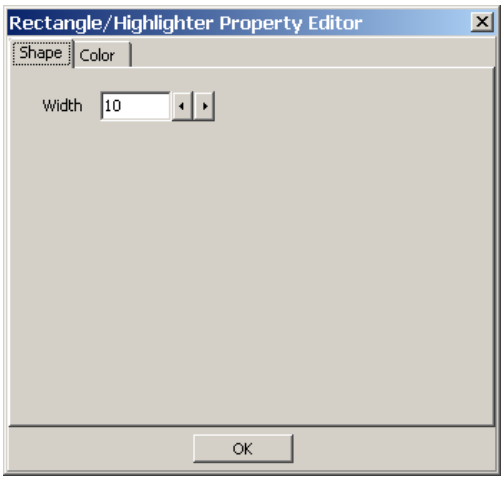
Setting Rectangle/Highlighter Shape Properties

Use the Rectangle/Highlighter Property Editor Shape tab to modify the width of the line used to outline the rectangle or highlight.

To set the line width for a rectangle or highlight:

1. Click the Rectangle or Highlight to select it.
2. Click the **Annotation Property Editor** button.

   The Rectangle/Highlighter Property Editor dialog box opens.



3. Use the decrease and increase arrows beside the **Width** text box to modify the width of the line for the selected rectangle or highlight. For a thicker line, use a higher number in the **Width** box.
4. To close the Rectangle/Highlighter Property Editor dialog box, click **OK**.

Setting Text Properties

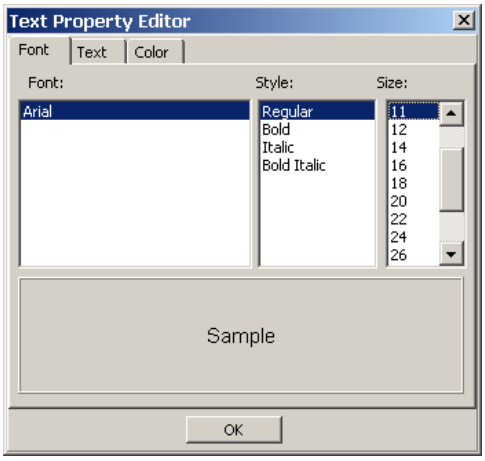
Use the Text Property Editor dialog box to modify font style and size, text, and color of the selected text.

Setting Text Font Styles and Sizes

Use the Text Property Editor **Font** tab to adjust font style and size. Only one font is allowed to keep the style of text annotations consistent across the VistA database.

1. Click the text to select it.
2. Click the **Annotation Property Editor** button.

   The Text Property Editor dialog box opens.



3. To select a style, click a style type from the **Style** list. Choices are: **Regular**, **Bold**, **Italic**, and **Bold Italic**.
4. To select a font size, click a font size from the **Size** list. Choices are: **8**, **9**, **10**, **11**, **12**, **14**, **16**, **18**, **20**, **22**, **24**, **26**, **28**, **36**, **48**, and **72**.
5. To close the Text Property Editor dialog box, click **OK**.

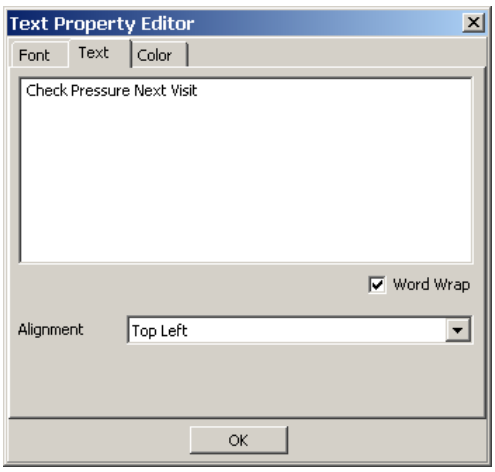
Editing Text

Use the Text Property Editor **Text** tab to add or edit text after you have left the text box.

To add or modify text:

1. Click the **Text** tab from the Text Property Editor dialog box.

   The Text Property Editor **Text** tab opens. The **Alignment** list allows you to position the text in the text box on the image. The **Word Wrap** check box only affects the text in the **Text** tab. It does not affect the text on the image.



2. To edit the text, click in the text annotation area and begin typing. If you type any illegal characters, you will not be able to leave the text annotation area until you delete them.

   NOTE: The following characters are illegal and not allowed: & < >

3. To change the alignment of the text in the text annotation area, click the **Alignment** drop-down menu.

4. To close the Text Property Editor dialog box, click **OK**.

Setting Ellipse Properties

Use the Ellipse Property editor to modify the width, color and opacity of the selected ellipse.

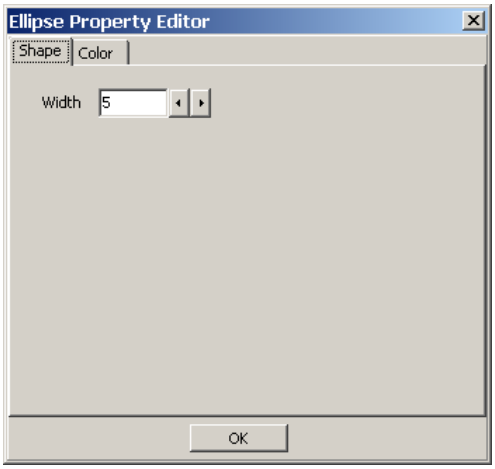
Setting Ellipse Shape Properties

Use the Ellipse Property Editor Shape tab to specify the width of the line for the Ellipse.

To set the shape properties of an ellipse:

1. Click the Ellipse to select it.
2. Click the **Annotation Property Editor** button.

   The Ellipse Property Editor dialog box opens.



3. Use the decrease and increase arrows beside the **Width** text box to modify the line width. The higher number, the greater the width.
4. To close the Ellipse Property Editor dialog box, click **OK**.

Setting Ruler Properties

You can select the color and width properties for rulers using the Ruler Properties dialog box.

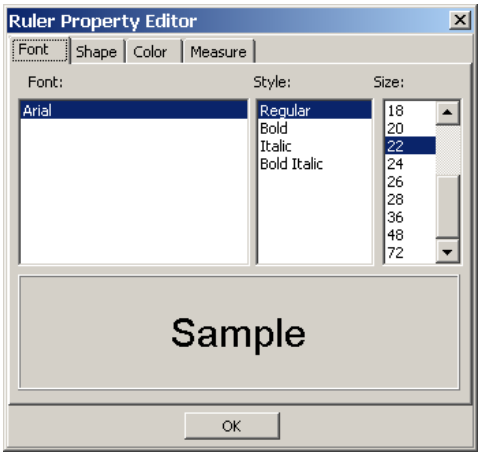
Setting Ruler Font Styles and Sizes

Use the Ruler Property Editor **Font** tab to adjust font settings for the text associated with the ruler. Font settings include style and size.

To set the font style and size of the text for a ruler:

1. Click the ruler to select it.
2. Click the **Annotation Property Editor** button.

   The Ruler Property Editor dialog box opens.



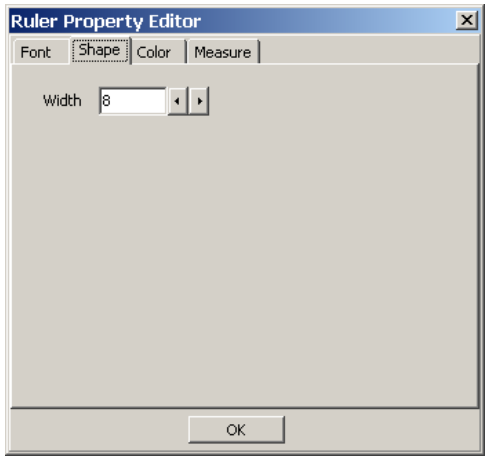
3. To select a style, click a style type from the **Style** list. Choices are: **Regular**, **Bold**, **Italic**, and **Bold Italic**.
4. To select a size, click a font size from the **Size** list. Choices are: **8**, **9**, **10**, **11**, **12**, **14**, **16**, **18**, **20**, **22**, **24**, **26**, **28**, **36**, **48**, and **72**.
5. To close the Ruler Property Editor dialog box, click **OK**.

Setting Ruler Shape Properties

Use the Ruler Editor Shape tab to specify the width of the line for the ruler.

1. Click the **Shape** tab from the Ruler Property Editor dialog box.

   The Ruler Property Editor Shape tab opens.



2. Use the decrease and increase arrows beside the **Width** text box to modify the line width. The higher number, the greater the width.
3. To close the Ruler Property Editor dialog box, click **OK**.

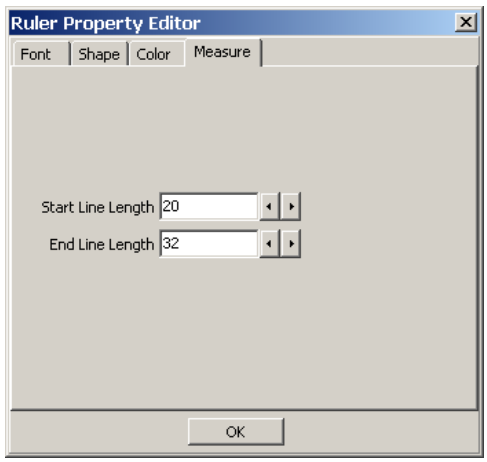
Modifying Start Line Length and End Line Length

You can modify the length of the start and end line for the ruler.

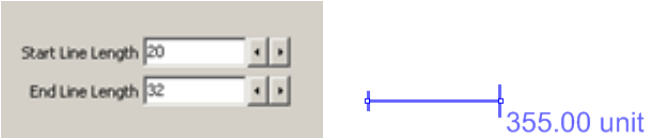
To modify the length of the start and end line of the selected ruler:

1. Click the **Measure** tab from the Ruler Property Editor dialog box.

   The Ruler Property Editor dialog box opens.



2. Use the decrease and increase arrows beside the **Start Line Length** text box to modify the start line length. The greater the number, the longer the line starting the ruler. As shown below, the start line length is shorter than the end line length.



3. Use the decrease and increase arrows beside the **End Line Length** text box to modify the end line length. The greater the number, the longer the line ending the ruler.
4. To close the Ruler Property Editor dialog box, click **OK**.

Setting Protractor Properties

Use the Protractor Property Editor tool to modify font, line width, and color of the selected protractor annotation.

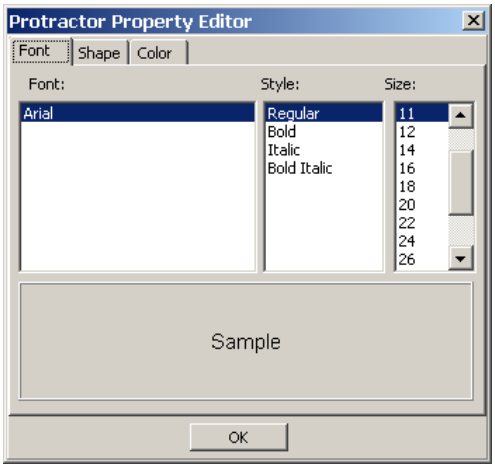
Setting Protractor Font Styles and Sizes

Use the Protractor Property Editor Font tab to adjust font settings for the text associated with the protractor tool. Font settings include style and size. Only one font is allowed to keep the style of text annotations consistent across the VistA database.

To set the font style and size for a protractor:

1. Click the Protractor to select it.
2. Click the **Annotation Property Editor** button.

   The Protractor Property Editor dialog box opens.



3. To select a style, click a style type from the **Style** list. Choices are: **Regular**, **Bold**, **Italic**, and **Bold Italic**.
4. To select a size, click a font size from the **Size** list. Choices are: **8**, **9**, **10**, **11**, **12**, **14**, **16**, **18**, **20**, **22**, **24**, **26**, **28**, **36**, **48**, and **72**.

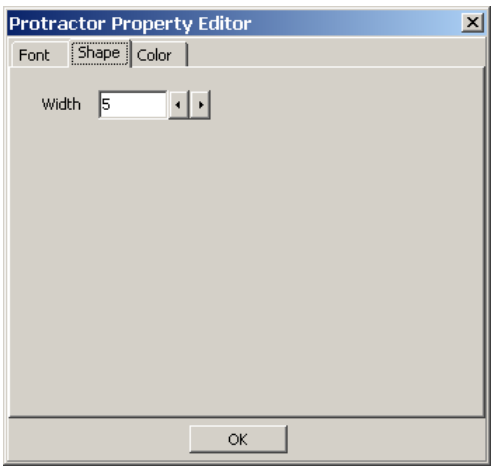
Setting the Protractor Shape Properties

Use the Protractor Editor **Shape** tab to specify the width of the line for the protractor.

To set the line property of a protractor:

1. Click the **Shape** tab from the Protractor Property Editor dialog box.

   The Protractor Property Editor **Shape** tab opens.



2. Use the decrease and increase arrows beside the **Line Size** text box to modify the line width. The higher number, the greater the width.
3. To close the Protractor Property Editor dialog box click **OK**.

Setting Global Annotation Attributes

You can use the Global Annotation Attributes button or the **Annotation** tab from the User Preference dialog box to change annotation attribute settings for future annotations. These changes do not affect any pre-existing annotations.

Because the global annotation attribute user preferences are stored in your user settings, you can control annotation settings differently in Clinical Capture than in Clinical Display. For example, you may decide to set the color of arrow annotations drawn in Clinical Capture to blue and in Clinical Display to red. Thus, you can distinguish your annotations made during the capture process from your annotations made during display. Additionally, if other users choose different colors, then you will be able to visually distinguish different user's annotations.

Note: You must save the changes you make to the global annotation attributes to have them applied in future sessions. To save the changes, use one of the Clinical Display User Preferences save options: **Save Settings Now** or **Save Settings on Exit**.

Default Values for Annotations

The following table displays default values for annotations. If you change these values in the Global Annotation Attributes dialog boxes, these values will no longer be the default.

Attributes	Default Value
Annotation Font Name	Arial
Annotation Font Style	Regular
Annotation Font Size	36
Annotation Line Width	5
Annotation Color	Green
Annotation Opacity	159
Annotation Arrow Style	Pointer
Annotation Arrow Length	35
Annotation Arrow Angle	35

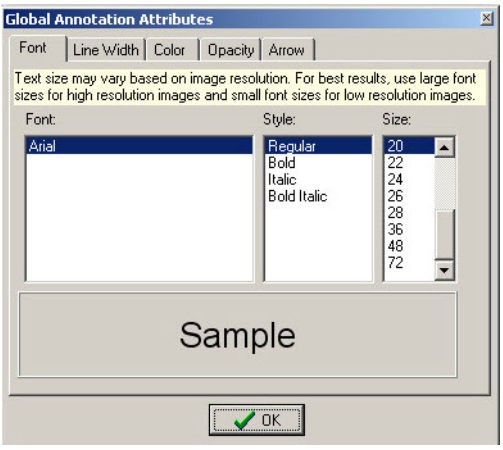
Setting Global Annotation Font Attributes

The Global Annotation Attributes **Font** tab is used to adjust font settings, such as style and size. For example, you can choose to make all fonts bold and sized to 14 points. Only one font is available in order to keep the style of text annotations consistent across the VistA database. The default font is Arial. The default style is regular, and the default font size is 36 points.

To set global annotation font attributes:

1. Click the Global Annotation Attributes button or the **Annotation** tab from the User Preference dialog box.

   The Global Annotation Attributes dialog box opens.



2. To select a font style, click a style type from the **Style** list. Choices are: **Regular**, **Bold**, **Italic**, and **Bold Italic**.
3. To select a font size, click a font size in the **Size** list. Choices are: **8**, **9**, **10**, **11**, **12**, **14**, **16**, **18**, **20**, **22**, **24**, **26**, **28**, **36**, **48**, and **72**.
4. To close the Global Annotation Attributes dialog box click the **OK** button.

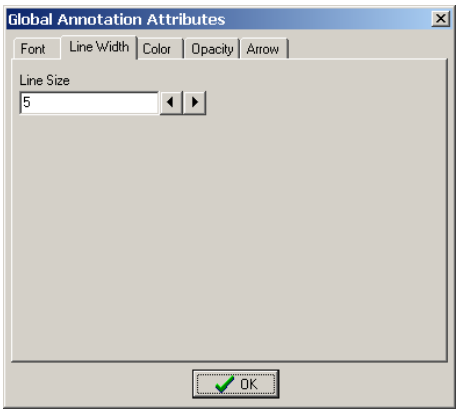
Setting Global Annotation Line Width Attributes

Use the Global Annotation Attributes **Line Width** tab to modify the width of annotations. The default line width is **5**.

To set global annotation line width attributes, do the following:

1. Click the **Line Width** tab in the Global Annotation Attributes dialog box.

   The Global Annotation Attributes **Line Width** tab opens.



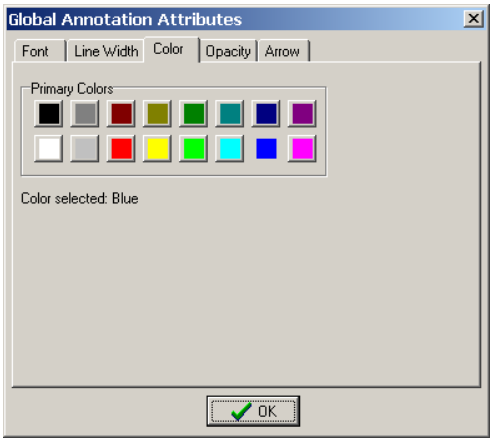
2. Use the decrease and increase arrows beside the **Line Size** text box to modify the line width. The higher number, the greater the width.
3. To close the Global Annotation Attributes dialog box click the **OK** button.

Setting Global Annotation Color Attributes

Use the Global Annotation Attributes **Color** tab to modify the default color of all annotations.

1. Click the **Color** tab from the Global Annotation Attributes dialog box.

   The **Color** tab opens.



2. To select a color for your annotations, click a color on the **Primary Colors** pallet.

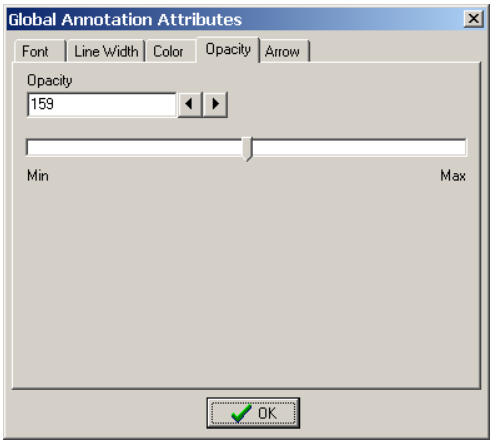
   The color selected is displayed in the **Color selected** field.
3. To close the Global Annotation Attributes dialog box click **OK**.

Setting Global Annotation Opacity Attributes

Use the Global Annotation Attributes **Opacity** tab to modify the opacity of the color of annotations. The higher the opacity level, the more opaque the color is for the annotation. The default setting for opacity is: **159**.

1. Click the **Opacity** tab in the Global Annotation Attributes dialog box.

   The Global Annotation Attributes **Opacity** tab opens.



The opacity of annotations can be modified by either using the increase and decrease arrows beside the **Opacity** field or by dragging the indicator between **Min** and **Max**.

2. To use the arrows beside the **Opacity** field, click the increase or decrease arrows. The higher number, the more opaque the color of the annotation.
3. To use the indicator to adjust the opacity, move the indicator between **Min** and **Max**.
   - Moving the indicator toward **Min** makes the annotation more transparent.

     Note Text

   - Moving the indicator toward **Max** makes the annotation more opaque.

     Note Text

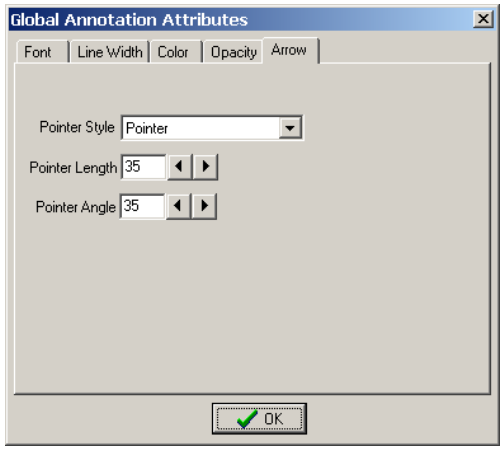
4. To close the Global Annotation Attributes dialog box, click **OK**.

Setting Global Annotation Arrow Attributes

Use the Global Annotation Attributes **Arrow** tab to modify arrow annotations. You can modify the pointer style, length, and angle. The default arrow attributes are **Pointer** for Pointer Style, **35** for Pointer Length, and **35** for Pointer Angle.

1. Click the Arrow tab in the Global Annotation Attributes dialog box.

   The Global Annotation Attributes **Arrow** tab opens.



2. Click the **Pointer Style** drop-down arrow to modify the arrow head type.
   - For no arrow head, select **None** in the drop-down box.
   - For a Pointer, select **Pointer** in the drop-down box.
   - For a solid arrow, select **Solid** in the drop-down box.
   - For an open arrow, select **Open** in the drop-down box.
   - For a solid pointer, select **Solid** pointer in the drop-down box.
3. To make the arrow head longer or shorter, use the decrease and increase arrows beside the **Pointer Length** text box. The higher the number, the longer the arrow head.
4. To make the angle of the arrow head lesser or greater, use the decrease and increase arrows beside the **Pointer Angle** text box. The higher the number, greater the angle.
5. To close the Global Annotation Attributes dialog box, click **OK**.

Hiding and Showing Annotations

You can hide and show annotations that belong to you or to other users. For example, you can choose to hide all annotations for printing or to view the image without the clutter of other users' annotations. Hiding an annotation is not treated as a change unless you add another annotation. If you save your annotations with one or more of the annotations hidden, you create a history layer along with a sub-layer named **As Last Viewed**.

Hiding Annotations

You can hide all annotations, selected annotations, annotations by user, annotations by service, or annotations by date.

To hide all annotations:

1. Click the View Annotations button.

   The **Hide/Show** menu opens.

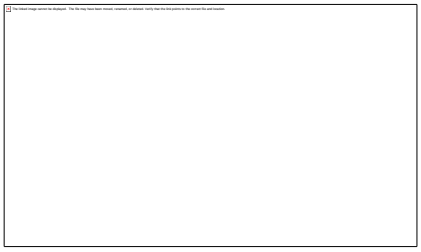
2. From the **Hide** menu, click **All**.

   All annotations are hidden.

To hide a selection of annotations:

1. Select the annotations you want to hide.
2. Click the View Annotations button.

   The **Hide/Show** menu opens.



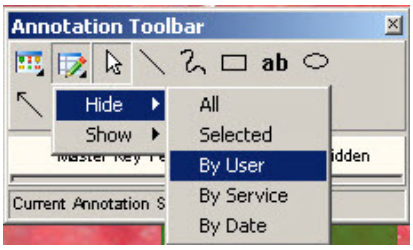
3. Click **Selected** from the **Hide** menu.

   The selected annotations are hidden.

To hide annotations by user:

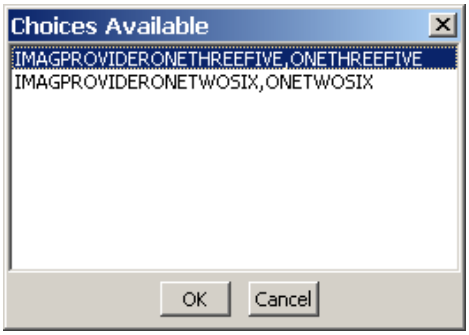
1. Click the View Annotations button.

   The **Hide/Show** menu opens.



2. Click **By User** from the **Hide** menu.

   The Choices Available dialog box opens.



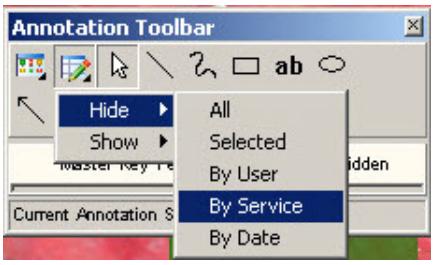
3. Select the user ID of the user's annotations you are hiding.
4. To hide the user's annotations, click **OK**.

   The Choices Available dialog box closes and the image is displayed with the user's annotations hidden.

To hide annotations by service:

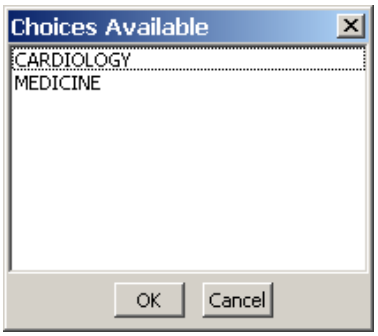
1. Click the View Annotations button.

   The **Hide/Show** menu opens.



2. Click **By Service** from the **Hide** menu.

   The Choices Available dialog box opens.



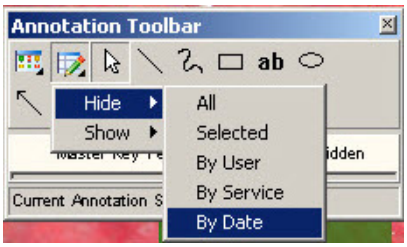
3. Select the service annotation type you are hiding.
4. To hide the service annotation, click **OK**.

   The Choices Available dialog box closes and the image is displayed with the annotations for the service type hidden.

To hide annotations by date:

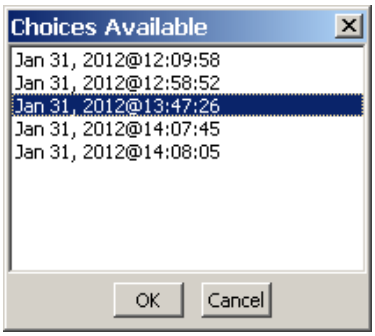
1. Click the View Annotation button.

   The **Hide/Show** menu opens.



2. Click **By Date** from the **Hide** menu.

   The Choices Available dialog box opens.



3. Select the date of annotations to be hidden.
4. To hide the annotations, click **OK**.

   The Choices Available dialog box closes and the image is displayed with the annotations for that date hidden.

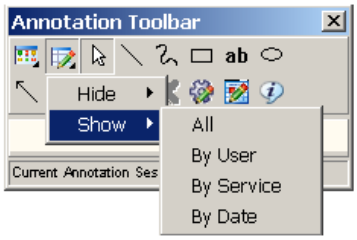
Showing Annotations

You can show all annotations, annotations by user, annotations by service, or annotations by date.

To show all hidden annotations:

1. Click the View Annotations button.

   The **Hide/Show** menu opens.



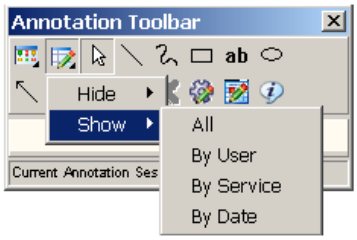
2. Select **All** from the **Show** menu.

   All annotations are shown, including annotations on other pages of a multi-page image.

To show hidden annotations by user:

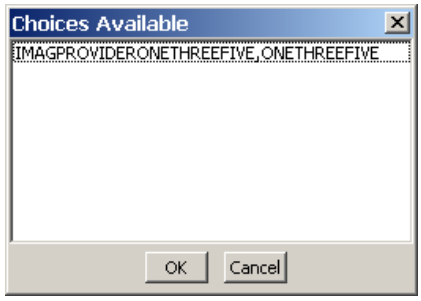
1. Click the View Annotations button.

   The **Hide/Show** menu opens.



2. Select **By User** from the **Show** menu.

   The Choices Available dialog box opens with the user name(s) of any user with hidden annotations.



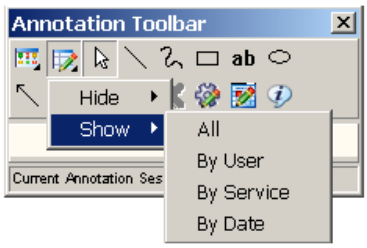
3. Select the user name.
4. To show the annotations of the selected user, click **OK**.

   The annotations of the selected user are shown.

To show annotations by service:

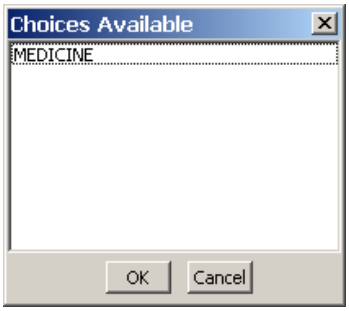
1. Click the View Annotations button.

   The **Hide/Show** menu opens.



2. Select **By Service** from the **Show** menu.

   The Choices Available dialog box opens with the service associated with hidden annotations.



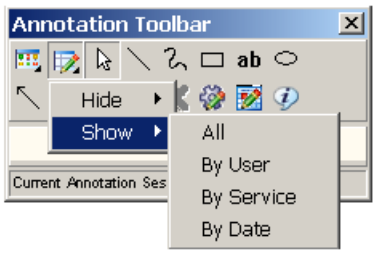
3. Click the service associated with the hidden annotations to be shown.
4. To show the annotations, click **OK**.

   The Choices Available dialog box closes with the hidden annotations for the service shown.

To show annotations by date:

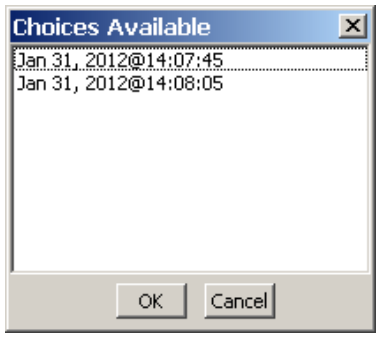
1. Click the View Annotations button.

   The **Hide/Show** menu opens.



2. Select **By Date** from the **Show** menu.

   The Choces Available dialog box opens with the dates associated with the hidden annotations.

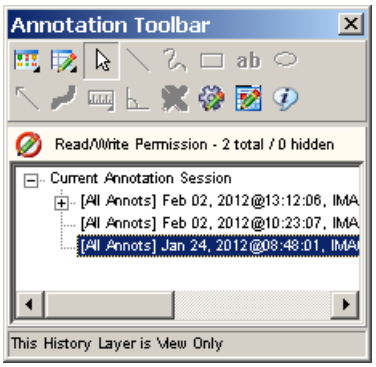


3. Select the date associated with the hidden annotations.
4. To show the annotations, click **OK**.

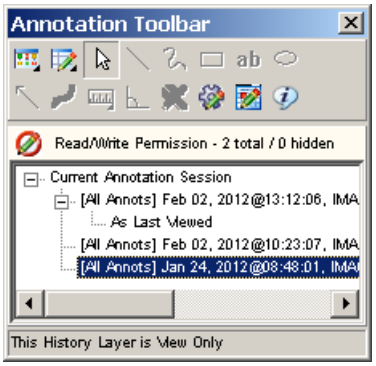
Viewing Audit History

When you save annotations to an image, your annotations are permanently associated with the image. Each time you save your session, your annotations are saved as a new layer (also referred to as a “history layer”). Each layer can be viewed separately when you want to see how annotations were created and arranged on the image at a given point in time. When you are in a history layer, you cannot make any changes to the annotations that have already been made.

The Audit History button expands the Annotation toolbar to show the annotation history for the image. You can expand the annotation tree to show layer history associated with the image. Layers are “roll ups” which means that newer layers will show that layer’s annotations along with the layers saved from earlier times. The top layer is marked as **Current Annotation Session** in the annotation history tree. You can only make changes to the current annotation layer.



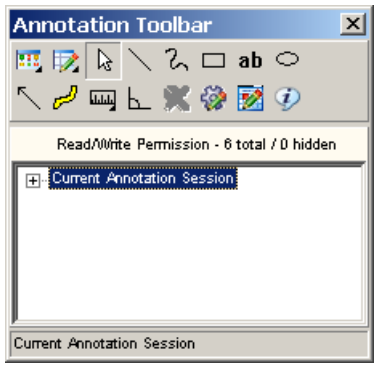
When you select a layer saved with hidden annotations, you see a plus sign next to the layer. When you expand the plus sign, you see the option **As Last Viewed** below the layer. When you select a layer, all annotations are displayed, including the ones that are hidden. When you select the option **As Last Viewed** below the layer, the hidden annotations are not displayed. The reason for the **As Last Viewed** layer is that the annotator may have wanted the view to show a mixture of saved and unsaved annotations. By clicking on As Last Viewed you will see what the information was intended to convey. For patient safety however, when an image initially opens for display, all annotations in the last saved layer will show.



To open the audit history window:

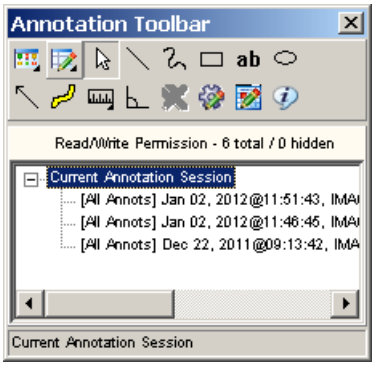
1. Open an image and display the Annotation toolbar.
2. Click the Audit History button.

   The Annotation toolbar expands to display a tree view of annotation layers.



3. Click the Expand icon next to the **Current Annotation Session** heading.

The **Current Annotation Session** heading expands to display the audit history of annotations related to the selected image.



4. Select a layer to view.

   As you click through the layers, the annotations on the image in the Full Resolution Viewer or the Radiology Viewer change to reflect how the annotations appeared when they were saved.

5. Do one of the following:

   - To get a full listing of a user name displayed, hover over a history list item to display a tooltip with the user and annotation information.
   - To close the audit history window, click the Audit History button.

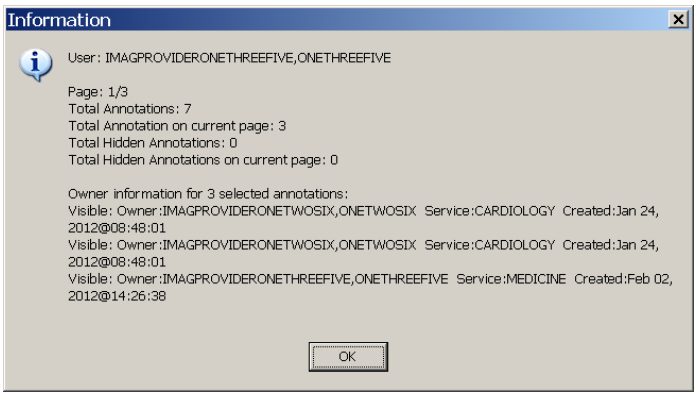
Viewing Annotation Information

Use the Annotation Information tool to view user name, image, and annotation information for one or more annotations. The Information dialog box provides the following information: your user name, the number of pages included in the image, the total count of annotations, number of annotations on the current page, total number of hidden annotations, and the count of hidden annotations on the page. The Information dialog box provides additional information depending on the circumstances: the number of annotations selected and whether the image is a single- or multi-page image.

1. To open the annotation information tool, click the Annotation Information button.

   The Information dialog box opens.

   The following Information dialog box is what you will see when you select all annotations on an image.



2. Click the **OK** button to close the Information dialog box.

   Note: If you are viewing an image that was annotated in VistARad or is a DoD radiology image, the content of the Information dialog box will be different.

Annotating RAD Package Images and DoD Radiology Images

You can only create temporary measurement annotations onto RAD Package and DoD radiology images. You can draw rulers and protractors on the image in the Radiology Viewer. The temporary annotations are discarded when you close the image.

If the image has measurement information in the image header, it automatically calibrates the rulers and displays DCM in parentheses next to the measurement. If the image does not have measurement information, you are prompted to calibrate the ruler.

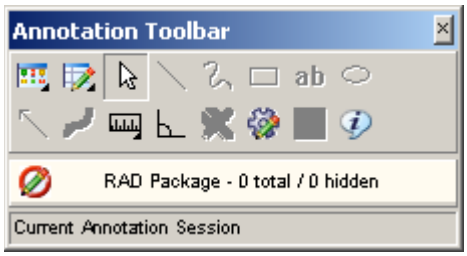
To make temporary measurements on Radiology Package images:

1. Open a Radiology Package or DoD radiology image.

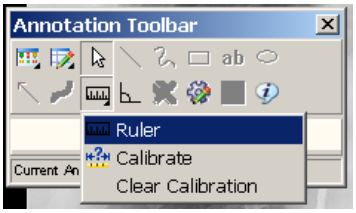
   The Radiology Viewer displays the image.

2. Click the Annotation button to activate the Annotation Mode.

   The Annotation toolbar opens with many of the buttons disabled (grayed out). VistARad and DoD radiology always show the read-only indicator as indicated by the Read-Only icon, and will either show **RAD Package** or **DOD**.



3. You can draw a ruler . See *Using the Ruler* for more information about drawing a ruler.



4. You can draw a Protractor . See *Measuring Angles in Images* for more information about using the protractor.

Exiting Annotation Mode and Saving Annotations

Close the Annotation toolbar, the image, or the viewer to save your annotation changes. When you save annotation changes, you create a new annotation history layer. Once annotations are saved, they are can be viewed on the image but are in read-only mode. Review your annotations when exiting Annotation Mode because your annotation layer will become a permanent part of the patient record unless you choose to discard the items you added. See *Viewing Audit History* for more information.

To the exit Annotation Mode:

1. Click the **Close** button on the Annotation toolbar, the annotated image, or the image viewer.
2. In the confirmation dialog box that displays do one of the following:
   - To save your annotations and exit Annotation Mode, click **Yes**. Your annotations are saved and the image exits Annotation Mode.
   - To exit Annotation Mode without saving your annotation changes, click **No**. Your annotation changes are discarded.
   - To resume working with annotations, click **Cancel**. Your annotation changes are not saved, but the image remains in Annotation Mode.

Printing Images, Processing ROI Requests and Copying Images

This chapter provides information about these topics:

- Printing images (single, multiple, and with annotations)
- Processing ROI requests
- Copying images

Users who view patient images can also print and copy the images.

Users need the MAG ROI or the MAG SYSTEM key to process ROI requests.

Note: If you are at an IHS site, you can use the patient's HRN to find the patient.

Guidelines

- The print and copy functions can be accessed from the Image List window or from any of the viewers in the application.

  Note: The MUSE EKG viewer does not have image copy functionality.

- Usually, a Reason code and an electronic signature are needed to print or copy an image. Users who have been assigned the MAG ROI key will need to enter a Reason code, but do not need to enter an electronic signature.
- An electronic signature is required only once for each imaging session. An imaging session starts at sign in and ends when you sign off, including when the application shuts down.
- Accepting the Physician Agreement for downloading images is required only once for each imaging session.
- Annotations can be printed with images either using the **Print Image** option from the **File** menu, or from the Release of Information (ROI) feature.
- Annotations of RAD package images that were made in VistARad are not displayed in Clinical Display and are not printed when printing the image. When printing the image, Clinical Display adds the following text above the printed image: **This image was annotated in VistARad. To view annotation(s) open in VistARad.**

Printing a Single Image

1. Select a patient's image.

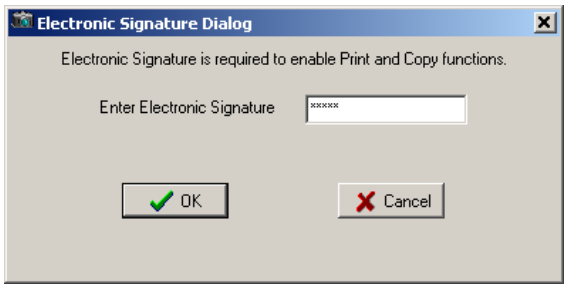
   The appropriate viewer may open depending on User Preference setting.

2. If the viewer that opens is the:

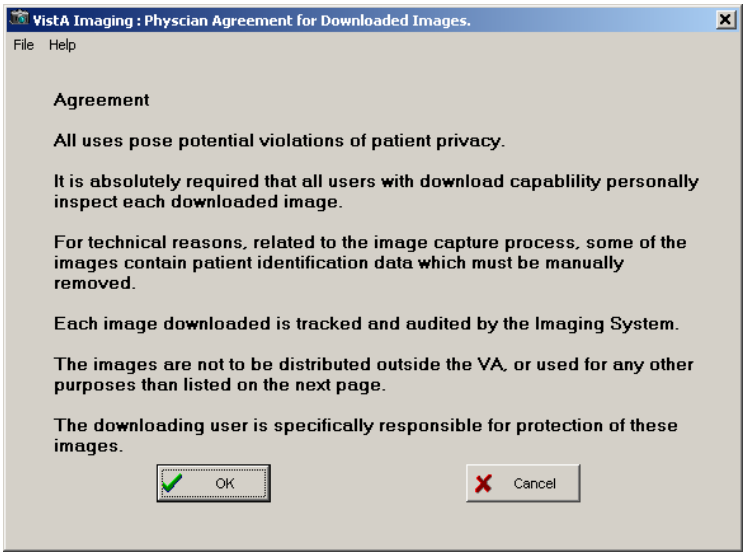
   - Full Resolution Viewer, click the **Image Report + Print Copy Menu** button and **Print Image** from the drop down menu or select **Print Image** from the File menu. Radiology Viewer, click the **Print Image** button from the toolbar or select **Print** from the File menu.
   - MUSE EGK viewer, click the **Print** button.
   - Image viewer in the Image List window, select **File | Image Print** from the menu bar.

3. If this is the first time printing an image in this session and if you do not hold the MAG ROI key, you are prompted for an Electronic Signature. Enter your code and click **OK**.

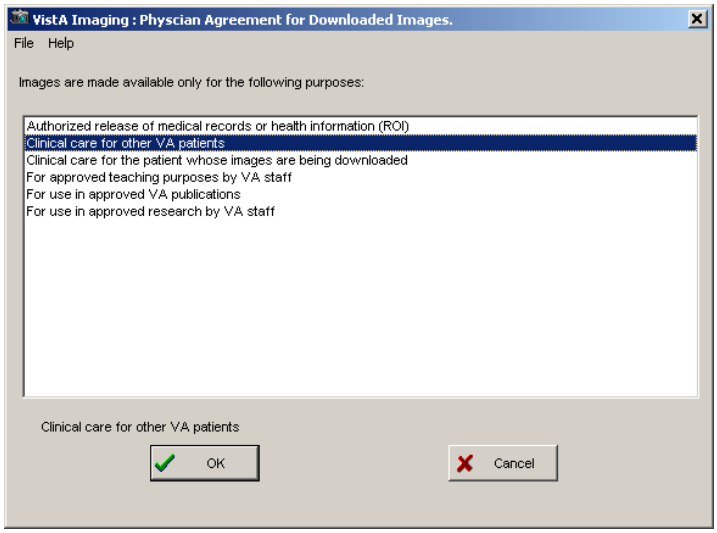
   Note: If you hold the MAG ROI security key, you are not prompted for an electronic signature for printing or copying. The MAG ROI key is assigned to HIMS ROI Officers.



4. In the Accept the Physician Agreement for Downloaded Images dialog box that displays, accept the agreement by clicking **OK**.

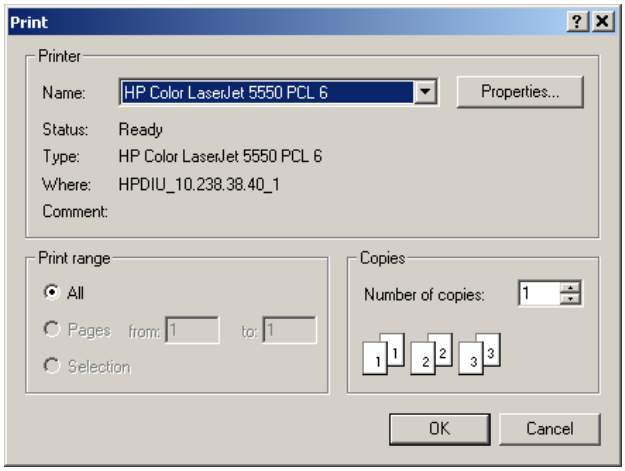


5. Select a purpose for printing the image from the list provided.



6. Click **OK**.

7. Verify the printer selection and click **OK**.



Release of Information Requests

How Clinical Display Handles Release of Information Requests

Requests for patient VistA Imaging records are submitted as background processing jobs, handled by the local VIX server. In addition, Release of Information (ROI) clerks can send radiology studies to a designated DICOM CD-writer queue. They can queue multiple ROI requests for processing, monitor their status, and retrieve finished work. Once a request has been completed it is kept on the server for a period of time. Clinical Display downloads finished jobs to the ROI clerk's local PC when the clerk requests the job from the server. The ROI office can then decide how to furnish the disclosure information to the requestor, for example, by copying the finished job to a CD disc or by printing the contents to paper. A completed disclosure job consists of the items requested along with a manifest summarizing the work performed.

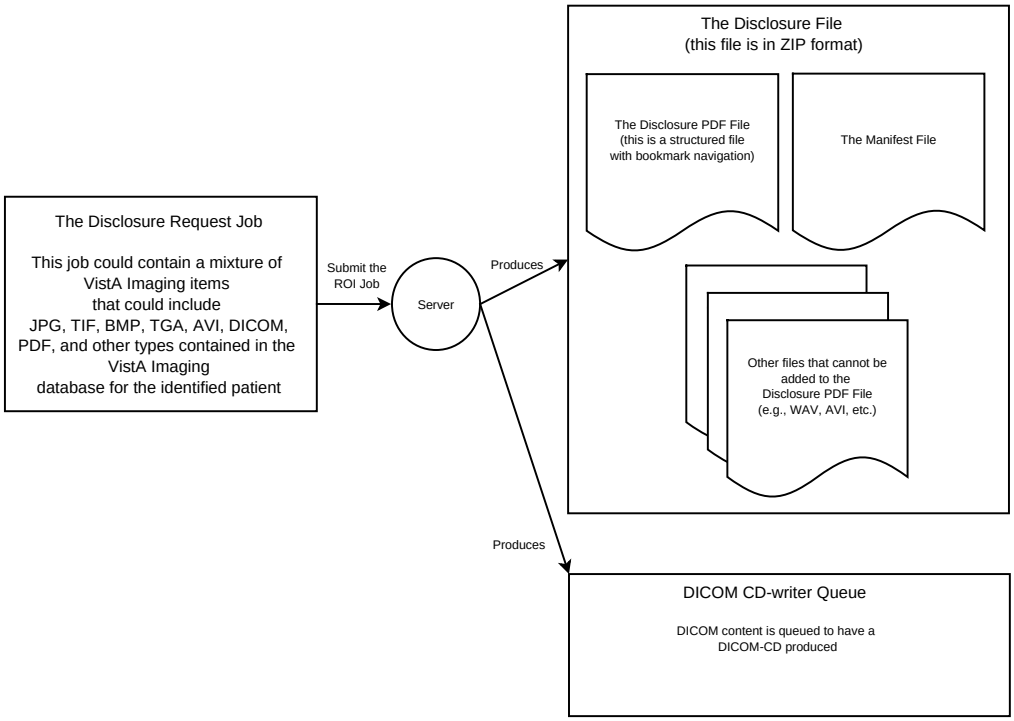
Clinical Display produces a disclosure product for each submitted ROI job. The disclosure product can include any of the following, depending on content of the request.

- DICOM Studies: If the request contains DICOM images, they are automatically routed to CD-writer queue to produce DICOM media.
- Non-DICOM Artifacts: All other VistA Imaging artifacts are packaged into a zipped file called the Disclosure File.

The Disclosure File contains a manifest identifying the disclosed artifacts along with how the Disclosure File was assembled. The Disclosure File also contains a Disclosure PDF file. The Disclosure PDF file organizes all of the artifacts along with navigation bookmarks. The Disclosure PDF can be opened by a standard PDF viewer. Depending on the request, there may be some files that cannot be added into the Disclosure PDF file because of PDF incompatibility. In those instances, files are copied into to the Disclosure File, alongside the Disclosure PDF. If artifacts contain annotations, the server will burn the annotations into a copy of the artifact and place it into the Disclosure PDF. Annotations on DICOM images are not burned into DICOM images.

Note: The DICOM Gateway is used to route radiology studies to a named DICOM CD writer. The CD writers should be named and configured correctly in order for the ROI clerk to see them in the **DICOM CD Writer Queue** list.

The following figure shows the overall processing flow and result of the ROI request.



The following table shows the file types in VistA Imaging that can be added to the disclosure product.

Table 1 – VistA Imaging File Types that Clinical Display Handles for ROI Processing

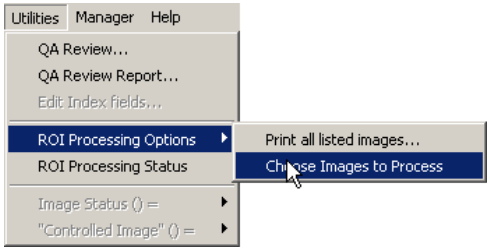
Image File Type	Image Content	Default Object Type	Convertible to PDF format	Routed to DICOM Gateway	Notes
756	Historical	XRAY	N	Y	756 converted to .TGA
ABS	Abstract file	Still Image	Y		This file type cannot be disclosed. It is a derivative file.
ASC	Text file Image extension	Text	Y		
AVI	Motion Video	Motion Video	N		
BIG	Xray big file 2000k	XRAY	Y	Y	
BMP	Bit map file	Still Image	Y		
BW	Black and White	BWMED	Y	Y	
DCM	DICOM	DICOM Image	N	Y	
DOC	Word Document	MS Word	N		
HTM	Web HTML Document	HTML	N		
JPG	Full Color JPEG	Still Image	Y		
MPG	Motion Video MPEG	Motion Video	N		
PAC	XRAY image from PACS	XRAY	Y	Y	
PDF	Adobe PDF	Adobe Document	Y		
RTF	Rich Text Document	Rich Text	N		
TGA	Targa Image Format	Still Image	Y	Y	
TIF	Scanned TIFF Format	Document	Y		
WAV	Audio WAV file	Audio	N		
Patch 34 DICOM Objects	DICOM SOP classes from some source.	n/a	N		Currently the SOP classes are not supported in a viewer so these objects cannot be displayed. These will not be disclosed in MAG*3.0*130

Users who have MAG ROI or the MAG SYSTEM key can process ROI requests. They can print multiple images, all images for a patient, save the ROI job to a file and send it to a CD burner.

Printing Multiple Images

To print multiple images:

1. Select a patient.
2. Click **Utilities| ROI Print Options | Choose Images to Process**.



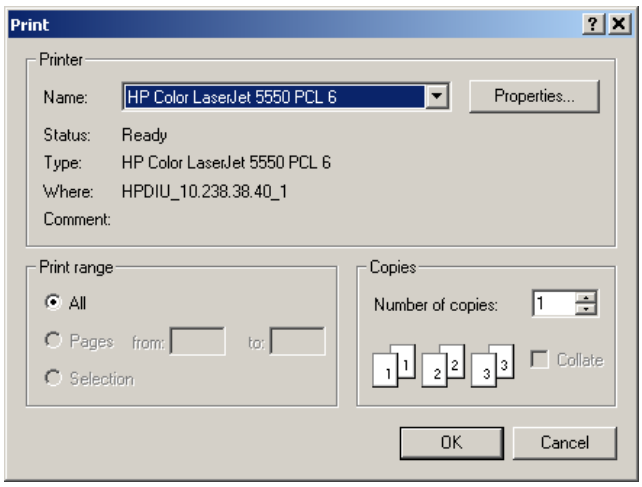
3. Select the images you want to print using one of these options.
   - If you intend to print most of the images on the list, unselect the images that you wish to exclude from the print queue by clicking each image in the Image List window.
   - If you only intend to print a few images, click **None** in the **ROI Multi Image Processing** area in the Image List window, then select the images you wish to print.

4. Once you have selected the images you wish to print, click **Continue**.

   The Process Images for: window opens.

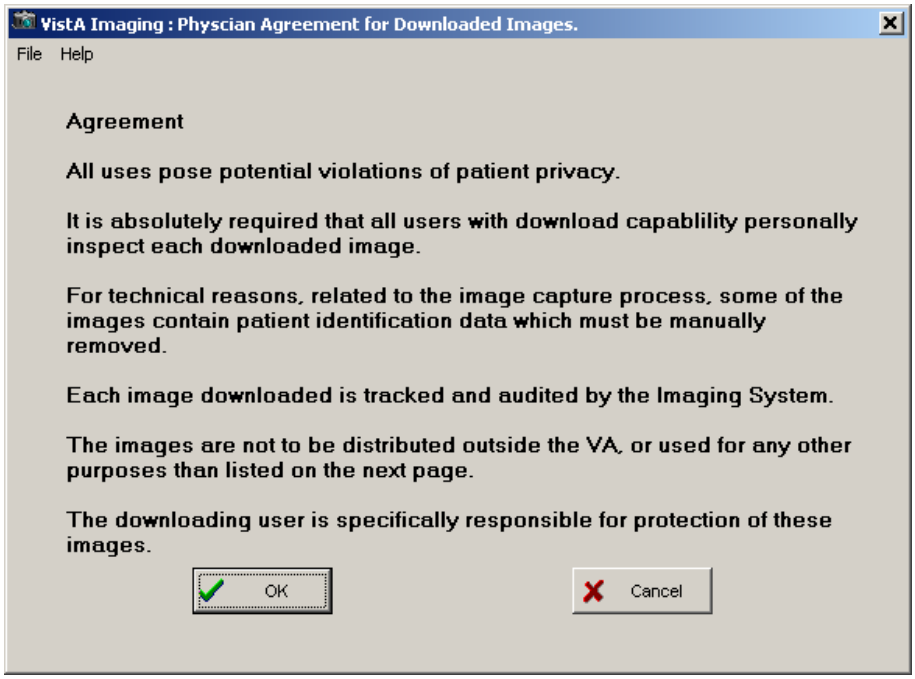
5. Select or clear the **Suppress printing of Print Summary** box as desired. The print summary page contains a summary of the print job. If you do not want to print the summary page, check the checkbox **Suppress printing of Print Summary** in the Process Images for: window.
6. Verify that the number of images selected matches the number selected to print as displayed in the Print Images for: window.
7. Click the **Print** button.

8. In the Print dialog box that displays, select the printer and then click **OK**.

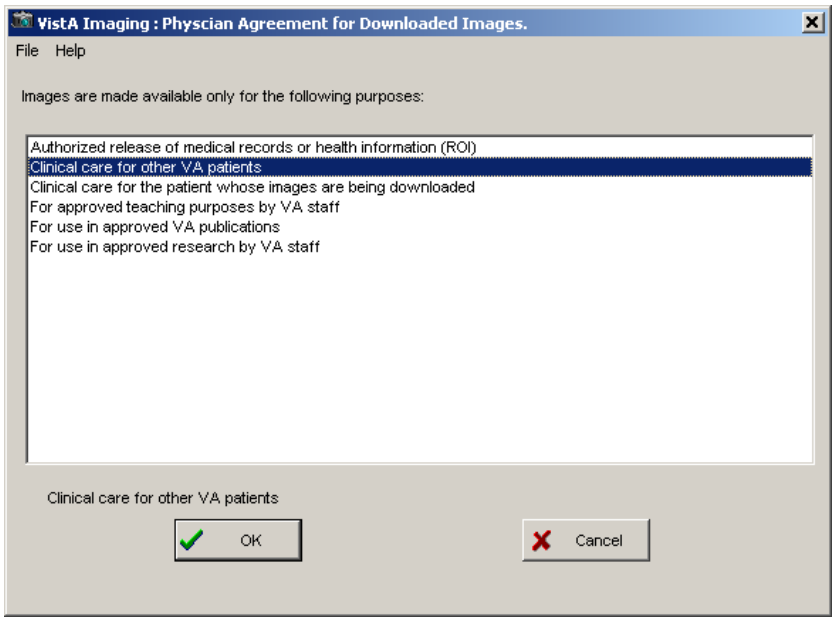


9. Enter electronic signature, if prompted and click **OK**.

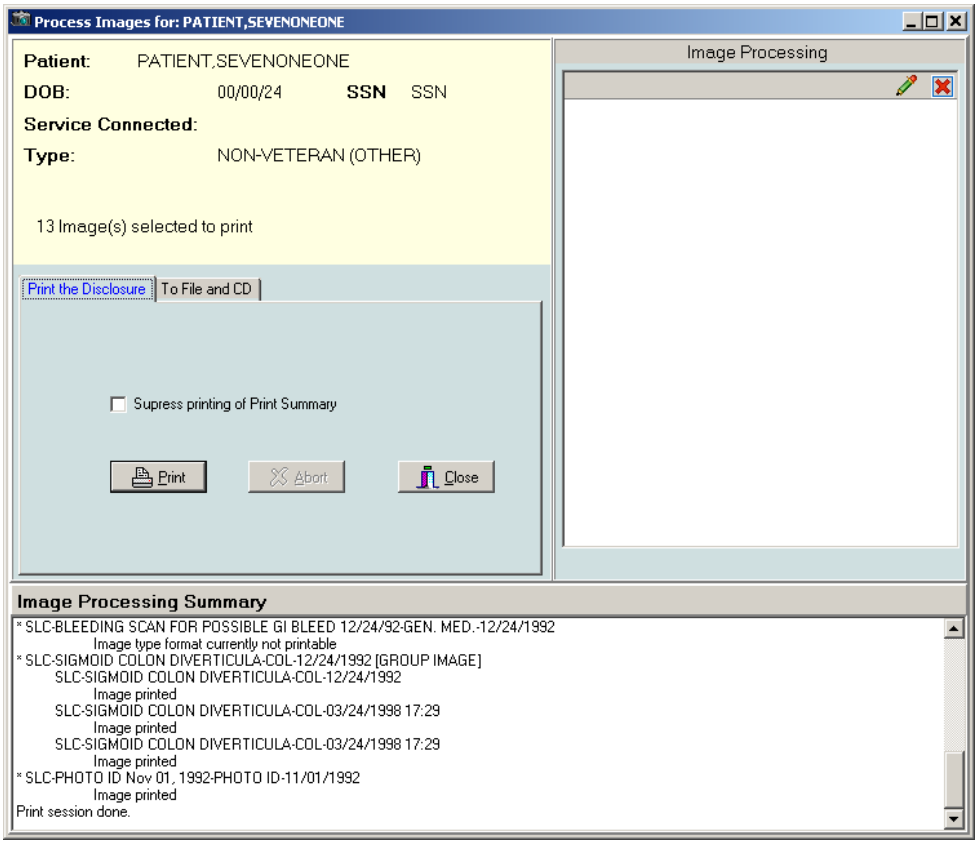
10. If the Accept the Physician Agreement for Downloaded Images window displays, click **OK** to accept the agreement.



11. In the Physician Agreement for Downloaded Images window that displays, select the reason to print the images. Then, click **OK**.



The **Image Processing Summary** at the bottom of the Process images for: window shows the status of the processed images.



Printing All Images of a Patient

To print all images of a patient:

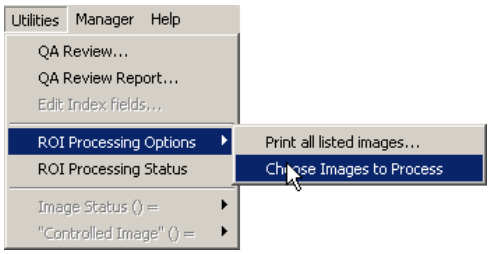
1. Select **Utilities | ROI Processing Options| Print all listed images…** Process Images for:… window opens.
2. A print summary page is printed by default when multiple images are printed. If you do not want to print the summary page, select the checkbox **Suppress printing of Print Summary** in the Process Images for: window. The print summary page contains a summary of the print job.
3. Verify that the image count matches the number of selected images and click **Print**.
4. In the Print dialog box, choose the printer you want to use and click **OK**.
5. Enter electronic signature, if prompted and click **OK**.
6. If the Accept the Physician Agreement for Downloaded Images window displays, click **OK** to accept the agreement.
7. Select the purpose for which the images are being printed. Then, click **OK**.

The **Image Processing Summary** at the bottom of the Process images for: window shows the status of the processed images.

Processing ROI Requests

To process an ROI request:

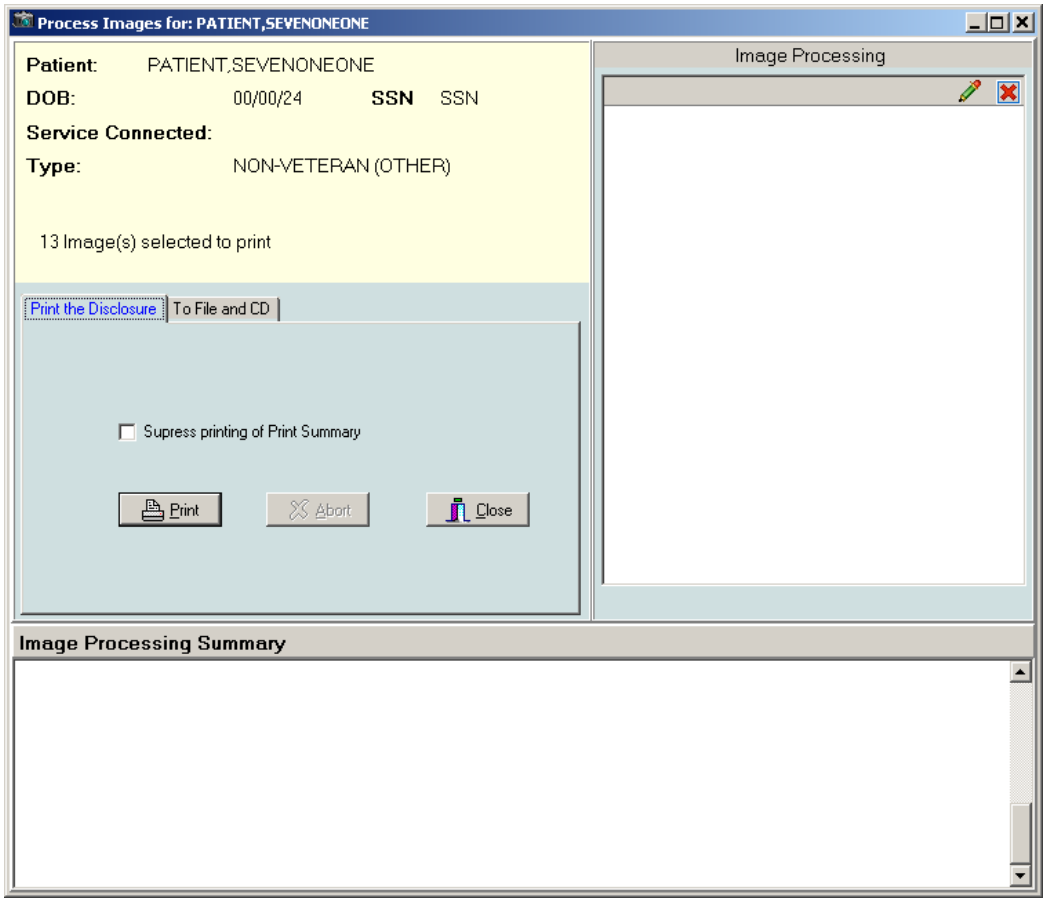
1. Select a patient.
2. Click **Utilities| ROI Print Options | Choose Images to Process**.



3. Select the images you want to process using one of these options.
   - If you intend to process most of the images on the list, unselect the images that you wish to exclude from the processing job by clicking each image in the image list.
   - If you only intend to process a few images, click **None** in the **ROI Multi Image Processing** area in the Image List window, then select the images you wish to process.

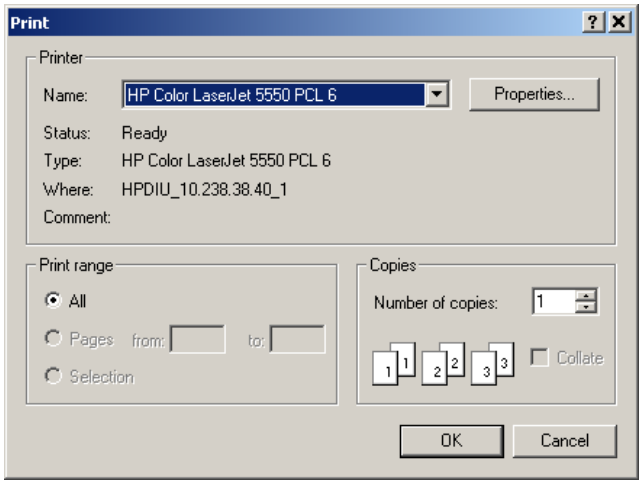
4. Once you have selected the images you wish to process, click **Continue**.

   The Process Images for: window opens.

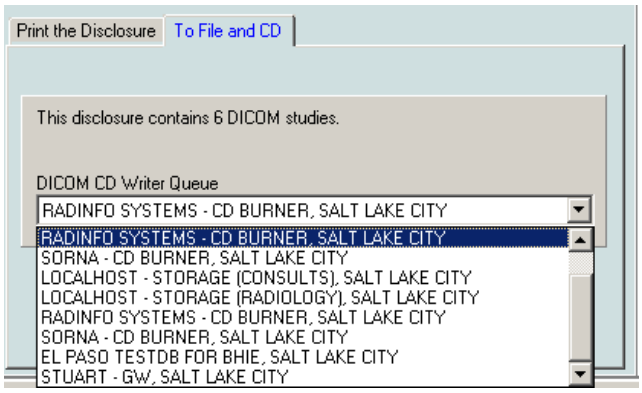


5. Select the **Print the Disclosure** or **To File and CD** tab depending on your needs.
   - Select the **Print the Disclosure** tab to sends the ROI job to the printer.
   - Select the **To File and CD** to save the file to the disk or to send it to a CD writer that is configured and connected to the computer from which you are processing the ROI request. Then go to step 10.
6. In the **Print the Disclosure** tab, select or clear the **Suppress printing of Print Summary** box as desired. The print summary page contains a summary of the print job. If you do not want to print the summary page, check the checkbox **Suppress printing of Print Summary** in the Process Images for: window.
7. Verify that the number of images selected matches the number selected to print as displayed in the Print Images for: window.
8. Click the **Print** button.

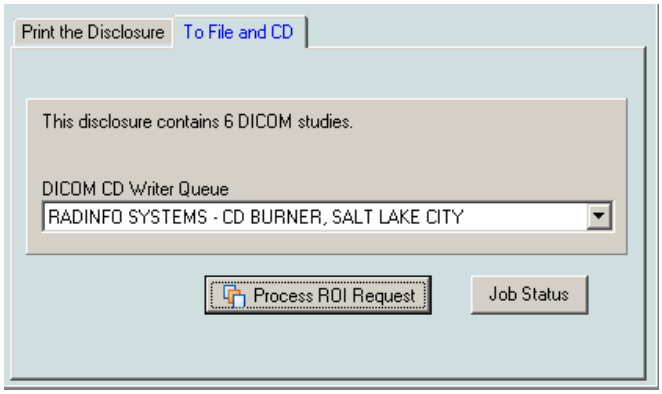
9. In the Print dialog box that displays, select the printer and then click **OK**. Then go to step 12.



10. In the **To File and CD** tab, choose the CD writer queue from the **DICOM CD Writer Queue list**. The list contains all configured CD writers that are connected to the workstation from which the ROI request is processed.

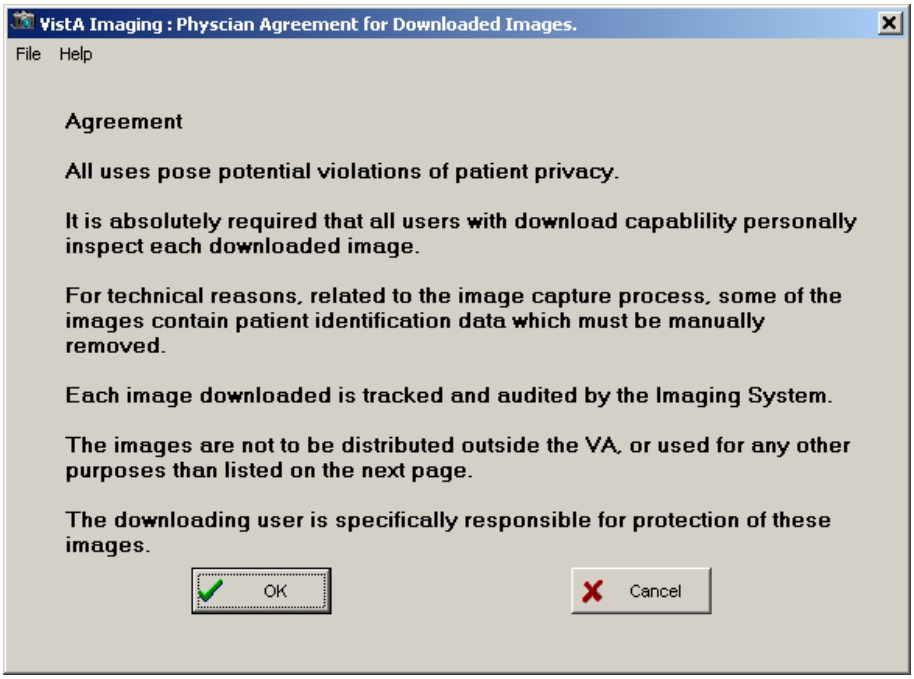


11. Click the **Process ROI Request** button.

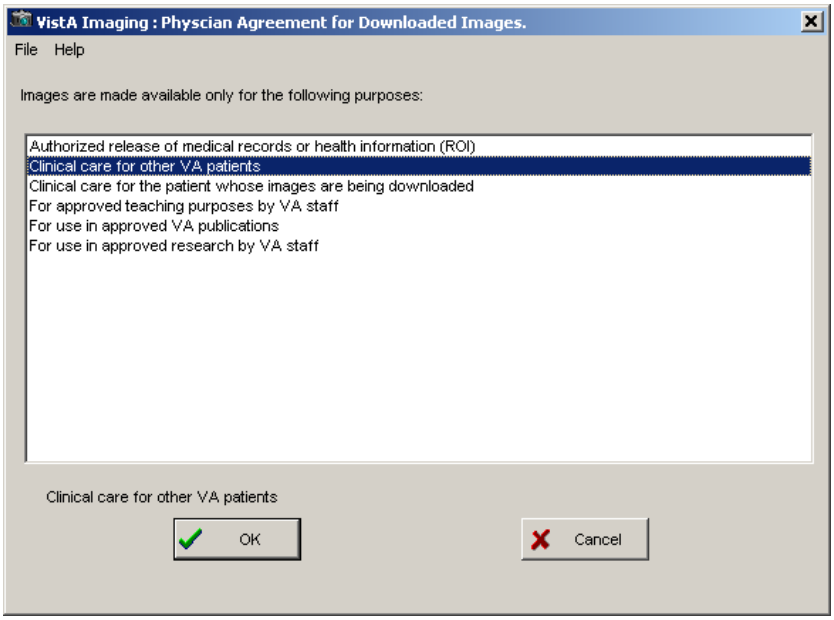


12. Enter electronic signature, if prompted and click **OK**.

13. If the Accept the Physician Agreement for Downloaded Images window displays, click **OK** to accept the agreement.



14. In the Physician Agreement for Downloaded Images window that displays, select the reason for the disclosure. Then, click **OK**.

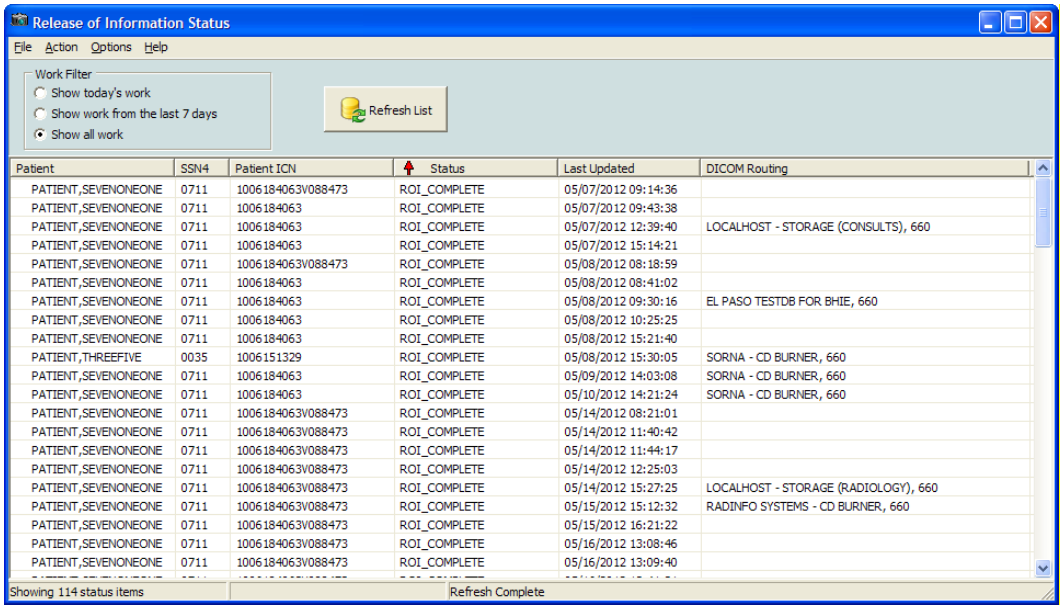


The **Image Processing Summary** at the bottom of the Process images for: window shows the status of the processed images.

Monitoring the Status of Release of Information Jobs

ROI clerks can monitor the status of the ROI requests that they have submitted. They can see the status of all ROI jobs they have submitted in the Release of Information Status window.

- To display the Release of Information Status window, in the Image List window, select **Utilities | ROI Processing Status**.



Patient	SSN4	Patient ICN	Status	Last Updated	DICOM Routing
PATIENT,SEVENONEONE	0711	1006184063V088473	ROI_COMPLETE	05/07/2012 09:14:36	
PATIENT,SEVENONEONE	0711	1006184063	ROI_COMPLETE	05/07/2012 09:43:38	
PATIENT,SEVENONEONE	0711	1006184063	ROI_COMPLETE	05/07/2012 12:39:40	LOCALHOST - STORAGE (CONSULTS), 660
PATIENT,SEVENONEONE	0711	1006184063	ROI_COMPLETE	05/07/2012 15:14:21	
PATIENT,SEVENONEONE	0711	1006184063V088473	ROI_COMPLETE	05/08/2012 08:18:59	
PATIENT,SEVENONEONE	0711	1006184063	ROI_COMPLETE	05/08/2012 08:41:02	
PATIENT,SEVENONEONE	0711	1006184063	ROI_COMPLETE	05/08/2012 09:30:16	EL PASO TESTDB FOR BHIE, 660
PATIENT,SEVENONEONE	0711	1006184063	ROI_COMPLETE	05/08/2012 10:25:25	
PATIENT,SEVENONEONE	0711	1006184063	ROI_COMPLETE	05/08/2012 15:21:40	
PATIENT,THREEFIVE	0035	1006151329	ROI_COMPLETE	05/08/2012 15:30:05	SORNA - CD BURNER, 660
PATIENT,SEVENONEONE	0711	1006184063	ROI_COMPLETE	05/09/2012 14:03:08	SORNA - CD BURNER, 660
PATIENT,SEVENONEONE	0711	1006184063	ROI_COMPLETE	05/10/2012 14:21:24	SORNA - CD BURNER, 660
PATIENT,SEVENONEONE	0711	1006184063V088473	ROI_COMPLETE	05/14/2012 08:21:01	
PATIENT,SEVENONEONE	0711	1006184063V088473	ROI_COMPLETE	05/14/2012 11:40:42	
PATIENT,SEVENONEONE	0711	1006184063V088473	ROI_COMPLETE	05/14/2012 11:44:17	
PATIENT,SEVENONEONE	0711	1006184063V088473	ROI_COMPLETE	05/14/2012 12:25:03	
PATIENT,SEVENONEONE	0711	1006184063V088473	ROI_COMPLETE	05/14/2012 15:27:25	LOCALHOST - STORAGE (RADIOLOGY), 660
PATIENT,SEVENONEONE	0711	1006184063V088473	ROI_COMPLETE	05/15/2012 15:12:32	RADINFO SYSTEMS - CD BURNER, 660
PATIENT,SEVENONEONE	0711	1006184063V088473	ROI_COMPLETE	05/15/2012 16:21:22	
PATIENT,SEVENONEONE	0711	1006184063V088473	ROI_COMPLETE	05/16/2012 13:08:46	
PATIENT,SEVENONEONE	0711	1006184063V088473	ROI_COMPLETE	05/16/2012 13:09:40	

You can sort the jobs in the Release of Information Status window by clicking on a column header. You can sort each column sorts in ascending and descending order.

- If the status of a job is **ROI_COMPLETE** or **EXPORT_QUEUE**, this means that the job has been completed on the server.
- **ROI_COMPLETE** status indicates that job contains non-DICOM artifacts for download and that there may be a DICOM CD ready for pickup if the **DICOM Routing** column displays a location where to pick up the DICOM CD.
- **EXPORT_QUEUE** status indicates that the job has been completed on the server and that the job only contains DICOM studies.
- The **DICOM Routing column** indicates where to pick up the DICOM CD.

Printing Images with Annotations

You can print an image with all, some, or none of its annotations. Visible annotations are printed with the image. You can customize the view by hiding or showing annotations. You can also print Annotation history layers. The procedures for printing images with annotations are the same as the ones for printing image with no annotations.

If the image has annotations, the printout has a second line with details about the annotations on the specific page.

Printing Images with Annotations Using the Release of Information Feature

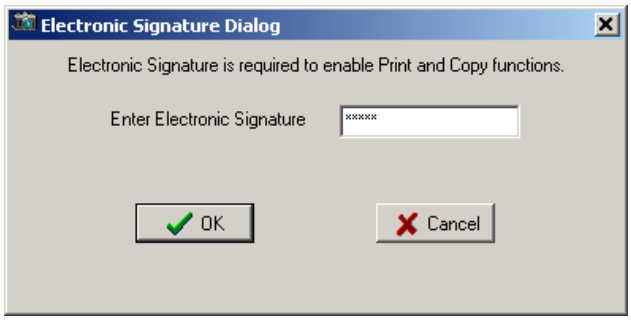
If your user account has the MAG ROI key you, you can print images through the Release of Information (ROI) feature of Clinical Display. In ROI, images you select for printing will print with all annotations that are in the latest history layer.

Note: Radiology package images do not print with annotations when creating pages through the ROI feature of Clinical Display.

Copying an Image

1. Select a patient's image. The image opens in the appropriate viewer.
2. If the viewer that opens is the:
   - Full Resolution Viewer, click the **Image Report + Print Copy Menu** button and **Copy Image** from the drop down menu or select **Copy Image to Clipboard** from the File menu.
   - Radiology Viewer click the **Copy to Clipboard** button from the toolbar or select **Copy** from the File menu
3. If the image viewer in displayed in the Image List window you can select **Image Copy** from the **File** menu. If this is the first time copying an image in this session you will be prompted for an electronic signature. Enter your code and click **OK**.

   Note: If you hold the MAG ROI security key, you are not prompted for an electronic signature for printing or copying. The MAG ROI key is assigned to HIMS ROI Officers. You can continue to step 4.



4. Accept the Physician Agreement for Downloading Images by clicking **OK**.
5. In the window that displays, select a purpose for copying the image from the list. Then, click **OK**.
6. Click **OK** and then paste the image into your document or graphics editor.

   Note: The Clipboard is not a part of Clinical Display.

Configuring User Preferences for the Image List and Abstracts

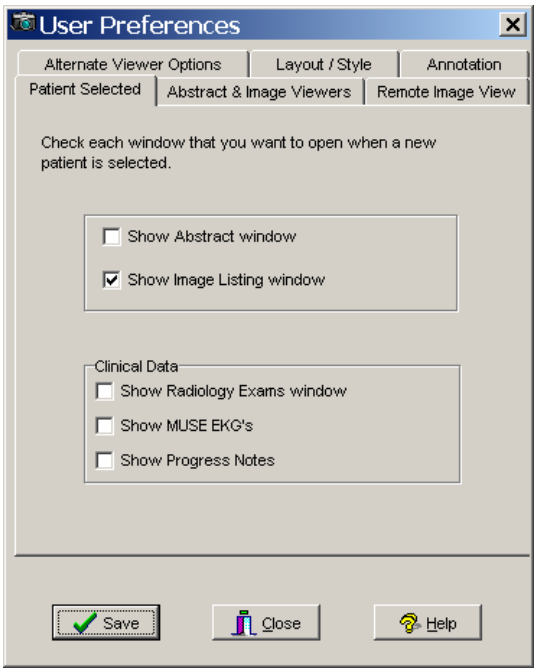
The Clinical Display interface can be configured to match the ways you prefer to work. You can:

- Display certain windows when you select a patient
- Display certain viewers when you work with an abstract or document image
- Choose remote image views and connections to remote sites
- Choose viewers for video files and PDFs
- Choose options for displaying the Image List, tree view layout, pointer movement, and mouse selects to open an item
- Choose to always view annotations
- Choose global annotation attributes

Configuring the Display of Windows for Patient Selection

1. From the VistA Imaging Display main window, choose **Options | User Preferences**, or click the **Configure User Preferences** button on the toolbar in the Image List window.

   The Patient Selected tab of the User Preferences dialog box is displayed.



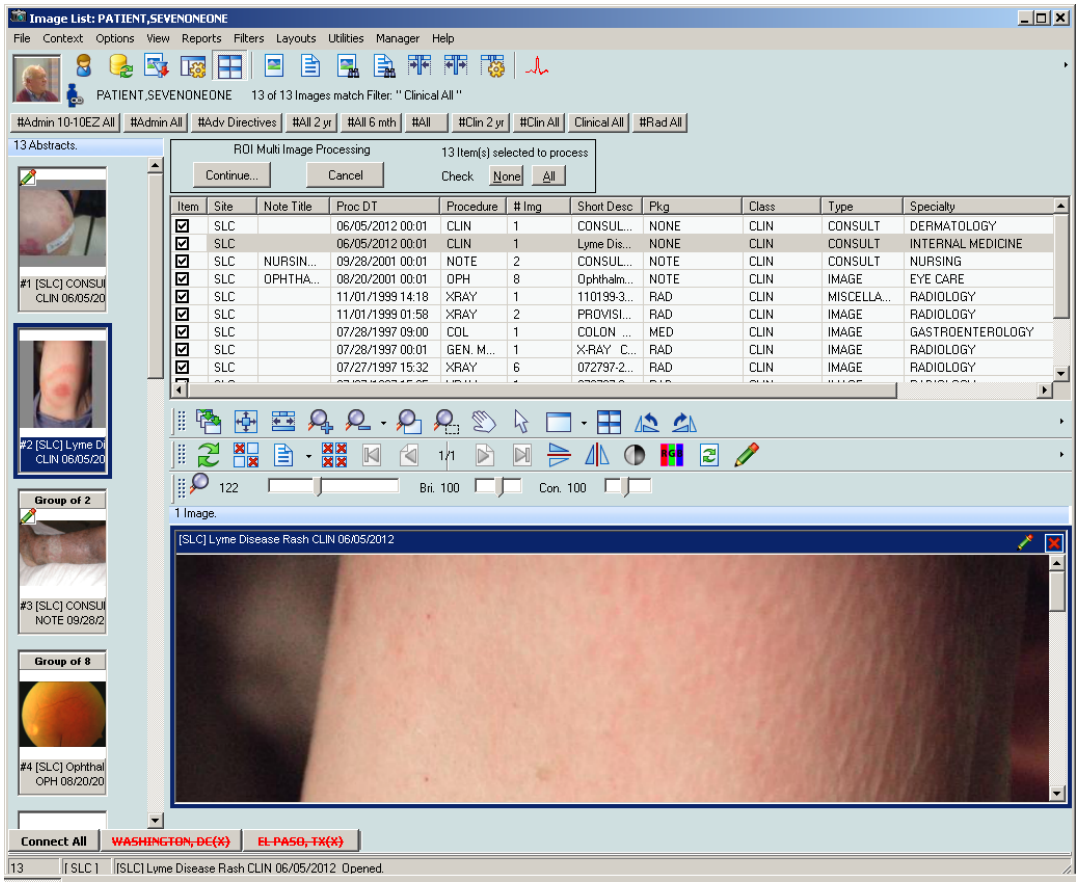
2. Select the check box for each window that you want displayed when you select a patient:
   - Abstract window
   - Image List window
   - Radiology Exams window
   - MUSE EKG's viewer window
   - Progress Notes window

   Note: Click the Save button only when you are finished with all the tabs.
3. Keep the dialog box open and continue.

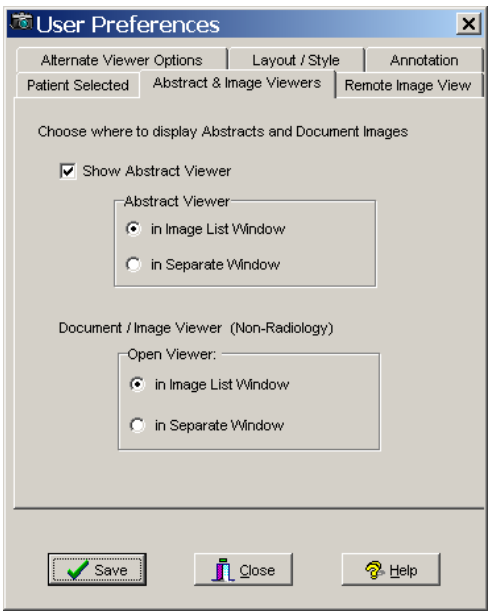
Configuring the Abstract and Image Viewers

Shown below is an example of the image abstracts and the non-Radiology Document/Image viewer in the same window as the image list. The Image List can be displayed in the same window as the Abstracts viewer, tree view, list view, Image Reports, and full resolution images inside the Image List window.

If you want this display, you can set it on the Abstract & Image Viewers tab.\



1. In the User Preferences dialog box, select the Abstract & Image Viewers tab.



2. If you select the check box to display abstracts in the Abstract Viewer, then select to display the abstract in the Image List or a separate window.
3. Select to display a non-radiology document or image in the Image List or a separate window.

   Note: Click the Save button only when you are finished with all the tabs.

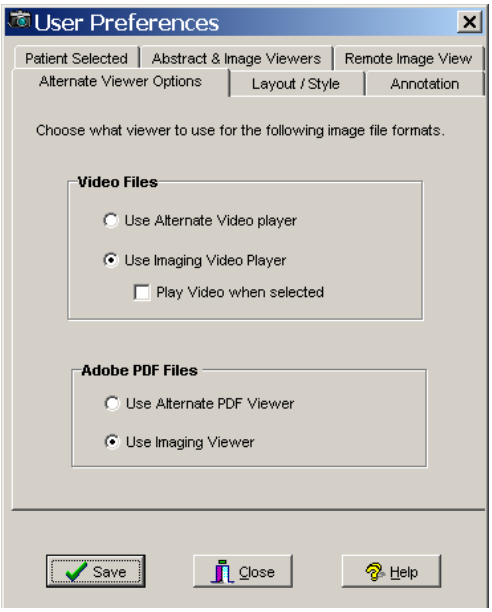
4. Keep the dialog box open and continue.

Configuring Remote Image Views

For information about these options, see *Configuring User Preferences for RIVs.*

Configuring Alternate Viewer Options

1. In the User Preferences dialog box, select the Alternate Viewer Options tab.

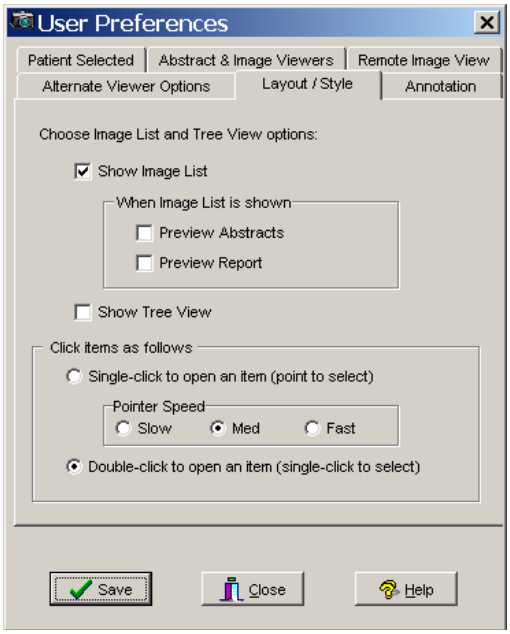


2. To play video files, leave the default setting to use the Imaging video player or select an alternate video player.
3. If you chose to use the default video player, select the check box if you want to explicitly select to play the video.
4. For Adobe PDF files, leave the default setting to use the Imaging Viewer or select an Alternate PDF viewer. The Imaging Viewer will not display bookmarks for PDF files. To use bookmark functionality in PDF files you will need to use an Alternate PDF Viewer.

   Note: Click the Save button only when you are finished with all the tabs.
5. Keep the dialog box open and continue.

Configuring the Layout Style of the Image List

1. In the User Preferences dialog box, select the Layout Style tab.



2. Leave the default setting to show the Image List and select to show the tree view, or clear the **Show Image List** check box and select only **Show Tree View**. The Image List and Tree View can be shown together in the Image List window. If you choose to not show the Image List or the Tree View in the Image List window then clear both check boxes. If the Image List and Tree View are not selected the Image List window will be displayed showing the menu bar, toolbar, and can be configured through the preferences to be display the panes and information that are configurable through the preferences.

3. If you chose to show the Image List, then select if you also want to show a preview of the abstracts and reports.

4. Select an item to change the pointer speed to slow, medium or fast.

5. Click the **Save** button to save all the settings and close the dialog box.

   Important: Clicking Close cancels all settings you may have added and closes the dialog box.

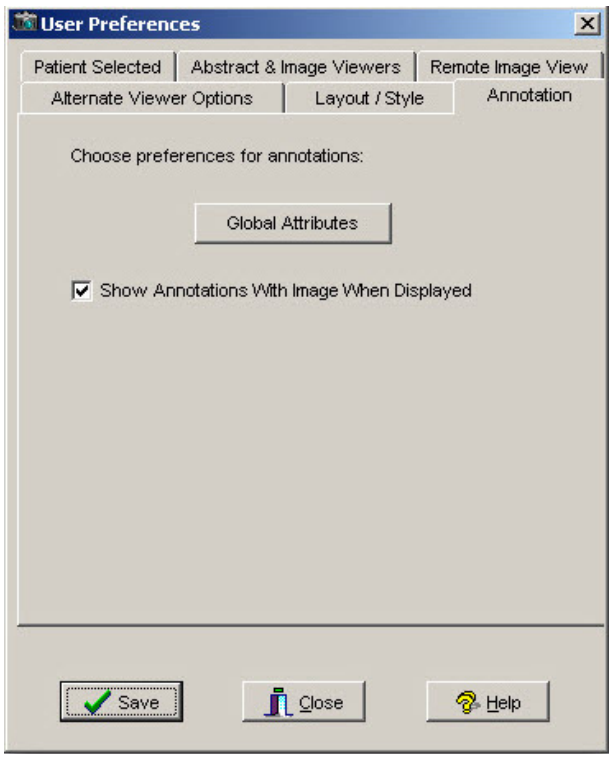
Configuring User Preferences for Annotation Options

You can set Global Annotation Attributes from the User Preferences dialog box.

By default, when you display an image, all annotations in the latest history layer are shown. However, you can clear the **Show Annotations With Image When Displayed** check box in the User Preference dialog box to prevent annotations from automatically showing .When you turn off the automatic display of annotations, you can manually show annotations on the currently displayed image by going into annotation mode and using the **Hide/Show** options. For information about viewing annotations, see *Hiding and Showing Annotations*.

To configure user preferences for annotations:

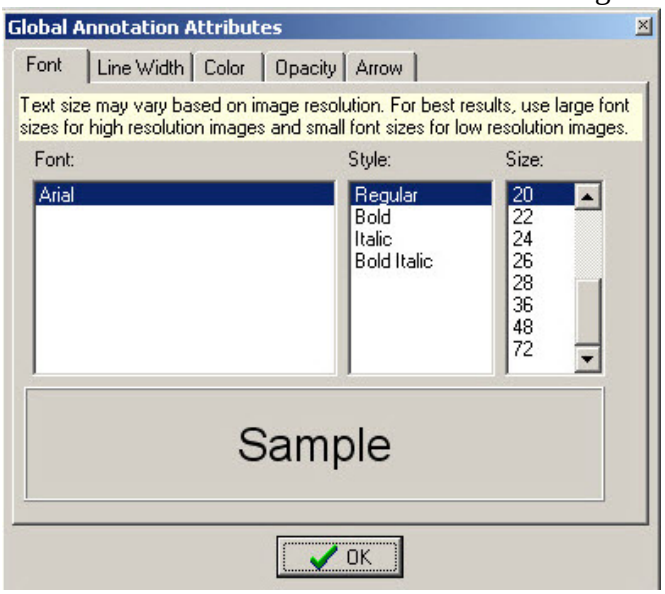
1. From the main Clinical Display menu, select **Options | User Preferences**.
2. In the User Preferences dialog box, click the **Annotation** tab.



3. Click the **Global Attributes**

button on the **Annotation** tab to open the Global Annotation Attributes dialog box.

   The Global Annotation Attributes Editor dialog box opens.



4. Change the settings as desired. For information about the global annotation attributes, see *Setting Global Annotation Attributes*.
5. Click **OK** to close the Global Annotation Attributes dialog box and return to the User Preferences dialog box.
6. To save your changes and close the User Preferences dialog box, click **Save**.

Viewing Patient Images at Remote Sites

A patient can have images at a local VA site, remote VA sites, and the Department of Defense (DoD). Images from remote sites are not stored locally but are retrieved on demand and cached temporarily. You can access a patient's images stored at any remote sites only if the patient has been seen at the local site.

Depending on your configuration settings, your workstation may automatically show images from remote sites, or you may need to connect to a remote site manually before remote images is displayed. The next section explains how to connect manually. The Configuring User Preferences for RIVs section explains the configuration options related to remote image views.

Using Remote Image Views (RIVs)

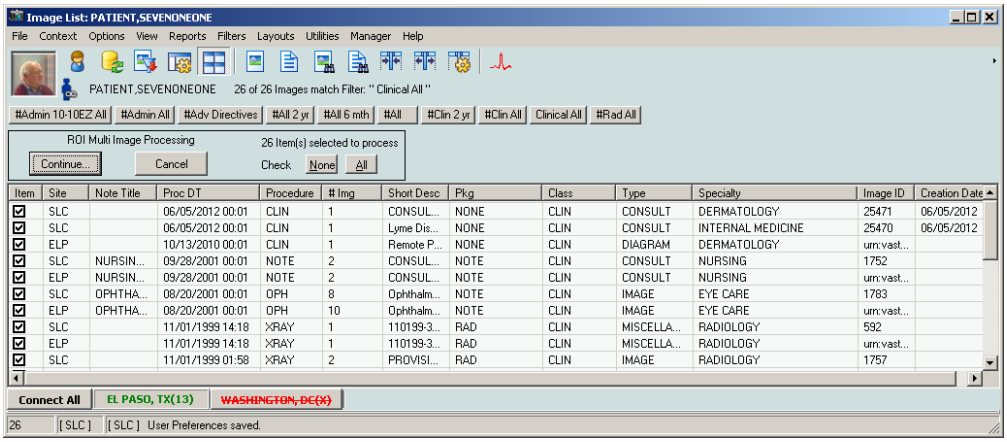
1. To view an image at a remote site, select a patient.

   If Remote Image Views are configured, the Image List displays all the remote sites that the patient visited at the bottom of the window, as shown in the example.

   - The sites in **green** are the active (connected) sites for the selected patient and include the number of studies or image groups (displayed in parentheses) that the patient has at that site.

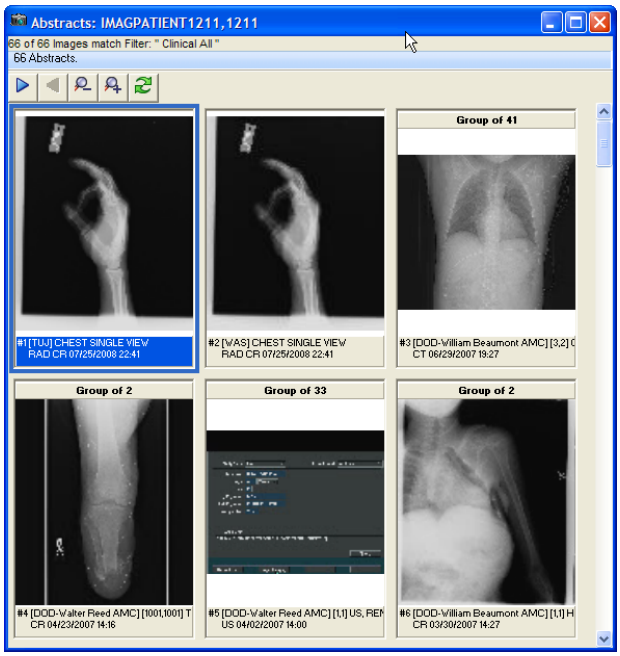
     Note: Only the sites that have implemented a VIX will be able to click the DoD tab to connect to the DoD.

   - Any site in **red** with a line through it is not connected.



   To connect to the site (in red), click the site name. Once connected, the site name will be shown in green.

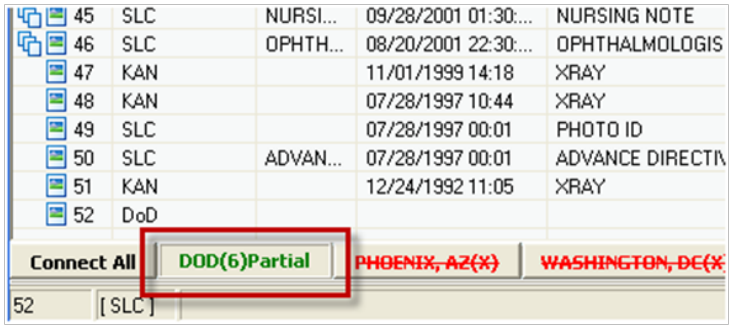
   The Image List window and the Abstracts window (shown below) display the studies from the remote site. The studies are integrated with the local studies and sorted by procedure date so that the most recent studies (regardless of the location) are displayed at the top.



Note: If a patient has a DoD NCAT report, there will be an entry for the report in the image list and an abstract for the report in the Abstracts window. However to actually view the report, you will need to have the MAG REVIEW NCAT security key.

Partial Results

When retrieving information for a patient who has been seen at a DoD medical facility, Clinical Display presents information from multiple DoD sources. In some situations, Clinical Display will display a message indicating that the results are partial (shown below). This behavior only applies to DoD data.



Partial results can be returned due to many possible reasons. For example:

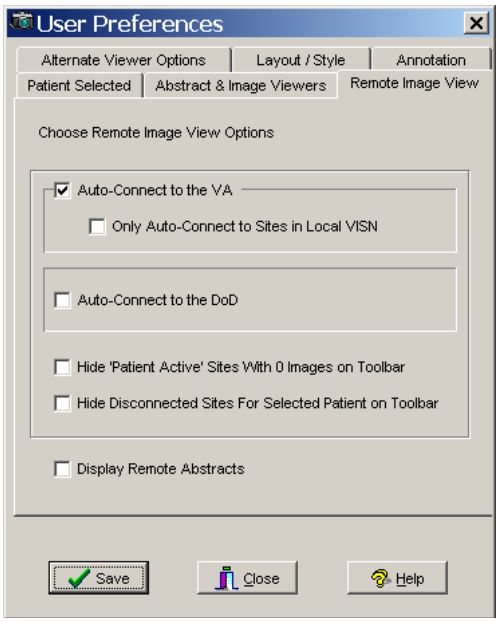
- If one DoD source responds within 30 seconds but another does not, Clinical Display returns the available data with the Partial results indicator.
- If a specific DoD source has so much data it will take a long time to send all of it, Clinical Display may return available information as a Partial result rather than make the user wait for all the information to become available: for example if a patient has multiple radiology images available.

If “Partial” appears in the DoD remote site button, you can refresh the patient by clicking the **Refresh Patient Images** button on the toolbar to retry requesting data from the DoD which might return a full result.

Configuring User Preferences for RIVs

You can set user preferences for RIVs that determine the behavior of remote image viewing.

1. To access the remote image views user preferences, choose **Options | User Preferences** from the menu bar in the VistA Imaging Display main window, and select the Remote Image View tab shown.



2. Select or clear any of the following options:

Option	Description
Remote Image Views Auto-Connect Enabled	If this option is selected, Clinical Display automatically connects to all remote sites where the patient has been seen. **Note**: This option might slow down viewing patient data.
Only Auto-Connect to Sites in Local VISN	When selected, the auto connect option applies only to sites in your local VISN.
Auto-Connect to the DoD	When selected, Clinical Display automatically connects to the DoD when a patient who has been seen at the DoD is selected. **Note**: This option might slow down viewing patient data.

Option	Description
Hide 'Patient Active' Sites with 0 Images on Toolbar	When selected, the Remote Image Views toolbar in the Image List window will not show sites that the patient visited if the patient has 0 studies at that site. This could be useful if a patient has been seen at many sites.
Hide Disconnected Sites For Selected Patient on Toolbar	When selected, the Remote Image Views toolbar displays only connected sites for the selected patient. Disconnected sites are not displayed on the toolbar.
Display Remote Abstracts	When selected, the Clinical Display client displays abstract images from remote sites. **Note**: This option might slow down viewing patient data.

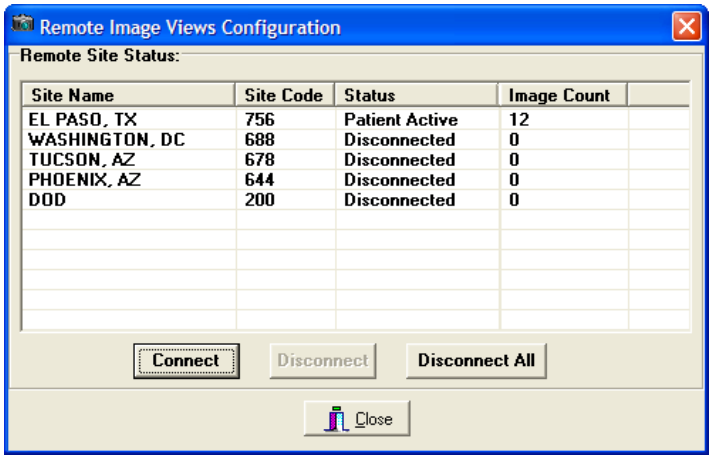
3. Click **Save** and **Close**.

Configuring Your Connection to Remote Sites

If you want to disconnect from one or more of the remote sites, follow these steps:

1. Choose **Options | Remote Image Views Configuration** from the menu bar, in the VistA Imaging Display main window or in the Image List window or click the **Remote Image Views Configuration** button on the toolbar.

   The Remote Image Views Configuration window opens.



Column Name	Description
Site Name	Location of the VA site or DoD site
Site Code	Code representing the site
Status	Status can be one of the following: Active - Site is connected and the patient has images at the site. Inactive - Site is disconnected and the patient does not have images at the site. Disconnected - Connection not established to the site

Column Name	Description
Image Count	Total number of image and image groups at the site for the patient

2. Select one or more sites and choose one of the following options:
   - Click **Disconnect** to disconnect from the selected site(s).
   - Click **Disconnect All** to disconnect from all connected sites.
3. Click **Close** when you are finished.

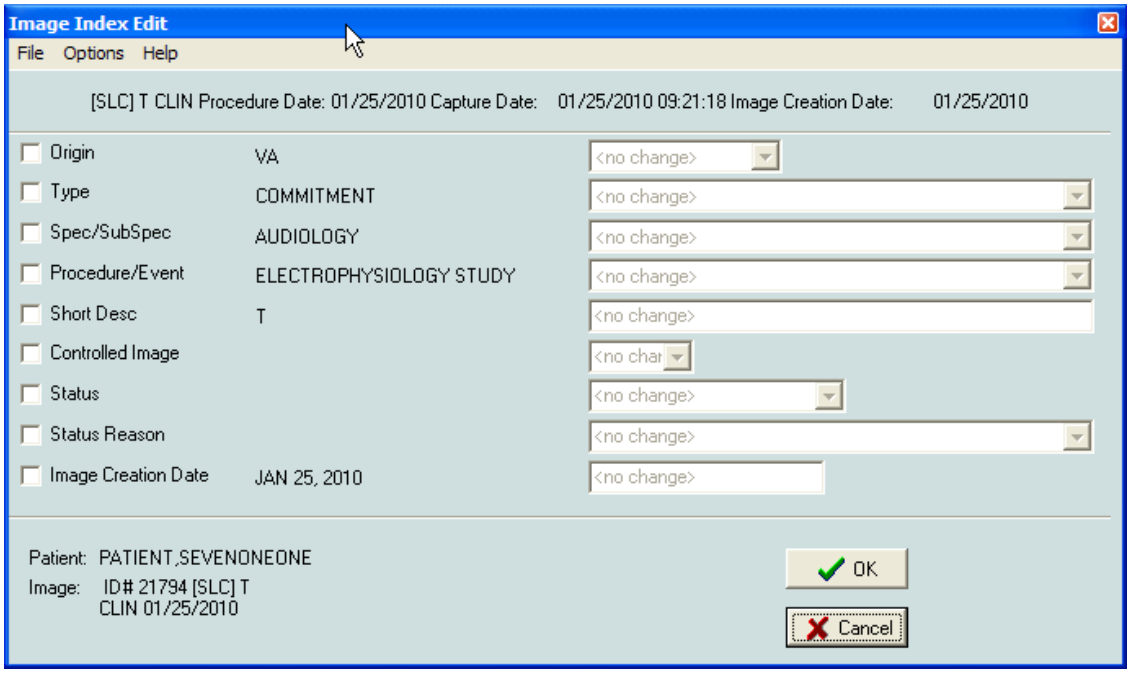
Editing the Image Index Entries

Note: You can access this utility only if you hold the **MAG EDIT** or **MAG SYSTEM** security key.

When images are captured, they are indexed, as shown in the example. If they are indexed incorrectly (for example, a teledermatology image is indexed as a cardiology image), you can use the Image Index Edit Utility to edit or add values to correctly index the image. The Index Edit Utility edits the index fields of an image group or single image.

The Image Index Edit utility can be used from the Image List window or the QA Review window.

Image Index Edit Window



Menu Bar in the Image Index Edit Window

File Menu

Menu Option	Description
Save	Save is the same as the **OK** button.
Exit	Exit will close the window without saving changes.

Options Menu

Menu Option	Description
Initial Values	Initial Values: will populate all enabled fields with the initial value of the field.
Clear Fields	Will clear all enabled fields.
Include All Fields	Include All Fields: Will enabled all fields.
Exclude All Fields	Exclude All Fields: will disable all fields and discard any changes.

Help Menu

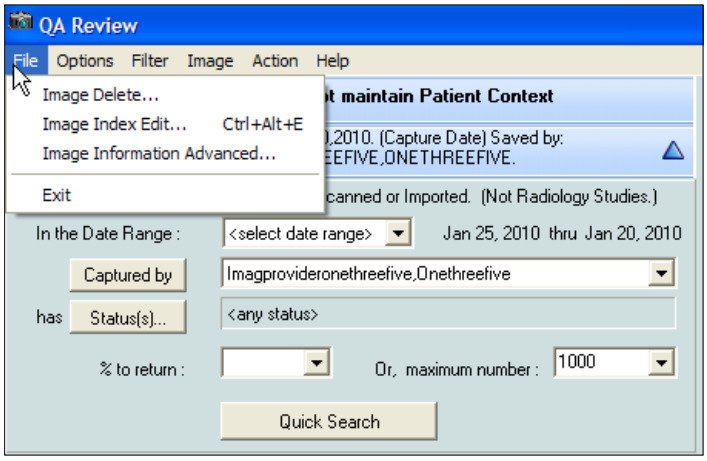
Menu Option	Description
Index Edit Help	Index Edit Help: will bring up the On-Line help topic for this window.

Editing Index Fields

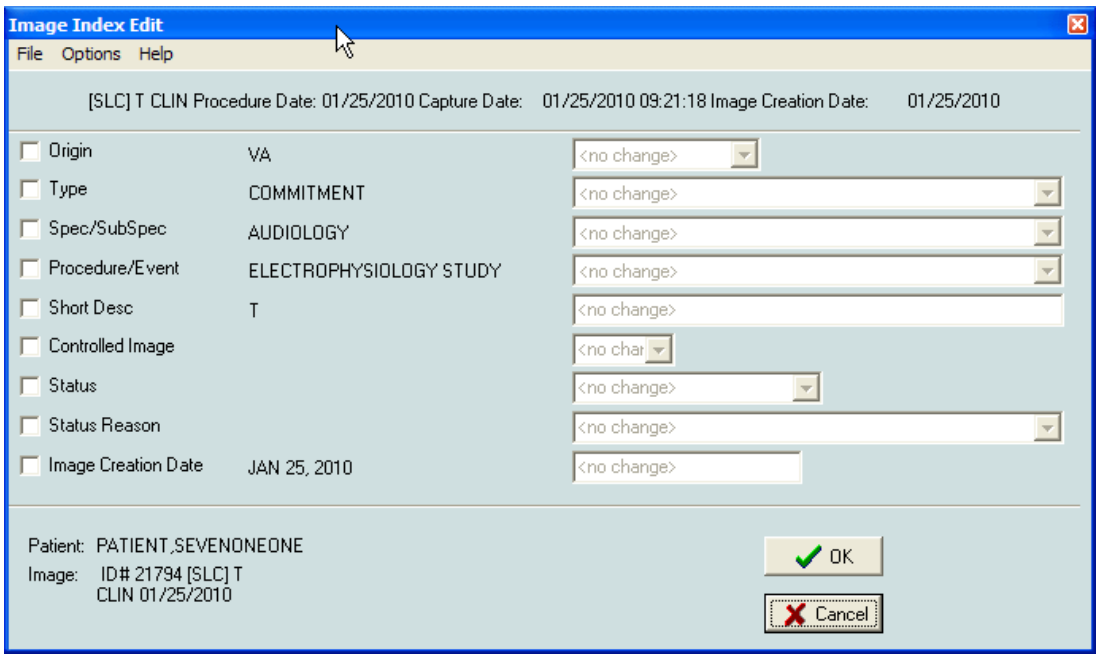
Note: When you edit an index on a group of images, the images within the edited group are not automatically updated or changed. You will have to edit each image if changes need to be made in the way that the images were indexed.

1. To use the Image Edit Index Utility from the QA Review Utility, select **File | Image Index Edit**.

   The utility is also available from the *Image List Window*.



The Image Edit Index window opens.



2. Select the check box next to the Index field that you need to change.

   The drop-down list for the selected Index term is activated.

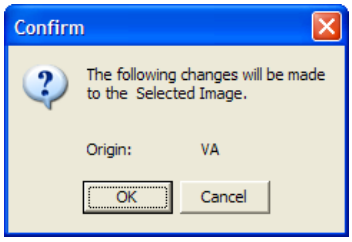
3. To select all the indexes, select **Options | Include All Fields** or exclude all indexes, select **Exclude All Fields**.

4. Select the drop down list for the index term and click the correct term from the list.

   You can update as many Indexes as you need to.

5. Click **OK** or select **File | Save** to update the Image Index.

   The Image Index Edit window closes and a Confirm window is displayed, as shown in this example confirming that the Origin is changed to "VA".



6. Click **OK** to make the changes or **Cancel**.

   Clicking OK makes the selected changes to the image index. If you click Cancel, the Confirm window closes and no changes are made to the image index.

   Note: If you change and accept the change for any of the index fields, a Refresh icon is displayed in the Image List window. You will need to refresh the images by clicking the **Refresh Patient Images** button on the toolbar.

Checking Quality Assurance on Images

Note: You must hold the **MAG EDIT, MAG QA REVIEW** or **MAG SYSTEM** security keys.

The Quality Assurance (QA) Utility enables authorized users to review a sampling of images acquired into VistA Imaging through the Capture Client or the Import API, or both. This utility verifies that:

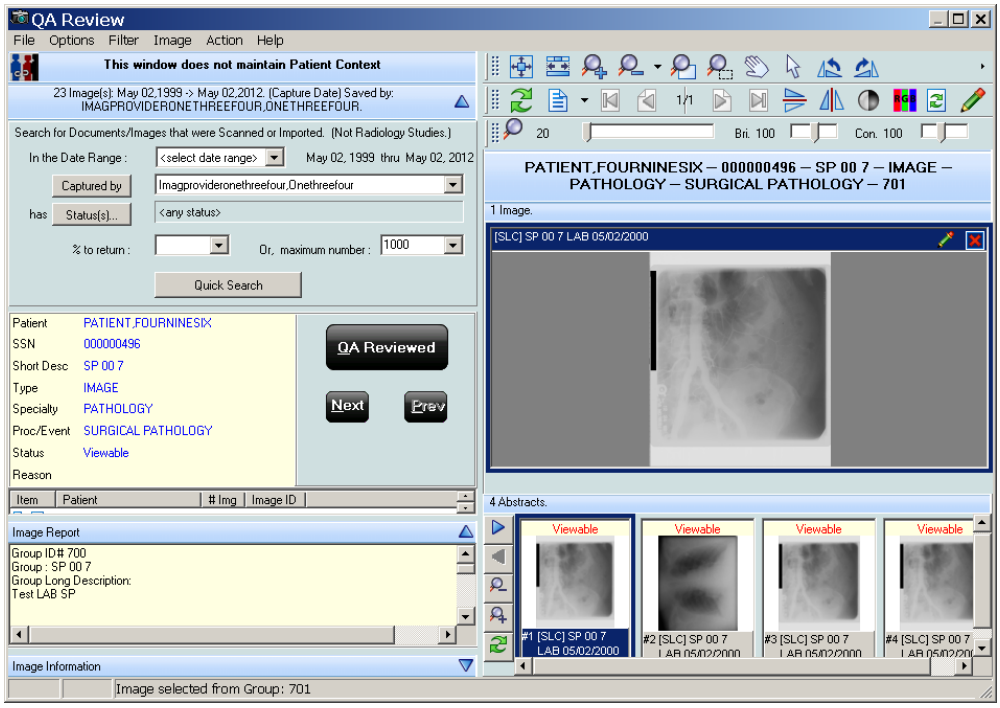
- Images captured in VistA Imaging are assigned to the correct patient
- Indexes of the images were set correctly when the images were captured
- Images meet locally or nationally defined quality standards

During the review process, you can change image index values using the Index Edit Utility (see chapter *Editing the Image Index Entries*) for image groups and single images captured by the Capture Workstation and Import API. As previously mentioned, an *image group* is a collection of related single images of the same or mixed formats. *Single images* are not part of an image group.

Note: Images captured by the DICOM Gateway and images within a group are not listed for QA Review.

QA Review Window

The QA Review window can be accessed through: **Utilities| QA Review**.



Menu Bar in the QA Review Window

File Menu

Menu Option	Description
Image Delete	Users with the correct security Keys can delete an image.
Image Index Edit	The Image Index Edit window opens. The Image Index values can be edited there. If edits are made, the status Button will change to show an edit has been made.
Image Information Advanced	Users with the correct security key have access to this menu option.
Exit	Close the QA Review utility window.

Options Menu

Menu Option	Description
Refresh List	Refreshes the filtered image list
Clear all	Clears the form.
Select Columns	Opens the columns select form. User can select which columns to view.
Fit to Text	Fit the width of the columns to the longest text in each.
Fit to Window	Space the columns so that all are visible in the image list.
Preview Report	If selected, the report pane will be visible and will display the associated report of the image if one exists.
Preview Image Info	If selected, the information pane will be visible and information on the selected image will be displayed.
QA Review Report	Opens the QA report utility window. (see QA Report section)
Shortcut Key legend	Opens the Shortcut Key Legend window, which describes all shortcut keys that are in effect for VistA Imaging Display.
Message Window	Opens the Imaging Session Message History window.

Filter Menu

Menu Option	Description
Image List Filters	Opens the Image Filter Add/Edit window. User can Create, Edit or Select an image filter. If a filter is selected, its name will be displayed.
Filter Details	Opens an Information window that shows details of the current filter.

Menu Option	Description
Quich Search Panel	Opens the quick search pane. The Quick search pane has the new search properties that will be available to verifying personnel.
Search Images captured by VI Capture Client	When selected the quick search will include all of the images for the date range selected that were captured using the VistA Imaging Capture client.
Search Images captured by VI Import API	When selected the quick search will include all of the images for the date range selected that were imported using the VistA Imaging Import API.

Image Menu

Menu Option	Description
Zoom	Zoom has the following options: • Zooms In - to zoom in to an image • Zoom Out - to zoom out of an image • Fit to Width - to fit the image to the window width (horizontal) • Fit to Height - to fit the image to the height of the window (vertical) • Fit to Window - to fit the image to the entire window (vertical and horizontal) • Actual Size - to show image in its original size
Mouse	Mouse has the following options: • Pan - to pan image by dragging mouse • Magnify - to magnify an image where the mouse is clicked • Zoom - to zoom into an area of the image selected with the mouse • Pointer - to go back to mouse pointer
Rotate	Rotate has the following options: • Right - Rotates the image 90 degrees clockwise • Left - Rotates the image 90 degrees counterclockwise • 180 - Rotates the image 180 degrees • Flip Horozontal - Flips the image horozontally • Flip Verticle - Flips the image vertically
Contrast/Brightness	Contrast/Brightness has the following options: • ‘Contrast +’ - Increases the contrast of an image • ‘Contrast –‘ - Descreases the contrast of an image • ‘Brightness +’ - Increases the brightness of an image • ‘Brightness –‘ - Descreases the brightness of an image

Menu Option	Description
Invert	Reverses the colors of the image.
Reset	Resets the currently selected image to its original display settings including zoom, contrast, window brightness, and orientation
Scroll	Scroll has the following options: • Top Left - scroll to the top left corner of the image • Top Right - scroll to the top right corner of the image • Bottom Left - scroll to the bottom left corner of the image • Bottom Right - scroll to the bottom right corner of the image • Left - scroll to the left • Right - scroll to the right • Up - scroll up • Down - scroll down
Maximize Image	Resize image to fill the entire window.
Next Image	Displays the next image,
Previous Image	Displays the previous image.

Action Menu

Menu Option	Description
Image Status QA Reviewed	Changes the status of the image to QA Reviewed. When the status of an image is changed the list button will change to a 'Refresh needed' button. This indicates that a change has been made to the listed image.
Image Status Needs Review	Changes the status of the image to Needs Review. When the status of an image is changed the list button will change to a 'Refresh needed' button. This indicates that a change has been made to the listed image.
Next	Selects the Next image in the list. When 'Next' is selected the status of the current image is not changed. The next image in the list will be displayed in the Image Viewer.
Previous	Selects the Previous image in the list. When ‘Previous’ is selected the status of the current image is not changed. The previous image in the list will be displayed in the Image Viewer

Help Menu

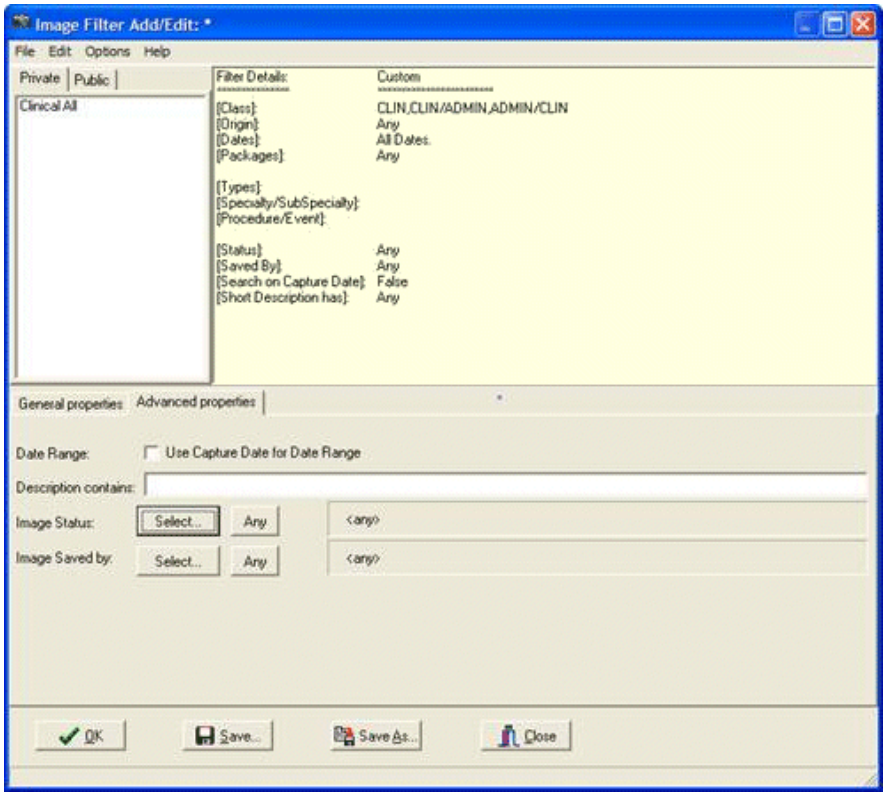
QA Review Help	Opens the What’s New in Patch 93 document.

Applying Advanced Filters to the QA Review

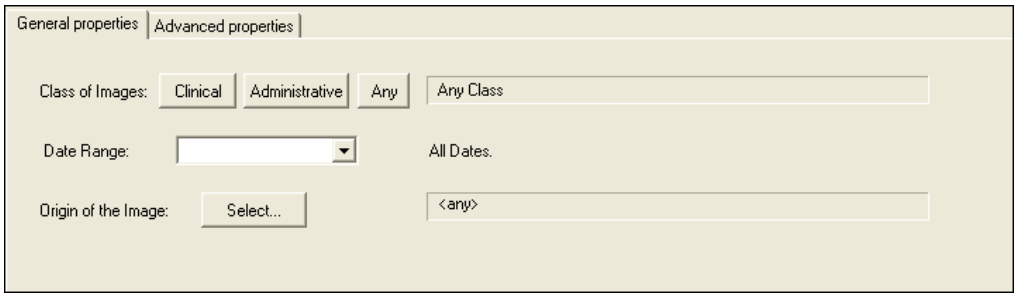
Note: You must hold the **MAG EDIT** or **MAG SYSTEM** security key.

1. In the QA Review window, choose **Filter | Image List Filters** and after the Image Filter Add/Edit window opens select a filter from the list.

   The Image Filter Add/Edit window opens.



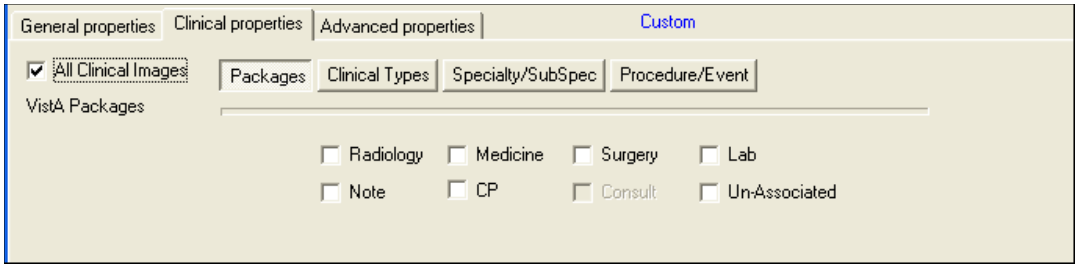
2. Select the General properties tab in the lower part of the window.



3. Click the **Clinical** button for the class of image and specify the date range and origin of the image.

   Note: Specifying the Clinical class adds the Clinical properties tab to the lower part of the window.

4. Select the Clinical Properties tab and configure the properties that will be included in the filter.



5. Select the Advanced properties tab.

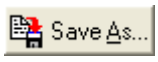
6. Set any of the following options:

   - Use Capture Date for Date Range: If the 'Use Capture Date for Data Range' check box is selected then the filter will search the Date Range (selected on the 'General Properties' tab) by using the Date/Time the Image was saved to the database. If cleared the date used for the date range is the Procedure/Exam Date /Time. (The procedure/exam data time is the default date used.

   - Description contains: If the 'Description Contains' field has any text in it, then only images that have that text (anywhere in the short description) will be returned.

   - Image Status: The Image Status Field in the Image File has the following values 'Viewable', 'Verified', 'In Progress' and 'Needs Review'.

   - Image Saved by: You can select the person who captured the images, and only images captured by that person (and satisfying all other properties) will be returned.

7. Click the **Save** button at the bottom of the window to save the filter, or click the **Save As** button  to save the filter to another name.

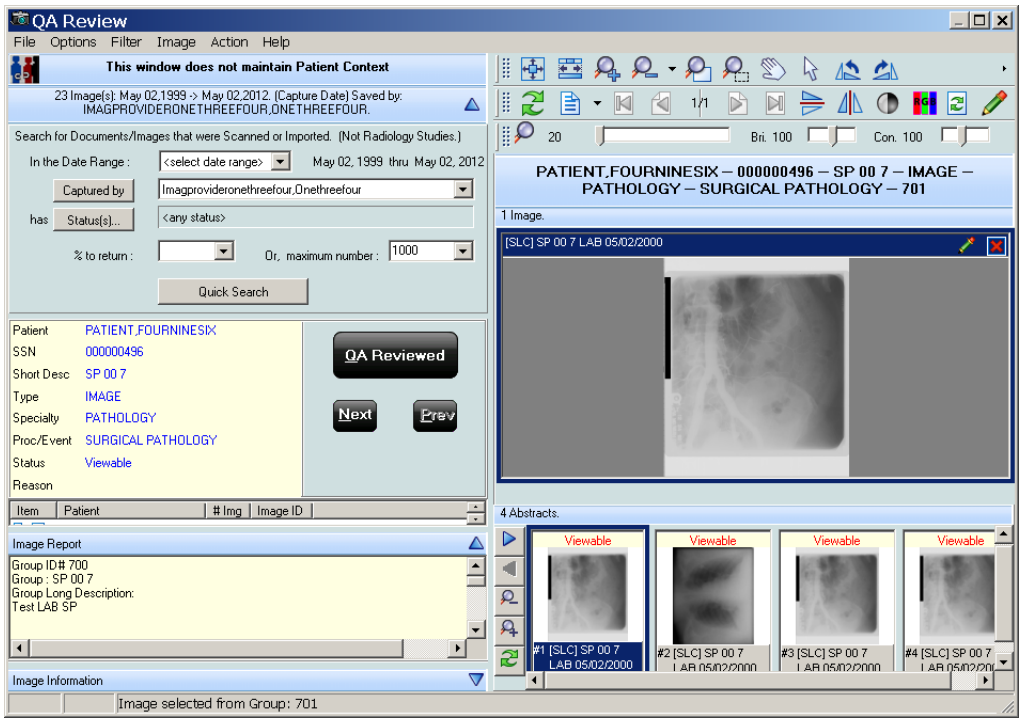
Selecting an Existing Filter for the QA Review Queries

When you select a filter a list of all images and image groups that match the filter are displayed in the QA Review window. The list of images returned when a filter is used will limited by the dates specified in the filter parameters. If no dates are specified then the filter will return all of the images for the QA Review that match the filter.

Note: The Quick search button will be enabled only after all values are selected.

1. From the QA Review window, choose **Filter| Image List Filters** from the menu bar.

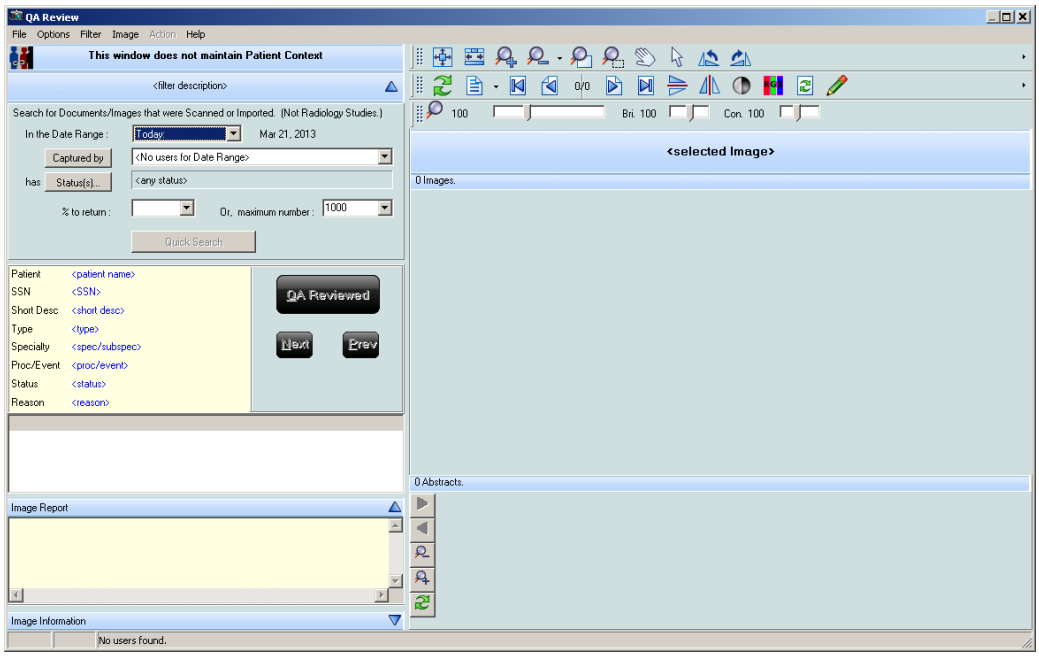
2. Select a Private or Public filter from the list of filters and click **OK**.



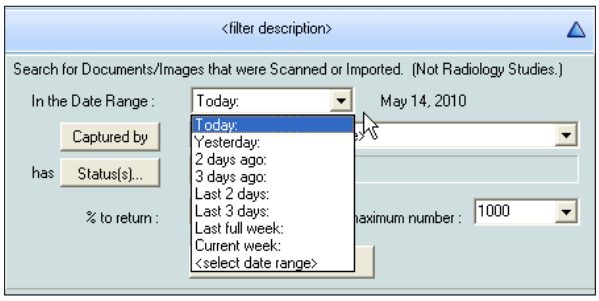
3. Continue to the procedure *Performing the QA Review*.

Specifying the QA Review Parameters

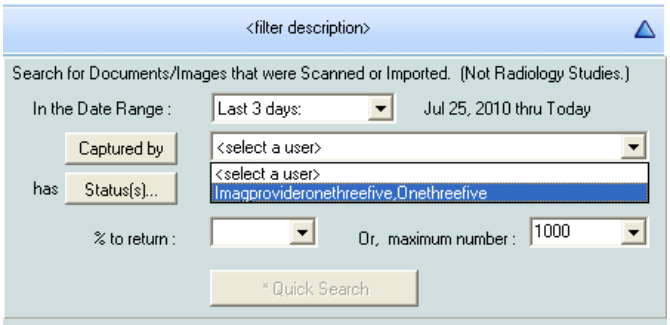
1. From the VistA Imaging Display main window or the Image List window, choose **Utilities | QA Review** from the menu bar to open the QA Review window.



2. Select the date range by clicking the drop down list.
If you select **<select date range>**, select a From and To date from the date window displayed. Select the desired date range.

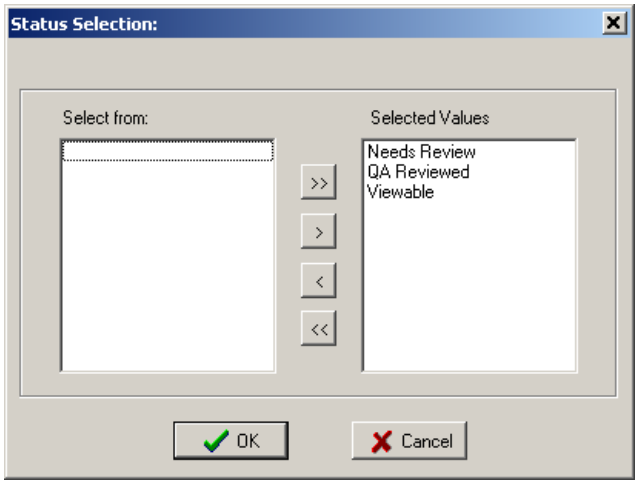


3. Click the **Captured by** button Captured by to refresh the drop down list to display the users who captured images within the specified date range, and then select a user from the list.



4. Click the **Status(s)** button Status(s)... to further limit images that are returned.

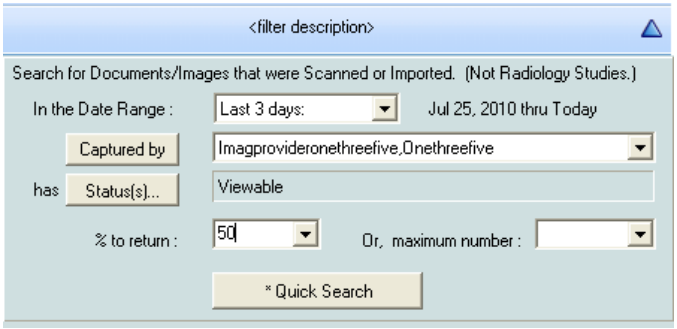
5. Select the status(s) that you want returned by moving the statuses to the Selected Values list in the Status Selection window displayed. Click **OK** to continue or **Cancel** to close the Status Selection window.

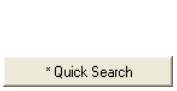


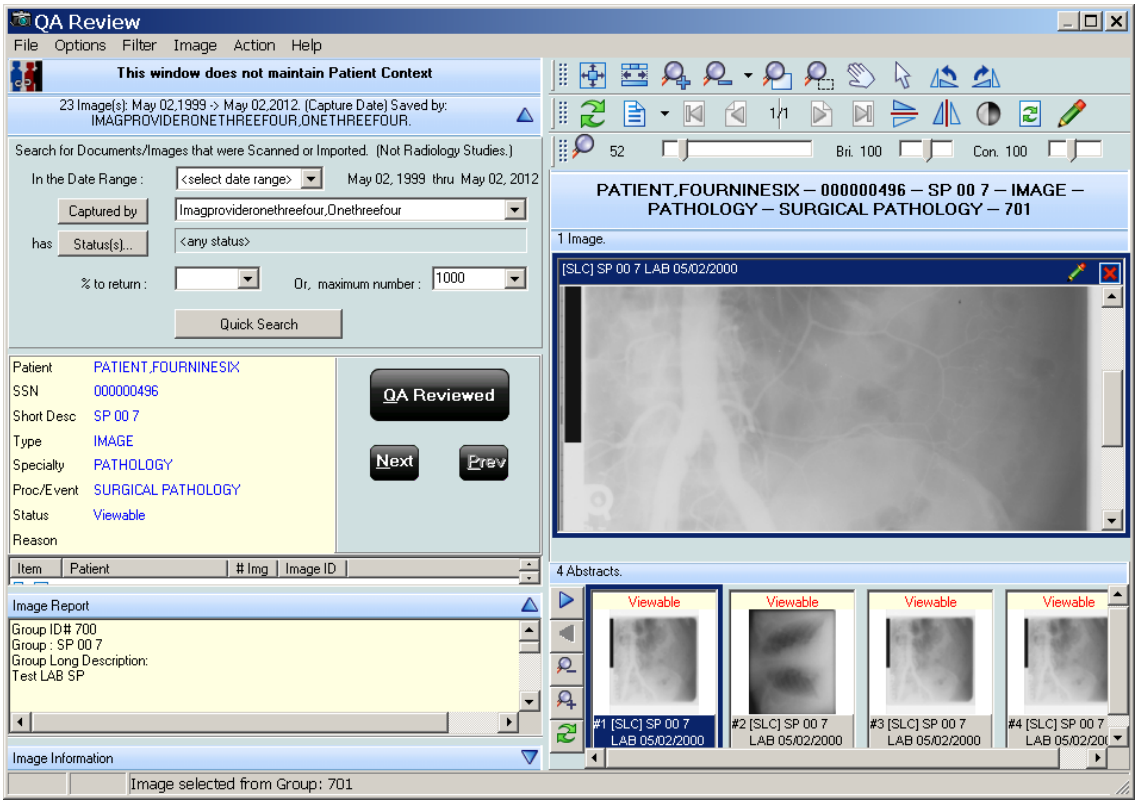
6. For the specified date range and user selected, select either:

   - The percentage to return by selecting a number from the drop down list, or by typing a numerical value in the field, or

   - The maximum number of images to return by selecting a number from the drop down list or by typing a numerical value in the field.



7. Click the **Quick Search** button  to begin the search.
The search results are displayed in the QA Review window, as shown.

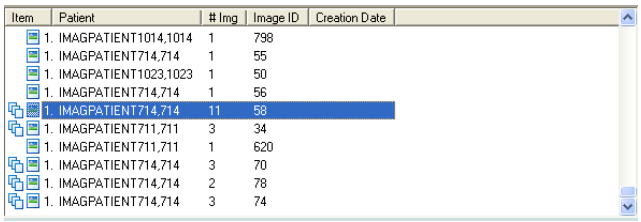


Performing the QA Review

Within your search results, review the data based on the following QA requirements:

- Images captured in VistA Imaging are assigned to the correct patient
- Indexes of the images were set correctly when the images were captured
- Images meet locally or nationally defined quality standards

1. Select an image from the list shown in the example.



Item	Patient	# Img	Image ID	Creation Date
	1. IMAGPATIENT1014,1014	1	798	
	1. IMAGPATIENT714,714	1	55	
	1. IMAGPATIENT1023,1023	1	50	
	1. IMAGPATIENT714,714	1	56	
	1. IMAGPATIENT714,714	11	58	
	1. IMAGPATIENT711,711	3	34	
	1. IMAGPATIENT711,711	1	620	
	1. IMAGPATIENT714,714	3	70	
	1. IMAGPATIENT714,714	2	78	
	1. IMAGPATIENT714,714	3	74	

2. Examine the image in the right pane using the buttons in the toolbar above the image to manipulate the image if necessary.
3. Review the Image Information and Image Report in the panes on the left.

4. If the image meets the QA review requirements, click the **QA Reviewed** button QA Reviewed.
5. In the same manner, review each item in the list.
6. Click the **Next** button Next or the **Previous** button Prev to move forward or backward in the list.

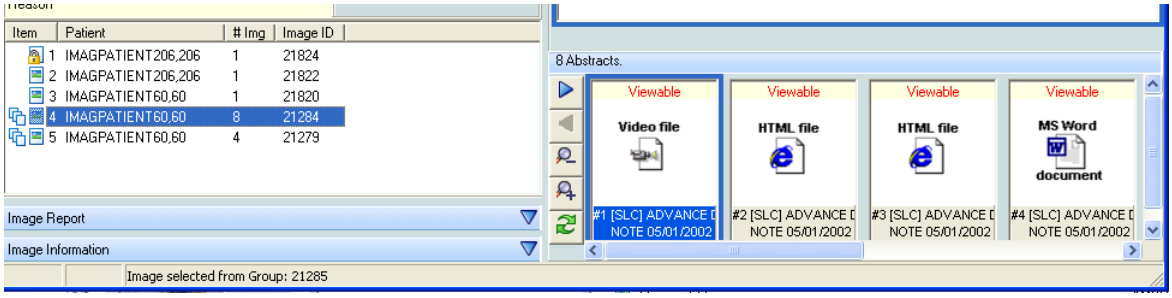
   Note: If an image does not meet the QA review requirements, then the image must be marked as Needs Review.
7. To mark an image with a status of **Needs Review**, follow steps 1 through 3 above and then either:
   - Select **Action** from the menu bar and select **Image Status => Needs Review**
   - Use the shortcut by pressing CRTL+ALT+R.
8. Select the **Reason for Status Change.**

   The Image List is updated with the icons. When a refresh of the Image List occurs, the image will have the icon next to it.

Performing QA Review on a Single Image within a Group

When a group of images is selected in the QA Review window:

- the number of images in that group are indicated by the number in the # Img column, and
- all the images in that group are shown in the bottom right portion of the window



To change the status of an image within the group:

1. Select an image by clicking the abstract at the bottom right in the QA Review window
2. Click **QA Reviewed** on the left, or in the main menu

3. Select **Image Status| QA Reviewed**

4. To mark an image as “Needs Review” select **Image Status| Needs Review** from the main menu.

Images with Incorrect Index Values

If an image does not meet the QA Review requirements due to incorrect index values, you can edit the image index values using the Image Index Edit utility explained in the chapter *Editing the Image Index Entries* . After correcting the index values for the image so that it meets the QA review requirements, you can mark the image as **QA Reviewed**.

Running the QA Review Report

Note: you must have MAG SYSTEM, MAG EDIT or MAG QA REVIEW security keys to run the QA Review Report.

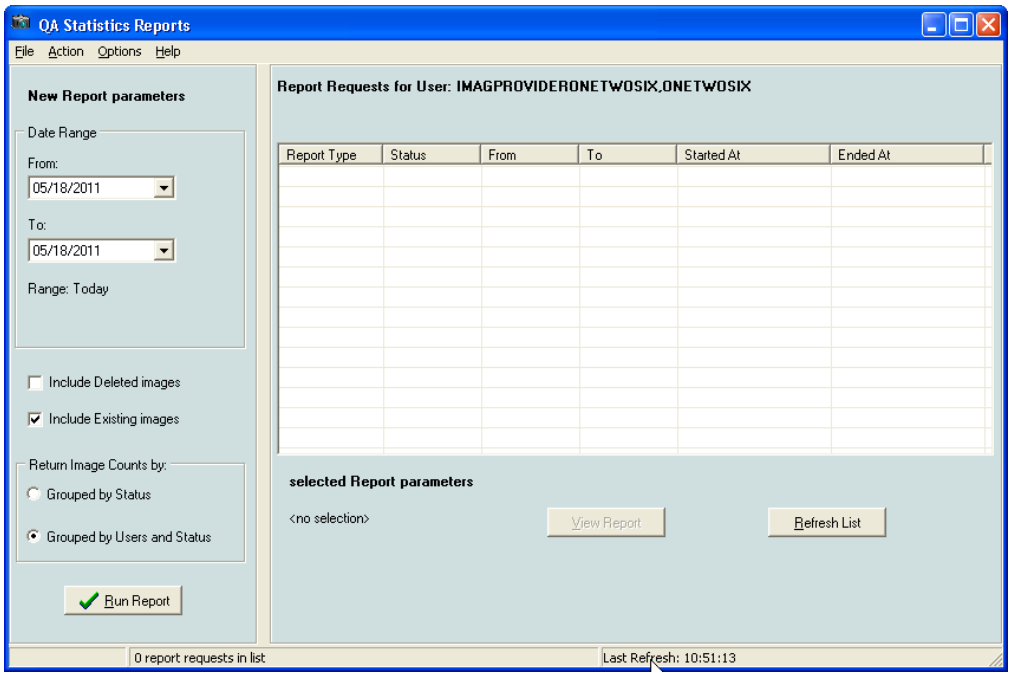
The QA Review Report returns reports based on the search criteria entered in the QA Statistics Report window and contains the following information:

- Image counts by users and image status. It also returns the QA Review Status of images an dQA Review percentages for the selected date range.
- Images captured by each user in the selected date range.
- Number of image entries per each image status.
- Number of multi-page images (in the pages column).
- Percentage of captured images that have been marked as QA Reviewed for the selected date range.

To run the QA Review Report:

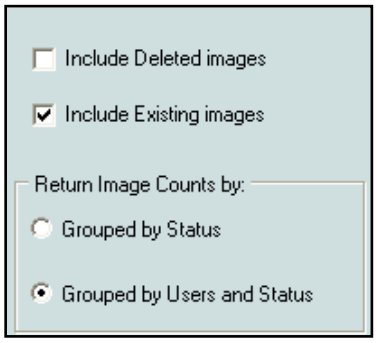
1. Do either of the following:

   - In the VistA Imaging Display main window, click **Utilities| QA Review Report**
   - In the Image list window, click **Utilities| QA Review Report**

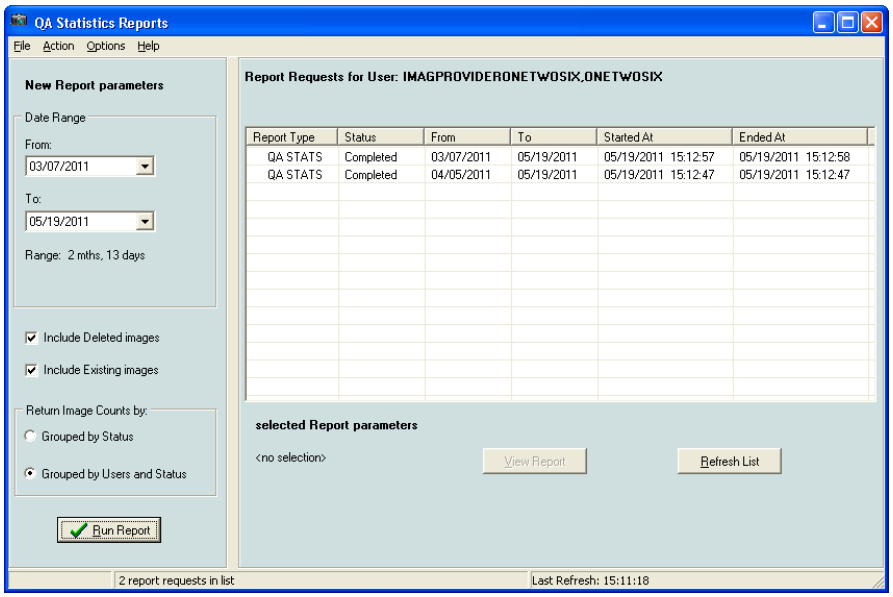


2. In the QA Statistics Report window, select the items you want included in the report. You can choose:

    - Date range
    - Deleted images
    - Existing images
    - Run reports by status
    - Run reports by users and status

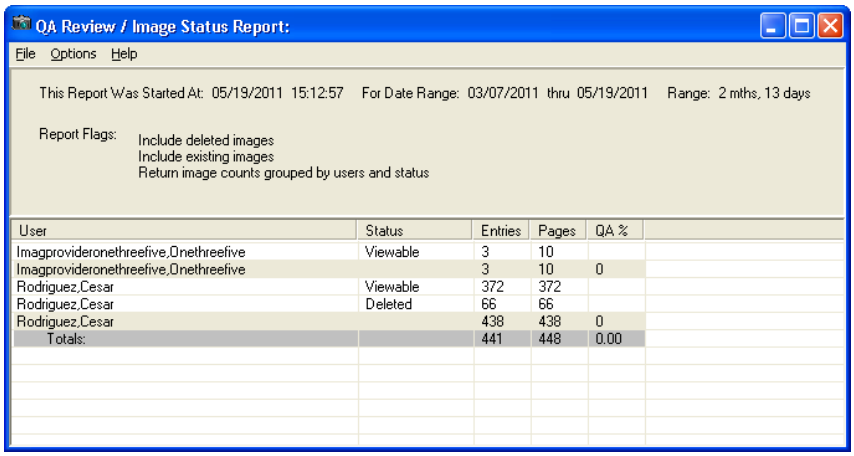


3. Click Run Report. The new reports will be listed in the QA Statistics Report window.



4. To open the desired report:

   - Double-click the report column, or
   - Select the report and click the **View Report** button under the list of reports.



Menu Bar in the Status / Verification Report Window

File Menu

Menu Option	Description
Save As	Saves the report data as a Comma Separated Value file.
Open in Spreadsheet	Saves the file in a CSV Format and also open in MS Excel.
Exit	Closes the window.

Options Menu

Menu Option	Description
Re-Run Report	Needs to be selected if report parameters are changed.
Include deleted images	When selected, the report includes the deleted images counts.
Include existing images	When selected, the report includes the existing images counts.
Return image counts grouped by status	Groups the image counts by status.
Return Image counts grouped by users and status	Groups the image counts by status, separated by user.
Select Date Range	Enables you to select a different data range.
Active Forms	Opens a window that lists all the active forms in the application. You can easily switch to a form by selecting if from the list
Stay on Top	Keeps the QA Review report open on top of the active windows

Help Menu

Menu Option	Description
Image Reports	Opens the help topic on Image reports.

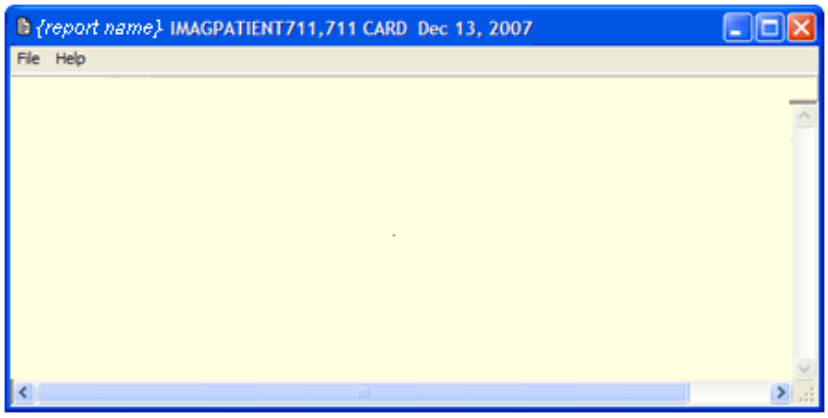
Displaying Reports

You can display reports in two ways:

- By using the Reports menu on the menu bar in the Image List window. The reports that are available are the:
    - Patient Profile
    - Health Summary (select one from the Health Summary window)
    - Discharge Summary (select one from the Discharge Summaries window)
- By right-clicking in any VistA Imaging window that displays images, abstracts, lists of images or list of reports, and selecting **Image Report**. When an Image Report is viewed it is added to the Reports menu. The list of Image Reports shown in the Reports menu is cleared after a patient change.

Report Window

The report window dynamically displays all image reports and patient reports.



Menu Bar in the Report Window

File Menu

Menu Option	Description
New Report Window	Open a new report window to view multiple reports at the same time. Reports will overwrite each other if more than one is opened in the same window.
Font	Opens the Font window. Enables you to strikeout or underline text and change the font, font style, size, script, and color.
Print	Opens the Print window.
Print Setup	Opens the Print Setup window.

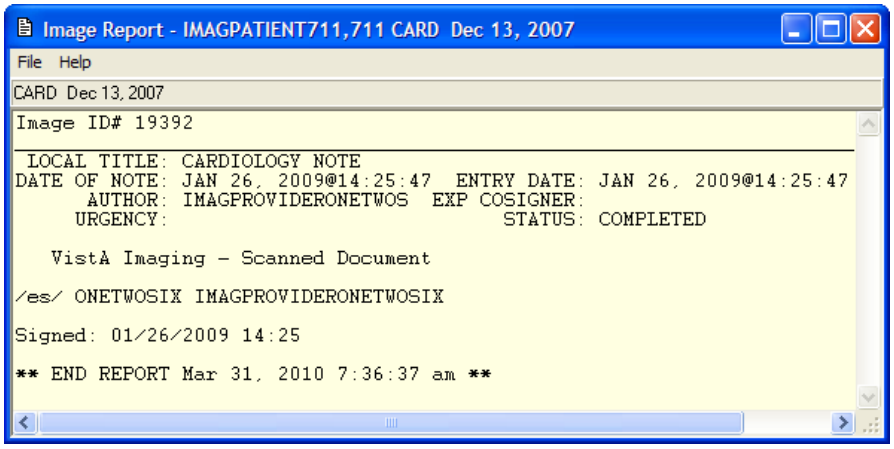
Menu Option	Description
Exit	Closes the report window.

Help Menu

Menu Option	Description
Image Reports	Displays the online help for viewing associated image reports.

Image Report

1. From the Image List, Tree View or Abstracts window, right-click an image row or abstract to display the popup menu.
2. Select the Image Report from the menu.
   The Image report contains the long description for the image followed by the clinical report. If a report is not available a No Report Available dialog is shown.



3. On the File menu, select any option to change the font, set printer options, and to print.

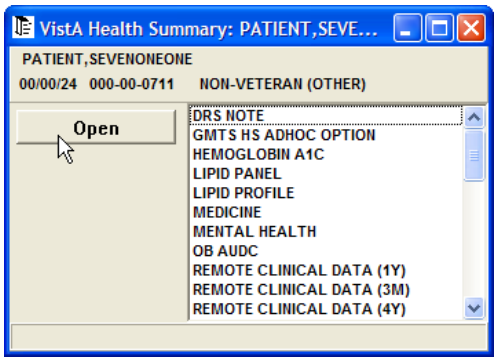
Patient Profile

1. From the VistA Imaging Display main window or the Image List window, choose **Reports | Patient Profile** from the menu bar to display the report.

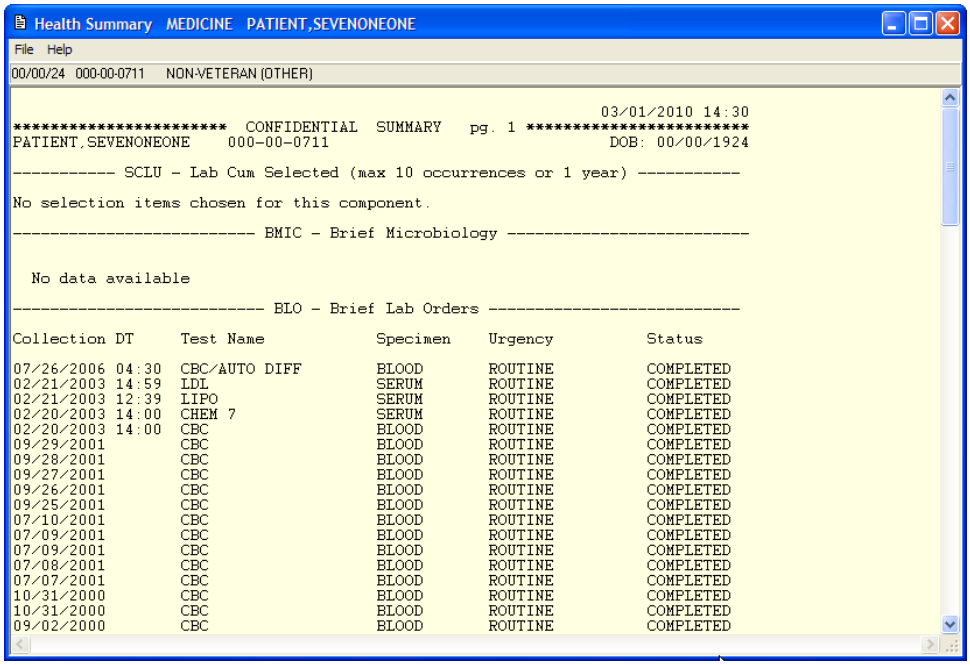
2. On the File menu, select any option to change the font, set printer options, and print.

Health Summary

1. From the VistA Imaging Display main window or the Image List window, choose **Reports | Health Summary** from the menu bar.



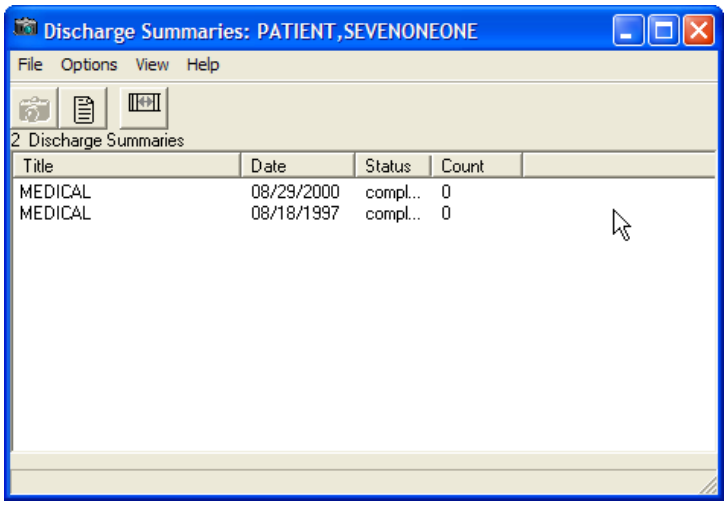
2. Select a **Health Summary report** from the list and click the **Open** button.
   The report is displayed.



3. On the File menu, select any option to change the font, set printer options, and print.

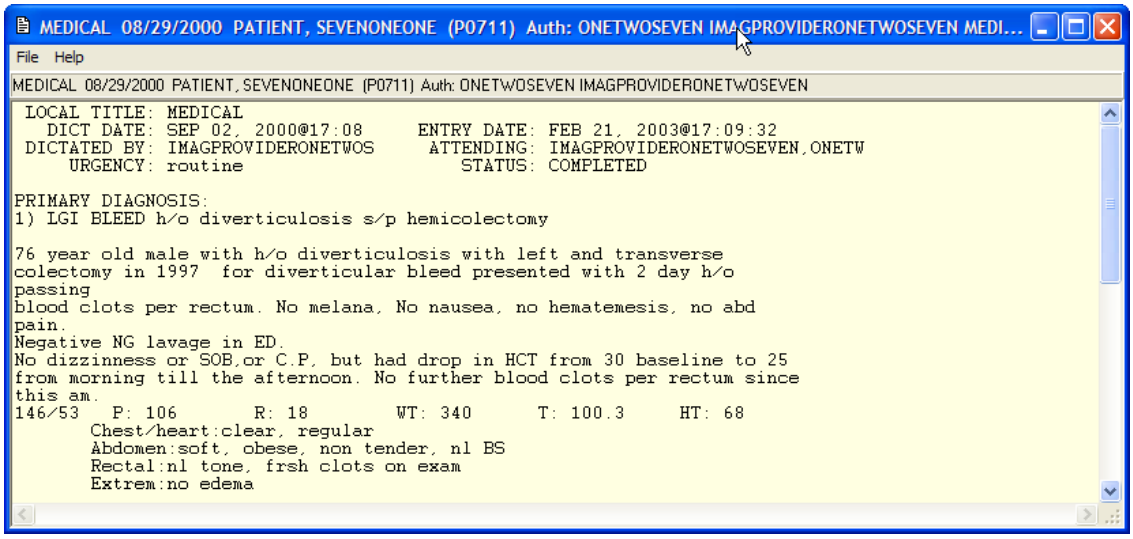
Discharge Summary

1. From the VistA Imaging Display main window or the Image List window, choose **Reports | Discharge Summary** from the menu bar.
   The Discharge Summary report is displayed.



2. Click the **Reset Column Width** button to reset the column widths.

3. Select the Health Summary report from the available list and click the **View Report** button. The report is displayed. If images accompany the report, you can view them by clicking the camera button in the Discharge Summaries window.



4. On the File menu, select any option to change the font, set printer options, and print.

Appendix A: Shortcut Key Legend

Full Resolution Viewer and Radiology Viewer

Shift+Ctrl+S	Reset Image to initial setting
Shift+Ctrl+I	Zoom In
Shift+Ctrl+O	Zoom Out
Shift+Ctrl+W	Fit Image to Width
Shift+Ctrl+A	Zoom Image to Actual Size
Shift+Ctrl+Left arrow	Scroll Left
Shift+Ctrl+Right arrow	Scroll Right
Shift+Ctrl+Up arrow	Scroll Up
Shift+Ctrl+Down arrow	Scroll Down
Shift+Ctrl+HOME	Scroll to Top Left
Shift+Ctrl+PgUp	Scroll to Top Right
Shift+Ctrl+PgDown	Scroll to Bottom Right
Shift+Ctrl+End	Scroll Bottom Left
Shift+Ctrl+J	More Contrast
Shift+Ctrl+K	Less Contrast
Shift+Ctrl+N	More Brightness
Shift+Ctrl+M	Less Brightness
Shift+Ctrl+R	Rotate Right 90 degrees

Image Viewer

Ctrl+Alt+P	Previous Page Images
Ctrl+Alt+N	Next Page Images
Ctrl+P	Previous Image
Ctrl+N	Next Image

Image List Window

Ctrl+F5	Active Control: Abstracts
Ctrl+F6	Active Control: Tree View

Ctrl+F7	Active Control: List View
Ctrl+F8	Active Control: Full Resolution

Radiology Viewer

Ctrl+P	Previous Image
Ctrl+N	Next Image
Ctrl+F	First Image
Ctrl+L	Last Image
Ctrl+C	Cine Tool Focus
Shft+Ctrl+D	More Window Value
Shft+Ctrl+F	Less Window Value
Shft+Ctrl+C	More Level Value
Shft+Ctrl+V	Less Level Value
Shft+Ctrl+Y	Start Stack Cine
Shft+Ctrl+T	Stop Stack Cine
Shft+Ctrl+G	Slow Down Stack Cine
Shft+Ctrl+H	Speed Up Stack Cine

Cine Viewer

Ctrl+C	Switch to Radiology Viewer

Abstract Windows

Ctrl+O	Smaller Abstracts
Ctrl+I	Larger Abstracts
Ctrl+Alt+P	Previous Page Abstracts
Ctrl+Alt+N	Next Page Abstracts
Ctrl+P	Previous Abstract
Ctrl+N	Next Abstract

Page Functions

Ctrl+Alt+Left Arrow	Go to First Page
Ctrl+Alt+Down Arrow	Go to Previous Page

Ctrl+Alt+Up Arrow	Go to Next Page
Ctrl+Alt+Right Arrow	Go To Last Page

Activate Windows

Ctrl+L	Image List Filters
Ctrl+M	Go to VistA Imaging Display main window
Ctrl+W	Switch to an active window
Alt+F6	Switch to the last active window

Focus in Any Window

Ctrl+T	Hide/Show Toolbar
Ctrl+R	Refresh Abstracts/Images
Ctrl+Alt+M	Open Popup Menu

Help Topics

F1	Open Help for the current control

Menu Option Access

Alt+SPACE	System menu for the window

Closing Dialog Boxes

Alt+F4	Close the Active Window

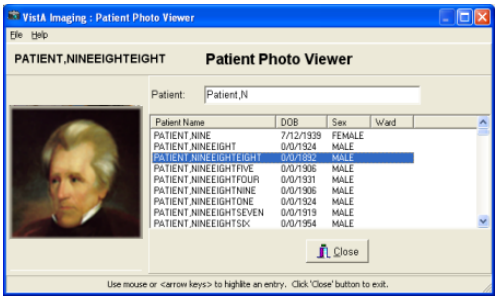
Popup Menu Shortcuts

Mouse +Right-Click	Abstracts Window
Ctrl+Shift+M	Group Abstract Window Full Resolution Window Image List Window Radiology List Window Image Filter Window

Appendix B: Clinical Display Security Keys

Note: Functionality is restricted to protect VistA from unauthorized access and to comply with HIPAA Regulations.

All users of Clinical Display hold one or more security keys that correspond to their access level and the work they will perform. Each security key unlocks application functionality.

Security Key	Description
MAG ANNOTATE MGR	Enables the holder to modify and delete annotations to images. Only users with this key can make changes to saved annotations.
MAG DELETE	Enables the holder to delete images from the IMAGE file (#2005). Pointers in parent packages such as Medicine, Surgery, Lab, Radiology, and TIU are also deleted. **Note**: See also *Appendix C: Deleting Images*.
MAG EDIT	Enables the holder to edit an image. Used to correct an image field when an index field is selected that is incorrect or incomplete (such as correcting a wrong specialty). Enables the holder to access the QA Review Utility when performing quality assurance reviews of the captured images. **Note**: Only the Chief of HIMS, or authorized designated personnel (i.e., VistA Imaging Coordinator or Scanning Supervisor) should be assigned this key.
MAG PAT PHOTO ONLY	Enables a user to view the patient photo only and gives the user no other functionality.  For details on how to perform a patient lookup, see *Selecting a Patient*.
MAG PREFETCH	Enables the holder to "prefetch" or queue all images for a patient. This means that all images for a patient that are on the jukebox will be copied from the jukebox to the magnetic server cache.
MAG QA REVIEW	User can access QA Review and QA Review Report from Clinical Display Utilities Menu.
MAG RAD SETTINGS	Enables the holder to edit the CT Presets in the Clinical Imaging Display Radiology Viewer window.
MAG REVIEW NCAT	User can view NCAT Report.

Security Key	Description
MAG ROI	Enables users to submit ROI requests, print (single or multiple) images or to copy images without having to enter an electronic signature. This key should only be assigned to the HIMS Release of Information Officer. Users of this key can also get statistics about the current ROI requests and view their processing status by accessing the ROI Statistics page.
MAG SYSTEM	Enables the holder to modify site parameters using the Background Processor or to modify workstation parameters using the MAGSYS application. Also enables the display of DICOM header data for radiology images on Clinical Display workstations. **Note**: This is for personnel managing VistA Imaging Systems. Enables users to submit ROI requests and to monitor the status of ROI requests and to modify the configuration of the VIX related to ROI requests.
MAG VIEW DOD IMAGES	In Patch 72 and 93 versions of Clinical Display, users must have this key to display DoD images. In newer versions of Clinical Display, this key is not checked.
MAGDISP ADMIN	Enables the holder to display administrative images/documents.
MAGDISP CLIN	Enables the holder to display clinical images/documents.

Appendix C: Deleting Images

Note: You must hold the MAG DELETE security key. If you do not hold the security key and you attempt to select the Image Delete menu option, the following message will be displayed instead of the Image Delete window.

Note: Image deletion can occur on a single image or a group of images.

When an Image Is Deleted

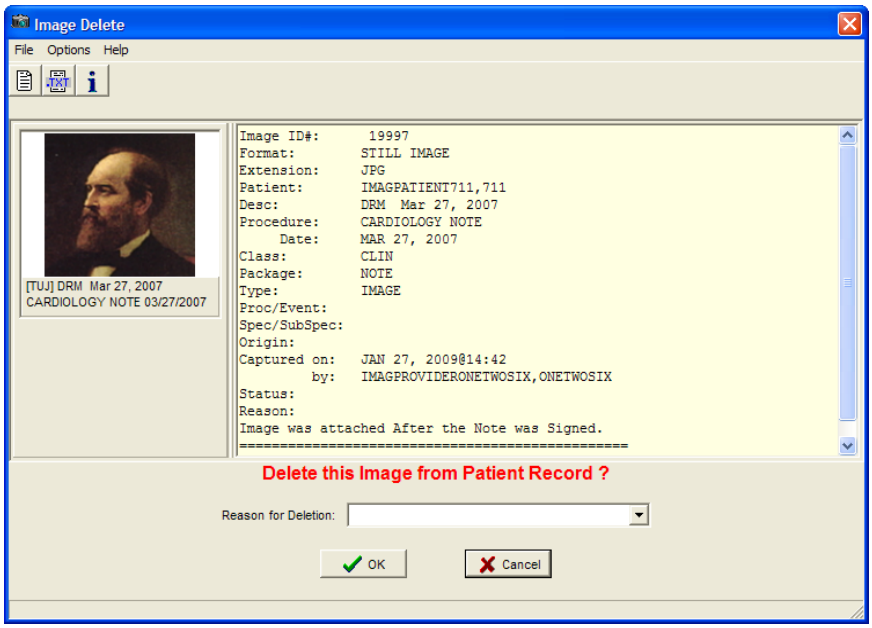
The system performs the following tasks when you delete an image:

- The name of the user, reason for deletion and the date/time are saved to the IMAGE file (#2005).
- The entry in the IMAGE file (#2005) is copied to IMAGE AUDIT file (#2005.1) The entry in IMAGE file (#2005) is then deleted.
- If the image was associated with a clinical report, i.e. Lab or Radiology, then the Image Pointer is deleted from the associated file.
- When an image is deleted the Image List is updated with the icon in the item column. Refreshing the Image List removes the deleted images from the list.

Deletion of the image from the Image Share is performed by the Background Processor, not by each individual workstation, so that the actual deletion of the image from the Image Share might be delayed.

Deleting an annotated image permanently disassociates all its annotations and the annotation history from the image.

Image Delete Window



Menu Bar in the Image Delete Window

File Menu

Menu Option	Description
Delete	Deletes the image if a Reason for Deletion has been entered. If no Reason for Deletion has been entered a Confirm panel is displayed stating that a reason is needed for deleting the image.
Exit	Cancels and closes the Image Delete window and displays a Cancellation confirmation.

Options Menu

Menu Option	Description
Image Report	Displays the Image Report in the text area of the Image Delete window.
Image Text File	Displays the Image Text File in the text area of the Image Delete window.
Image Information	Displays the Image Information in the text area of the Image Delete window.
Clear	Clears the text area in the text area of the Image Delete window.

Help Menu

Menu Option	Description
Image Delete Window	Displays the VistA Imaging: Image Delete help file.

Toolbar in the Image Delete Window

Button	Description
Display the Report associated with the image in the text area .	Displays the Image Report in the text area of the Image Delete window.
Display the Image .Text file in the text area .	Displays the Image Text File in the text area of the Image Delete window.
Display the Image Information in the text area .	Displays the Image Information in the text area of the Image Delete window.

Deleting Single Images

The image abstract is displayed in the upper left corner when a single image is selected. Image information is displayed in the text pane positioned in the upper right corner. The associated report can be displayed in the text pane.

This section describes the steps to delete an image that does not have annotations. To delete images with annotations, see the section Deleting A Singe Image With Annotations.

To delete a single image:

1. Right-click the image in the Abstracts window or the Image List window from the Image List or Tree View.
2. Select **Image Delete** from the popup menu.
   The Image Delete window opens. You can look at the image report, .TXT information, or image Information.
   a. To view the Image Report in the text pane, choose **Options | Image Report** or click the **Display the Report associated with the image in the text area** button .
   b. To view the associated Image Text File in the text pane, choose **Options | Image Text File** or click the **Display the Image .Text file in the text area** button .

c. To view information about the image in the text pane, choose **Options | Image Information** or click the **Display the Image Information in the text area** button .

d. To view the group abstracts for the image, click the **Open the Abstracts window** button .

e. To remove all information from the text pane, choose **Options | Clear**.

3. In the Image Delete window, select a **Reason for Deletion** from the drop down list and click OK.

   The image is deleted and you get an information dialog box informing you that the image was deleted.

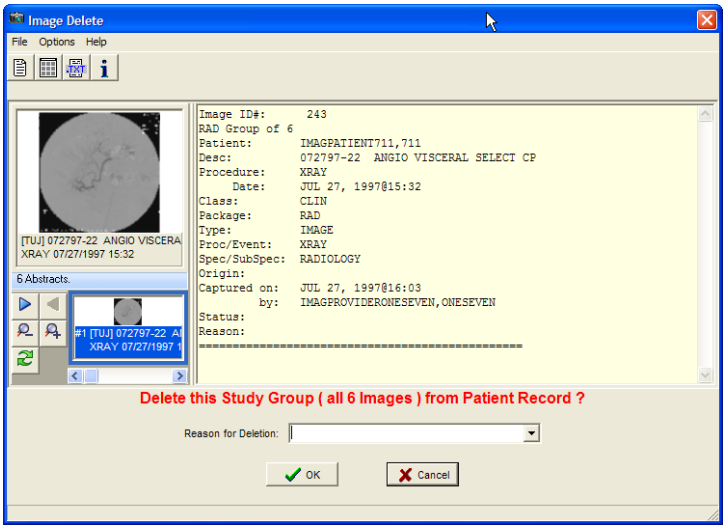
Deleting Image Groups

The abstracts for the images in the group are displayed under the group abstract to the left of the window. The number of images contained in the group is displayed in the delete prompt.

This section describes the steps to delete an image group that does not have annotations. To delete an image group with annotations, see the section *Deleting an Image Group With Annotations*.

To delete an image group:

1. Right click the image group in the Abstracts window or the from the Image List window.
2. Select **Image Group Delete** from the popup menu.
   The Image Delete window opens.



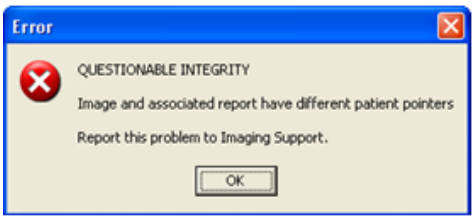
3. In the Image Delete window, select a **Reason for Deletion** from the drop down list and click **OK** to delete the image group.

If the image group is deleted is and an information dialog box displays informing you that the image group was deleted.

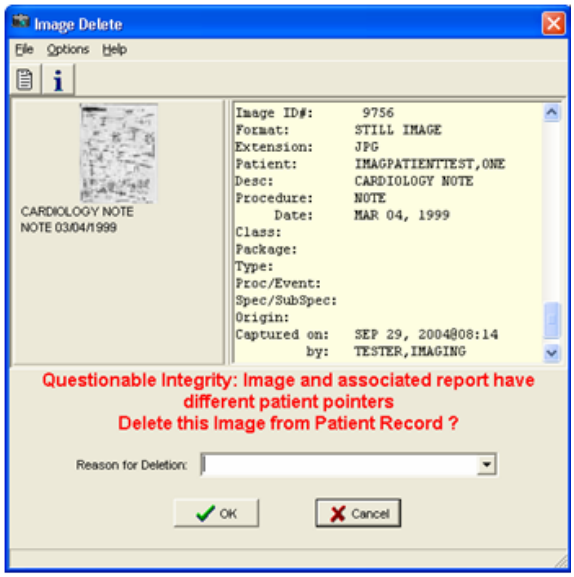
Deleting Images with Questionable Integrity (QI Issues)

Abstracts of images with QI issues are not displayed. An "ID mismatch" icon is displayed instead, as shown in the example. When you select this icon, the image and associated report are not displayed. Instead, an error message describing the QI issue is shown.

An Error message describing the QI issue is displayed instead.



In the Image Delete window the QI image abstract and the associated report are displayed. The description of the issue is displayed in the delete prompt and you can view the image abstract, image information, and image report before deleting the image.



Deleting Images With Annotations

Deleting an annotated image must be done with care. Deleted images can be restored if deleted in error. Deleting an annotated image permanently disassociates all its annotations and the annotation history. Even if the deleted image is restored, restoring the link to its annotations along with the annotation history is not possible.

That is why when you attempt to delete an annotated image, Clinical Display lets you put it in a Needs Review state, which sends the image to QA Review instead of deleting it.

When an annotated image is in Needs Review state it is only available for QA Review. It is not available to other users.

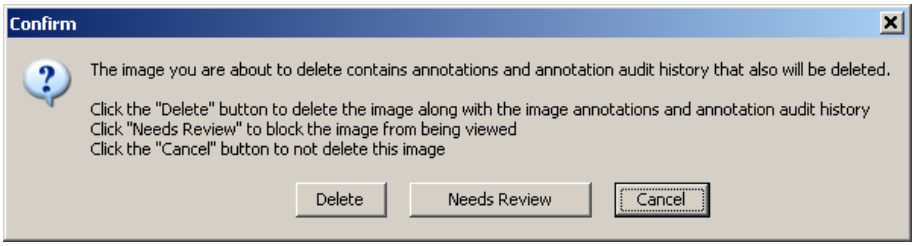
Deleting A Singe Image With Annotations

To delete a single image with annotations:

1. Right-click the image in the Abstracts window or the Image List window from the Image List or Tree View.

2. Select Image Delete from the popup menu.

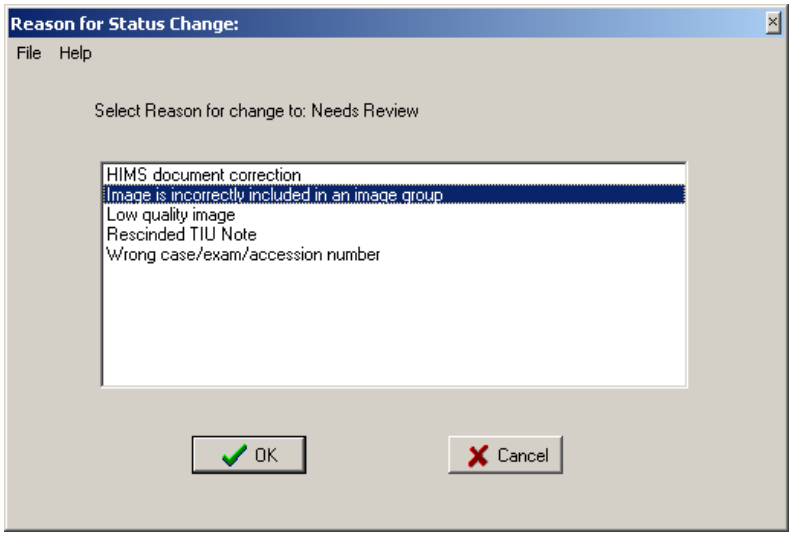
   A dialog box displays informing you that deleting the image will delete the annotations and the annotation history.



3. To delete the image:
   a. Click **Delete** in the Confirm dialog box.
   b. In the Image Delete window, select a **Reason for Deletion** from the drop down list and click **OK**.

      This deletes the image, the annotations and the annotation history. An information dialog box displays informing you that the image was deleted.
4. To send the image for QA review:
   a. Click **Needs Review** in the Confirm dialog box.

b. In the Reason for Status Change dialog box that displays, select the reason the image needs to be reviewed. Then, click **OK**.



An information dialog box displays informing you that the status of the image changed to Needs QA Review.

5. To close the Confirm dialog box without making any changes, click **Cancel**.

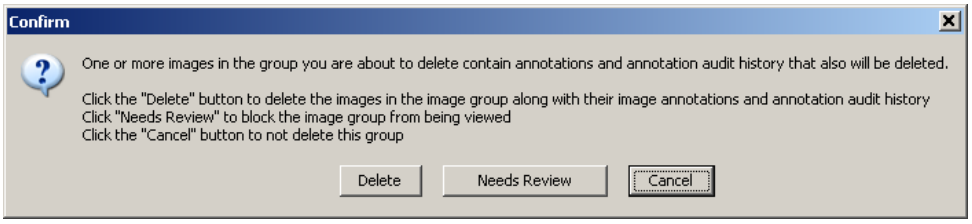
Deleting an Image Group With Annotations

To delete an image group with annotations:

1. Right-click the image group in the Abstracts window or the Image List window from the Image List or Tree View.

2. Select **Image Group Delete** from the popup menu.

   A dialog box displays informing you that deleting the image group will delete the annotations and the annotation history.



3. To delete the image group:

   a. Click **Delete** in the Confirm dialog box.

   b. In the Image Delete window, select a **Reason for Deletion** from the drop down list and click **OK**.

      This deletes the image group, the annotations and the annotation history. An information dialog box displays informing you that the image group was deleted.

4. To send the image group for QA review:
    a. Click **Needs Review** in the Confirm dialog box.
    b. In the Reason for Status Change dialog box that displays, select the reason the image group needs to be reviewed. Then, click **OK**.

       An information dialog box displays informing you that the status of the image group changed to Needs QA Review.
5. To close the Confirm dialog box without making any changes, click **Cancel**.

Appendix D: Clinical Context Object Workgroup

CCOW Overview

Clinical Context Object Workgroup (CCOW) is an HL7 standard for clinical context management which synchronizes applications so that they are mutually aware of common elements. Clinical Display workstation is CCOW compliant and uses this standard to interface with CPRS, VistA Imaging TeleReader and other CCOW compliant applications.

When a clinician uses a CCOW compliant application (such as CPRS) and starts another CCOW compliant application (such as Clinical Display) the second application will automatically sign on with the same user credentials. When the clinician selects a patient in CPRS, it is also selected in Clinical Display.

When the QA Review window is open in Clinical Display, patient context is suspended. Patient context can also be suspended manually in both the Clinical Display and CPRS applications. To learn more about the Clinical Context Object Workgroup follow this link: http://vista.med.va.gov/bcma/software/gui/help/general_topics/ccow_about.htm

Patient Context in Clinical Display

Clinical Display enables you to show context, suspend context, resume context, or resume setting the context for the patient. If patient context is suspended, it must be resumed before changing patients if you want to synchronize patients. In the Image List | Context menu, you can select:

Menu Option	Description
Show Context	Shows the Context.
Suspend Context	Breaks the CCOW connection with CPRS which you can do manually through the menu option, or is done by the application while using certain utilities which displays images for multiple patients such as the QA Review Utility.
Resume Get Context	Gets the current Context.
Resume Set Context	Resumes setting the Context.

Clinical Display uses the following icons throughout the application.

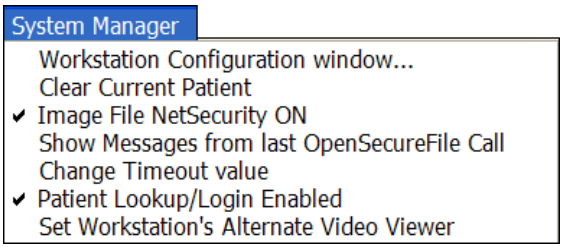
	Application is in Context
	Application is not in Context
	Context is changing

Appendix E: For System Managers

Note: System Managers in Clinical Display must hold the **MAG SYSTEM** security key and have access to all of the Clinical Display functionality in addition to system manager functions.

System Manager Menu Options

In the VistA Imaging Display main window and the Image List window, the System Manager menu on the menu bar is enabled if you hold the MAG SYSTEM security key.

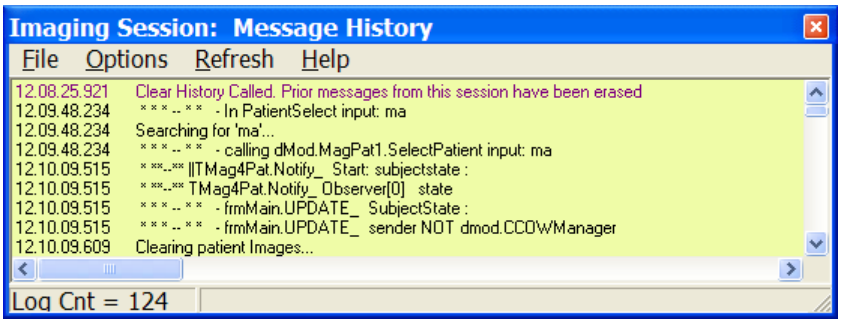


Menu Option	Description
Workstation Configuration Window	Enables the system manager to set the workstation configuration in the MAG308.INI file.
Clear Current Patient	If a patient is selected, this option clears the patient's data from display and readies the application for a new patient.
Image File Net Security ON	Turns ON/OFF Imaging Network security: When Imaging Network security is ON, the Imaging system makes a connection to the Imaging Network Server as a user who is defined in the Imaging Site Parameters file and breaks the connection when the Image is opened or fails to open. When Imaging Network Security is off, Imaging makes no attempt to connect to a network directory. The workstation must have a drive mapped to the Network directory to be able to capture images or the user who is logged in to the workstation must have access to the Imaging Network server. (intended for debugging purposes)
Show Messages from last OpenSecureFile Call	Each time an Image is opened, Imaging Network Security is used to connect and disconnect from the Image Network Server. If you select this option, all messages generated from the last call to open image(s) are added to the Imaging Session Message History window. See *Message History Window* below.
Change Timeout Value	Each workstation times out after a specific time of inaction. The timeout value is set in the IMAGE SITE PARAMETERS File. This setting can be changed for individual workstations to override the IMAGE SITE PARAMETERS value. The changed setting will remain in effect until it is changed again. If the setting is changed to '0' (zero) then the entry from the IMAGE SITE PARAMETERS file will be used as the timeout.

Menu Option	Description
Patient Lookup/Login Enabled	When VistA Imaging is opened from the CPRS 'Tools' menu, the Patient Lookup and Login functions are disabled in the VistA Imaging application. This option enables you to enable/disable the functions. (intended for debugging purposes)
Set Workstation's Alternate Video Viewer	Opens the Windows Open File dialog box to select a video file viewer to use for all video files. VistA Imaging displays video files (AVI files are the only video files supported in V. 3.0) in the VistA Imaging Video Display window by default. For an alternate video viewer to be used for video files, the 'Use Alternate Video Player' radio button must be selected in the Video File Options window. If 'Use Alternate Video Player' is selected, all video files will be opened in the video file viewer that is associated with files of type '*.AVI' defined through the operation system. You can change the alternate video file viewer for the workstation to a video file viewer selected in the Open File dialog box.

Message History Window

The Message History window is used to view system messages for debugging purposes.



Viewing Messages

1. Open the Message History window by performing any of the following steps:
   - In the VistA Imaging Display main window or Image List window, choose **System Manager | Show Messages from last Open Secure File Call** from the menu bar.
   - In the VistA Imaging Display main window, click the **message window button** in the lower left corner of the window.
   - In the Image List window, choose **Options | Message Log** from the menu bar.
2. To display user messages in the Message History window, choose **Options | System Messages** from the menu.

   If **System Messages** is not selected, user messages are displayed in the window.
3. To display system messages, select **System Messages** again to select it.

4. To refresh the information layout, choose **Refresh | Refresh Display**.
5. To automatically update the message in real time, choose **Refresh | AutoUpdate**.

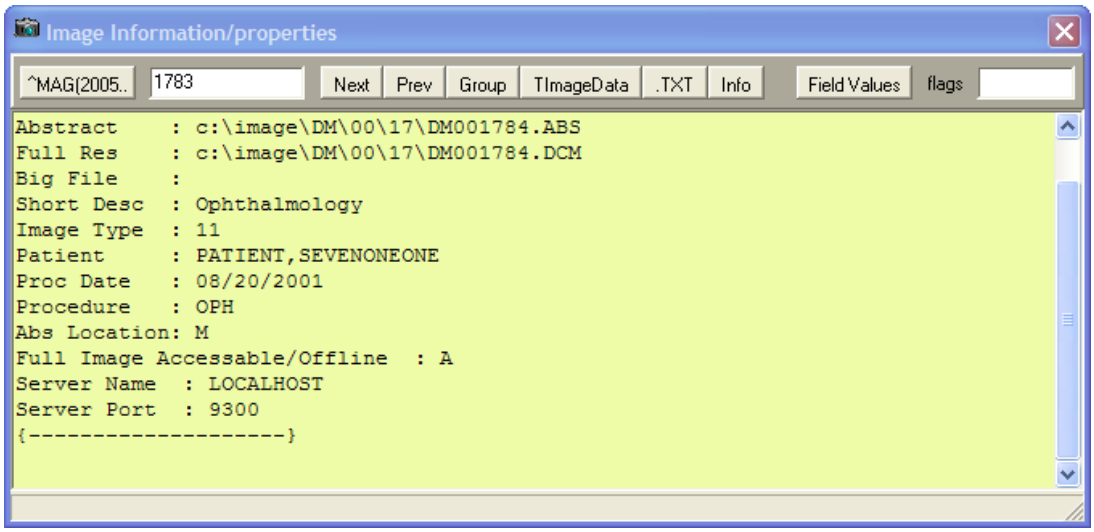
   Reselecting Auto Update clears the option and stops the automatic update.
6. To format the display of the messages, choose **Options** and **Word Wrap**, **Font**, **Background Color.**
7. To keep the window open on top of all open Clinical Display windows, select **Stay on Top**.
8. To find text, choose **Options | Find Text**, enter the words in the Find window, and select the **Find Text** button.
9. To remove all entries in the Message History log, choose **Options | Clear history**.
10. To close the window, choose **File | Exit**.

Image Information Advanced

Image Information Advanced displays more detail than standard information displayed in the *Image Information Window*, which is available to all users.

Image Information/Properties Window

In the sample window, the Image Information/properties window shows detailed data about an image or image groups.



Toolbar in the Image Information/Properties Window

^MAG(2005..	Shows the internal information stored in the IMAGE file (#2005) for the Internal Entry Number (IEN) displayed in the edit box. When the window is opened, the selected Image's IEN is displayed. The IEN can be changed which gives you the option of viewing information for any Image. If the edit box is empty, then clicking the ^MAG(2005 button will display the information for the last Image entry in the IMAGE file (#2005).
1783	The IEN of the currently selected image.
Next	Next: Loads the Next Image IEN in to the edit field and displays its Global List.
Prev	Previous: Loads the previous IEN values
Group	Loads the Group IEN for the current IEN being displayed.
TImageData	Displays internal information used by the application.
.TXT	Displays the associated TXT file in the memo area
Info	Displays the Image Information in the memo area
Field Values	Displays all of the fields for the IEN.
flags	Displays any flags that have been set for the IEN.

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